

Cortina Community Services District  
PO Box 43  
Arbuckle CA 95912

Karl Drexel, General Manager  
(707) 318-7369  
[karl@kdmanagement.us](mailto:karl@kdmanagement.us)



Rod Bradford, Chairman  
Dolores Gomez, Vice Chair  
Kimberly Valles, Director  
Victor Zarate, Director  
Lacey Gimple, Director

## **AGENDA**

Regular Meeting  
Arbuckle Golf Course  
5918 Hillgate Rd, Arbuckle, CA 95912  
January 22, 2024, at 6:00 pm

1. **CALL TO ORDER AND ESTABLISH QUORUM:**  
Cortina CSD Board of Directors Roll Call: President: Bradford\_\_\_\_ Members: Gomez \_\_\_\_\_ Valles \_\_\_\_\_ Zarate \_\_\_\_\_ Gimple\_\_\_\_\_
2. **PLEDGE OF ALLEGIANCE:**
3. **PUBLIC COMMENTS:** *(Each speaker is limited to two minutes)*  
*Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the District's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda.*
4. **CONSENT CALENDAR:**  
*Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Board or the Public.*
  - a) Approval of Minutes: Regular Meeting December 13, 2023
  - b) Ratification of December 2023 Disbursements
  - c) Approval of January - February Payables
  - d) Review YTD Financials
5. **DISCUSSION / REPORTS: ACTION ITEMS:**
  - a) Discuss the divestiture of the CSD services of Police and Fire Service
  - b) Discuss the Community Facilities District dismantle and approve a Public Hearing
  - c) Review and discuss a new Notice of Funding Opportunity for Swift Current-Flood Mitigation Assistance
  - d) Discussion on Owl boxes and pollinating plants
  - e) Bi monthly meeting and policy change
  - f) Valve repairs
  - g) Tetherball set up on Williams St. and Basketball on Asa Way
  - h) Reddington Ranch pathway
6. **CORRESPONDENCE, STAFF and BOARD MEMBER REPORTS:** Updates and New Business
  - a) Form 700;s and Ethics and Harassment training.
7. **ADJOURNMENT:**  
Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:
  - A paper copy mailed pursuant to a written request and payment of associated mailing fees.

- An electronic copy received by email. Note – if you would like electronic copies, please email the General Manager at [karl@kdmanagement.us](mailto:karl@kdmanagement.us) prior to the Board meeting.
- On the CSD Website on the Friday proceeding each regular meeting date. A limited amount of meeting materials will also be available at the meeting. The next Cortina CSD Board Meeting is scheduled to be held on February 26, 2024 at 6:00 pm at the Arbuckle Golf Club

# CONSENT CALENDAR

**Cortina Community Services District**  
 P.O. Box 43  
 Arbuckle, CA 95912

**DIRECTORS**  
 Rod Bradford, Chair  
 Dolores Gomez, Vice-Chair  
 Kimberly Valles, Director  
 Victor Zarate, Director  
 Lacey Gimple, Director

**Special Meeting of the Board of Directors**

December 13, 2023 at 4:30 pm

**Minutes**

1. **CALL TO ORDER** – Board President Rod Bradford called the meeting to order at 4:34 pm
2. **ROLL CALL** – Present were board members Rod Bradford, Victor Zarate, and Kimberly Valles. Dolores Gomez and Lacey Gimple were absent. Also present, General manager, Karl Drexel of KD Management Services, LLC.
3. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance
4. **PUBLIC COMMENT** – No Public Comment

**5. CONSENT CALENDAR**

The consent Calendar was presented for the approval of the Minutes of the Regular Meeting September 25, 2023, Ratification of September - November Disbursements, Approve Payables for December 2023, Review YTD Financials.

