

Cortina Community Services District
P.O. Box 43
Arbuckle, CA 95912

DIRECTORS
Amy Gibbons, Chair
Rod Bradford, Vice-chair
Terry Wilderman, Treasurer
Karen Gage, Secretary
Victor Grice, Director

Regular Meeting of the Board of Directors

Arbuckle Parks and Recreation District Office
309 5th Street, Arbuckle, CA 95912
February 9, 2018 at 6 pm

Minutes

CALL TO ORDER at 6pm

ROLL CALL: Present were Board Members Rod A. Bradford, Karen Gage, Amy Gibbons, Victor Grice, and Terry Wilderman. CCSD community members also present were Catherine Shahan, Judy Grice, and Melisa Szmurlo. Peter Kampa of Kampa Community Services, LLC also present.

PERIOD OF PUBLIC COMMENT

1. Melisa Szmurlo suggested looking into the possibility of utilizing street cleaners for the district
2. Concern about the tall weeds on the left of the walkway being a fire hazard

CONSENT CALENDAR

Financial Review

1. Account balances – Reddington Ranch, \$317,467.41; Wildwood Estates, \$24,684.88; River Glen, \$218,579
2. Expenses to be approved – PG&E for \$10.62, Pump; PG&E \$10.62, pump; PG&E \$659 River Glen; PG&E \$2236, Reddington Ranch

Motion to approve payment of PG&E bills made by Victor Grice, seconded by Karen Gage.
Motion passed by unanimous vote.

Motion to approve minutes

Rod Bradford made the motion to approve the minutes for the December 1, 2017 board meeting. Terry Wilderman seconded the motion. All members voted in the affirmative.

DISCUSSION AND ACTION ITEMS

1. Met Peter Kampa of Kampa Community Solutions, manager of special service districts since the early 1990's. Mr. Kampa gave a detailed description of the services he provides to district like ours and the fees involved. Services, not to exceed 15 hours, at \$100 per hour and \$50 per month for a website. There was no public comment. Rod Bradford made a motion to approve and execute the agreement with Kampa Community Services, LLC to provide general management services, Terry Wilderman seconded the motion. All were in favor.
2. Botanica Landscaping Services
 - a. Resolution to approve and execute the agreement for regular maintenance services with Botanica Landscape Services for the Cortina Community Services District. There was no public comment. Victor Grice made the motion to approve the resolution, Rod Bradford seconded. All were in favor. (Agreement attached)
 - b. Resolution to approve and execute the renovation proposals with Botanica Landscape Services for the Reddington Ranch addition of an Oak tree and for

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the vehicle damage site on Almond. There was no public comment. Victor Grice made the motion to approve the resolution, Rod Bradford seconded. All were in favor. (Agreements attached)

Peter Kampa noted that Botanica was required to pay prevailing wage and that he would check with the company to ensure the proposals reflected those costs.

3. The CCSD contact for the County of Colusa will be Peter Kampa.
4. Victor Grice did a survey of all CCSD street lights. Per Peter Kampa, the district is responsible for the maintenance of street lights. Peter Kampa suggested initiating a semi-annual maintenance program. Public comment from Melisa Szmurlo asking if we would change to LED lighting.
5. Safety Items
 - a. The general letter to the community is still being drafted
 - b. Rod Bradford spoke the Fire Chief about closing off the entrances to the bike path to off-road vehicles. He would agree to a chain barrier that could be cut with bolt cutters. Terry Wilderman will be meeting with Casey Cox to discuss further.

DIRECTORS REPORTS

Victor Grice reported that he attended the initial meeting proposing Senior Housing to be located on 6 acres behind the church on Hillgate Dr. owned by Mr. Geyers. Updates to follow.

ADJOURNMENT

Meeting adjourned at 7:40 pm. Next meeting to be held on March 9, 2018 at 309 5th Street, Arbuckle, CA.