Motion made by:	Kimberly Valles to Approve the Consent Calendar	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate	Noes:	None
Abstained:	None	Absent	Dolores Gomez and Lacey Gimple

**6. DISCUSSION / REPORTS: ACTION ITEMS**

- a) **DISCUSS THE COMMUNITY FACILITIES DISTRICT DISMANTLE AND LAFCO APPROVAL.** The General manger noted that he has been in communication with the District’s attorney and the Colusa County LAFCo Director regarding having LAFCo remove the latent powers assigned to the District for Fire and police services. He has also written letters to Colusa County LAFCo. Nothing new to report. In the most recent correspondence from LAFCo, it appears that there is a formal process, and the Manager will pursue with LAFCo Director.
- b) **REVIEW AND DISCUSS THE COLUSA COUNTY HAZARD MITIGATION PLAN REVISIONS.** The General Manager reported that he attended the Colasa Local Hazard Mitigation Planning group meeting and Colusa is going to include Cortina as a stakeholder in their renewal.
- c) **DISCUSSION ON OWL BOXES AND POLLINATING PLANTS** The General Manager noted that Lacey Gimple was going to look into owl boxes and Rod was working with NRCS for pollinator plants. He reported that we were denied funding from NRCS because we aren’t farmers or farming a crop. The GM said he would pursue it with USDA, RCD, Bee

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City, etc. Rod commented on owl boxes and bat boxes and he said he would limit it to one or two, because of the mess the owls and bats make around the ground and in the boxes. And they have to be cleaned out every year at a minimum.

- d) **STREETLIGHT ON ASA NOT WORKING** The GM reported that he was told a streetlight on Asa was out again (or still) and he contacted PGE and reported the situation. It had been reported before, and apparently they were waiting for a part. The end result is that the light is working again.
  - e) **BOTANICA MAINTENANCE** Kimberly reported to Rod that there was a water leak at the meter box on Kleeman. Dolores also reported it and contacted Fabian. The water was turned off, but it is unclear what side of the meter it was leaking on. Rod was going to check now that the water was off there to see. The GM said he would talk to Sucevich and see if he was interested in fixing it. It was generally noted that things are looking good, and that Botanica is doing a generally good job. Further discussion was had about the cracks in the pathway and what to do about them. The GM noted that the walking path in River Glen was about \$30,000 and that path was narrower and shorter, and the equipment was already there. He said he figured repairing the path would be about \$50-75,000 . He said he would contact the engineer and get some ideas about costs.
  - f) **TETHERBALL SET UP ON WILLIAMS ST** A tetherball pole was left on the sidewalk on Willimas and is in the sidewalk right of way. The consensus was to go ahead and have it removed. There also is a basketball hoop on the sidewalk in front of 6565 Asa Way and the manager was asked to write a letter to the owners to move it off the sidewalk and back onto their own property. GM will write a letter to owners.
7. **ADJOURNMENT:** Adjourn at 5:17 pm – Next meeting will be a Regular Meeting to be held on January 22, 2024 at 6 pm at the Arbuckle Golf Club.

Approved

Attest

\_\_\_\_\_  
Rod Bradford, Chair

\_\_\_\_\_  
Karl Drexel, Secretary

**Cortina Community Services District  
Check Detail**

December 1, 2023 through January 16, 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Original Amount</u>
Bill Pmt -Check	470671	12/11/2023	Arbuckle PUD	10010 · County Auditor - 03511 Red Ranc	-285.08
Bill Pmt -Check	470671	12/11/2023	Arbuckle PUD	10020 · County Auditor - 03512 Riv Glen	-68.52
Bill Pmt -Check	470692	12/11/2023	KD Management	10010 · County Auditor - 03511 Red Ranc	-900.90
Bill Pmt -Check	470692	12/11/2023	KD Management	10020 · County Auditor - 03512 Riv Glen	-245.70
Bill Pmt -Check	470692	12/11/2023	KD Management	10030 · County Auditor - 03513 Wildwood	-218.40
Bill Pmt -Check	470695	12/11/2023	PGE	10010 · County Auditor - 03511 Red Ranc	-461.03
Bill Pmt -Check	470695	12/11/2023	PGE	10020 · County Auditor - 03512 Riv Glen	-173.36
Bill Pmt -Check	470695	12/11/2023	PGE	10030 · County Auditor - 03513 Wildwood	-99.07
Bill Pmt -Check	470702	12/11/2023	Streamline	10010 · County Auditor - 03511 Red Ranc	-41.58
Bill Pmt -Check	470702	12/11/2023	Streamline	10020 · County Auditor - 03512 Riv Glen	-11.34
Bill Pmt -Check	470702	12/11/2023	Streamline	10030 · County Auditor - 03513 Wildwood	-10.08
Bill Pmt -Check	470714	12/11/2023	Botanica Landscapes	10010 · County Auditor - 03511 Red Ranc	-460.00
Bill Pmt -Check	470714	12/11/2023	Botanica Landscapes	10010 · County Auditor - 03511 Red Ranc	-150.00
Bill Pmt -Check	470714	12/11/2023	Botanica Landscapes	10010 · County Auditor - 03511 Red Ranc	-400.00
Bill Pmt -Check	470714	12/11/2023	Botanica Landscapes	10020 · County Auditor - 03512 Riv Glen	-750.00
Bill Pmt -Check	470714	12/11/2023	Botanica Landscapes	10010 · County Auditor - 03511 Red Ranc	-2,800.00
<b>TOTAL</b>					<b>-7,075.06</b>

**Unpaid Bills Detail**

As of January 16, 2024

	Type	Date	Num	Open Balance
<b>Arbuckle PUD</b>				
	Bill	01/01/2024	141700 & 141699	269.25
Total Arbuckle PUD				269.25
<b>Botanica Landscapes</b>				
	Bill	05/25/2023	54005	750.00
	Bill	05/25/2023	54004	2,800.00
	Bill	12/25/2023	55476 & 77	3,550.00
Total Botanica Landscapes				7,100.00
<b>California Special Districts Association</b>				
	Bill	10/01/2023	61337	1,185.00
Total California Special Districts Association				1,185.00
<b>KD Management</b>				
	Bill	01/02/2024	23-289	1,435.00
Total KD Management				1,435.00
<b>PGE</b>				
	Bill	12/11/2023	12Dec0567425016	733.49
	Bill	01/10/2024	10Jan0567425016	763.20
Total PGE				1,496.69
<b>Prentice Long</b>				
	Bill	10/01/2023	6114	490.00
Total Prentice Long				490.00
<b>Richardson &amp; Company</b>				
	Bill	12/26/2023	113069	465.00
Total Richardson & Company				465.00
<b>Streamline</b>				
	Bill	01/01/2024	56F6603C-0039	63.00
Total Streamline				63.00
				<b>12,503.94</b>

**Cortina Community Services District**  
**Profit & Loss by Class**  
 July 1, 2023 through January 16, 2024

	03511 - Reddington Ranch	03512 - River Glen	03513 - Wildwood	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410510 · Property Assessment	154,008.00	43,524.00	34,596.00	232,128.00
44190 · Interest	3,034.28	1,007.57	158.40	4,200.25
441901 · Interest Adj. to Mkt Value	-10,659.56	0.00	0.00	-10,659.56
<b>Total Income</b>	146,382.72	44,531.57	34,754.40	225,668.69
<b>Expense</b>				
53150 · Dues and Subscriptions	782.10	213.30	189.60	1,185.00
53175 · Insurance Expense	1,902.65	518.91	461.25	2,882.81
53180 · Professional Services				
53187 · Road Maintenance	4,950.00	1,350.00	1,200.00	7,500.00
53181 · Accounting/Audit	5,144.70	1,403.10	1,247.20	7,795.00
53182 · Consulting	8,837.40	2,410.20	2,142.40	13,390.00
53184 · Legal	323.40	88.20	78.40	490.00
53185 · Landscape Maintenance	22,155.94	7,645.92	0.00	29,801.86
<b>Total 53180 · Professional Services</b>	41,411.44	12,897.42	4,668.00	58,976.86
53260 · Utilities				
53262 · Street Lights	3,220.36	1,212.57	692.93	5,125.86
53263 · Irrigation Controller	2.59	2.59	0.00	5.18
53264 · Water Service	1,597.69	447.58	0.00	2,045.27
<b>Total 53260 · Utilities</b>	4,820.64	1,662.74	692.93	7,176.31
53265 - Web Hosting	291.06	79.38	70.56	441.00
<b>Total Expense</b>	49,207.89	15,371.75	6,082.34	70,661.98
<b>Net Ordinary Income</b>	97,174.83	29,159.82	28,672.06	155,006.71
<b>Net Income</b>	<b>97,174.83</b>	<b>29,159.82</b>	<b>28,672.06</b>	<b>155,006.71</b>



**Cortina Community Services District**  
**Balance Sheet**  
As of January 16, 2024

	Jan 16, 24
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · Colusa County Auditor	
10010 · County Auditor - 03511 Red Ranc	319,443.66
10020 · County Auditor - 03512 Riv Glen	106,417.77
10030 · County Auditor - 03513 Wildwood	28,188.89
Total 10000 · Colusa County Auditor	454,050.32
Total Checking/Savings	454,050.32
Accounts Receivable	
11000 · Accounts Receivable	128,077.00
Total Accounts Receivable	128,077.00
Total Current Assets	582,127.32
<b>TOTAL ASSETS</b>	<b>582,127.32</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	11,797.82
Total Accounts Payable	11,797.82
Total Current Liabilities	11,797.82
Total Liabilities	11,797.82
Equity	
3513 · 31960 Fund Balance - Unreserved	-1,132.35
3512 · 31960 Fund Balance- Unreserved	3,897.76
3511 · 31960 Fund Balance -Unreserved	-2,706.44
30000 · Opening Balance Equity	417,719.00
32000 · Retained Earnings	-2,455.18
Net Income	155,006.71
Total Equity	570,329.50
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>582,127.32</b>

DISCUSSION / REPORTS

ACTION ITEMS



## *CORTINA COMMUNITY SERVICES DISTRICT*

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**TO: CORTINA BOARD OF DIRECTORS**

**MEETING DATE: JANUARY 22, 2024**

**FROM: KARL DREXEL, GENERAL MANAGER**

**SUBJECT: DISCUSS DISMANTLING OF COMMUNITY FACILITIES DISTRICT**

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### **BACKGROUND:**

Discussion has been taking place over several years about dismantling the Community Facilities District. In 2006, when the Cortina CSD was formed by the County to be responsible for the street maintenance, flood control and streetlights for the County, a Community Facilities District was formed as well. This CFD was supposed to be a temporary venue for funding the Police and Fire Departments to provide services to the District until the developments were built out and the County got the 1% property tax under Prop 13.

Subsequent to the formation of the CFD, LAFCO approved the formation of the Cortina CSD. Among the latent powers, the County wanted the District to take over, such as Street lights, street maintenance, and flood control, they also included the latent powers of providing police and fire services to the residents. The District obviously does not provide police and fire services, they are provided by the County Sheriff and the Arbuckle Fire Department. The Community Facilities District collects assessments from the property owners and transfers that money to the County and the FD.

I finally received a response from Colusa LAFCo regarding divesting those services. That email is attached for your review. I have since contacted our attorney, Prentice Long to have them prepare a Notice and Resolution that would satisfy LAFCo regarding the divestiture process. If the Board approves, we will hold a Public Hearing regarding the divestiture of police and fire services, pass a resolution approving it and submit an application to LAFCo. Once LAFCo has approved the divestiture of police and fire services, we can disband the Community Services District.

### **RECOMMENDATION:**

Staff requests the Board authorize the General Manager to proceed with the divestiture of police and fire services, schedule a public hearing at a future date and dissolve the Community Facilities District.

**From:** [cortinacsd@sonic.net](mailto:cortinacsd@sonic.net)  
**To:** [karl@kdmanagement.us](mailto:karl@kdmanagement.us)  
**Subject:** FW: Dissolution of CFD and removal of Latent Powers for CSD  
**Date:** Wednesday, January 17, 2024 10:57:06 AM

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From: j.benoit4@icloud.com <j.benoit4@icloud.com>  
Sent: Friday, December 8, 2023 7:11 PM  
To: cortinacsd@sonic.net  
Subject: Re: Dissolution of CFD and removal of Latent Powers for CSD

Karl,

LAFCo has no jurisdiction regarding Community Facilities Districts. That is why you could not find anything in the LAFCo law. A Community Facilities district is specifically mentioned as not being within LAFCo's jurisdiction as being a "District" See GC 56036 included in this email.

As for Latent Powers. Since revisions to the lafco law the term "Latent Powers" has become obsolete and now it is referred to as "New or Different Services". GC 56824.10 et seq. explains new and different services and divestiture of services, which you are requesting. Please read carefully, the District must adopt a resolution and provide information required in GC 56824.10, 56824.12 & 56824.14. The standard application for LAFCo is also required along with backup materials and the resolution. The LAFCo fee deposit for this action is \$3,000.00 for a new or different services application. This information is on the LAFCo website.

I will need to review, the formation documents for the district before we define what the LAFCo process would be, if any. I know the district does not provide fire protection since the Arbuckle FPD does that and the County Sheriff provides police and public safety.

But LAFCo is not a party to the Mello-Roos District and has no authority there.

We will need to talk about this. Next week is OK with me. I'm out this Tuesday (12TH) and Wednesday (13TH)

John

56036. (a) "District" or "special district" are synonymous and mean an agency of the state, formed pursuant to general law or special act, for the local performance of governmental or proprietary functions within limited boundaries and in areas outside district boundaries when authorized by the commission pursuant to Section 56133.
- (b) "District" or "special district" includes a county service area, but excludes all of the following:
- (1) The state. (2) A county. (3) A city.
  - (4) A school district or a community college district.
  - (5) An assessment district or special assessment district. (6) An improvement district.
  - (7) A community facilities district formed pursuant to the Mello-Roos Community Facilities Act of 1982, (Chapter 2.5 (commencing with Section 53311) of Part 1 of Division 2 of Title 5).
  - (8) A permanent road division formed pursuant to Article 3 (commencing with Section 1160) of Chapter 4 of Division 2 of the Streets and Highways Code.
  - (9) An air pollution control district or an air quality maintenance district.
  - (10) A zone of any special district.

On Sep 28, 2023, at 4:24 PM, <mailto:cortinacsd@sonic.net> wrote:

Dear Mr. Benoit,

The Cortina Community Services District, established in 2006 by the Colusa County Board of Supervisors in order to provide street lights, flood control, and streets and sidewalk maintenance for three residential developments, among other things, is hereby requesting assistance from the Colusa County LAFCo to dissolve a Mello Roos Community Facilities District, also established in 2006 as a temporary funding mechanism for Police and Fire services in the said developments until such time as the developments are built out and the County is receiving the dedicated property tax from the residences. This year saw the final build out of the last development, Wildwood. Additionally, the District would like the Colusa LAFCo to remove the latent powers, established in the formation documents, for police and fire services the County provides to all other residences without additional costs.

After having reviewed the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, I am unable to find any sections or citations explaining the process of petitioning for the above. The District has talked to Supervisor Corona and County Administrator, Wendy Tyler about this, and although they expressed their disappointment in our Boards decision, they agreed it is our right to do so. They just didn't have the process to share with us. We would like a complete step by step description of the process to follow to get this done from you and your staff. Thank you.

Karl

Cortina Community Services District  
Gateway to Colusa County

Karl Drexel, CSDM, General Manager  
PO Box 43  
Arbuckle, CA 95912  
Direct (707) 318-7369  
Fax (530) 331-0809  
<mailto:kdrexel@cityofsuttercreek.org>  
<mailto:cortinacsd@sonic.net>

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# CA Gov't Code

## Section 56824.10

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Commission proceedings for the exercise of new or different functions or classes of services or divestiture of the power to provide particular functions or classes of services, within all or part of the jurisdictional boundaries of a special district, pursuant to subdivision (b) of Section 56654, may be initiated by a resolution of application in accordance with this article.

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*Location:*

[https://california.public.law/codes/ca\\_gov't\\_code\\_section\\_56824.10](https://california.public.law/codes/ca_gov't_code_section_56824.10)

*Original Source: Section 56824.10, [https://leginfo.ca.gov/faces/codes\\_displaySection](https://leginfo.ca.gov/faces/codes_displaySection).*

xhtml?lawCode=GOV§ionNum=56824.10. (last accessed  
Aug. 19, 2023).

## **CA Gov't Code Section 56824.12**

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- (a) A proposal by a special district to provide a new or different function or class of services or divestiture of the power to provide particular functions or classes of services, within all or part of the jurisdictional boundaries of a special district, pursuant to subdivision (b) of Section 56654, shall be made by the adoption of a resolution of application by the legislative body of the special district and shall include all of the matters specified for a petition in Section 56700, except paragraph (6) of subdivision (a) of Section 56700, and be submitted with a plan for services prepared pursuant to Section 56653. The plan for services for purposes of this article shall also include all of the following information:



- (1)** The total estimated cost to provide the new or different function or class of services within the special district's jurisdictional boundaries.
- (2)** The estimated cost of the new or different function or class of services to customers within the special district's jurisdictional boundaries. The estimated costs may be identified by customer class.
- (3)** An identification of existing providers, if any, of the new or different function or class of services proposed to be provided and the potential fiscal impact to the customers of those existing providers.
- (4)** A written summary of whether the new or different function or class of services or divestiture of the power to provide particular functions or classes of services, within all or part of the jurisdictional boundaries of a special district, pursuant to subdivision (b) of Section 56654, will involve the activation or divestiture of the power to provide a particular service or services, service function or

functions, or class of service or services.

- (5)** A plan for financing the establishment of the new or different function or class of services within the special district's jurisdictional boundaries.
- (6)** Alternatives for the establishment of the new or different functions or class of services within the special district's jurisdictional boundaries.
- (b)** The clerk of the legislative body adopting a resolution of application shall file a certified copy of that resolution with the executive officer. Except as provided in subdivision (c), the commission shall process resolutions of application adopted pursuant to this article in accordance with Section 56824.14.
- (c)** (1) Prior to submitting a resolution of application pursuant to this article to the commission, the legislative body of the special district shall conduct a public hearing on the resolution. Notice of the hearing shall be published

pursuant to Sections 56153 and 56154.

- (2) Any affected local agency, affected county, or any interested person who wishes to appear at the hearing shall be given an opportunity to provide oral or written testimony on the resolution.

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*Location:*

[https://california.public.law/codes/ca\\_gov't\\_code\\_section\\_56824.12](https://california.public.law/codes/ca_gov't_code_section_56824.12)

*Original Source: Section 56824.12, [https://leginfo.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=GOV&ionNum=56824.12](https://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=GOV&ionNum=56824.12). (last accessed Aug. 19, 2023).*

**From:** [Karl Drexel](#)  
**To:** [Margaret Long](#)  
**Subject:** Public Hearing, Summary and Resolution  
**Date:** Wednesday, January 17, 2024 11:28:00 AM  
**Attachments:** [FW Dissolution of CFD and removal of Latent Powers for CSD.pdf](#)  
[California Government Code Section 56824.12.pdf](#)  
[California Government Code Section 56824.10.pdf](#)

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Margaret,

Would you please review the attached documents and pursuant to Gov't Code 56824.12 develop a Public Hearing Notice and a Resolution for the divestiture of the services of Police and fire services (used to be called Latent Powers, so I don't know what to call it now). However, I want to make sure all of the I's are dotted and the T's crossed, so we want your staff to do it. I can help with the wording of some of the questions, but it needs to be done right. Our next meeting is Monday the 22<sup>nd</sup>, so I won't put it on this agenda, but our next meeting is March 25, 2024, so we might need to call a special meeting. Can you have a Public Hearing at a Special Meeting? I will also need something to publish in the paper I believe. Thanks

Karl

***KD Management Services LLC***  
***Consultant to Special Districts, Towns and Cities***

Karl Drexel, CSDM  
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(707) 318-7369  
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## *CORTINA COMMUNITY SERVICES DISTRICT*

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**TO: CORTINA BOARD OF DIRECTORS**

**MEETING DATE: JANUARY 22, 2024**

**FROM: KARL DREXEL, GENERAL MANAGER**

**SUBJECT: DISCUSS A NEW NOTICE OF FUNDING OPPORTUNITY FOR SWIFT CURRENT-FLOOD MITIGATION ASSISTANCE**

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**BACKGROUND:**

Cal OES has recently circulated a Notice of Funding Opportunity (NOFO) for Swift Water-Flood Mitigation Assistance Grant. This is similar to the FEMA grant we applied for last year and were rejected because we did not have a Local Hazard Mitigation Plan. Since we are now participating in the renewal of Colusa County's plan, I figured we should pursue this. So I put it on the agenda. However, during further research to prepare a staff report, I discovered that we would need to be a member in good standing of the National Flood Insurance Program (NFIP) at the time of the application and throughout the lifetime of the assistance. I have contacted the NFIP to see if we can even get a policy, what it would cover and how much it would cost. I have not heard back as of this writing.

**RECOMMENDATION:**

No action necessary. If I get any more information on the NFIP, I will put it on a future agenda

**From:** Cal OES Hazard Mitigation Assistance <CalOESHMA@public.govdelivery.com>  
**Sent:** Tuesday, January 16, 2024 9:20 AM  
**To:** cortinacsd@sonic.net  
**Subject:** Swift Current-Flood Mitigation Assistance NOFO Released

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged



## HAZARD MITIGATION ASSISTANCE

### Notice of Funding Opportunity (NOFO)



### Swift Current-Flood Mitigation Assistance (FMA) Program

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Dear Hazard Mitigation Partners,

The Cal OES Hazard Mitigation Assistance (HMA) Team has released the Notice of Funding Opportunity (NOFO) for the Swift Current-Flood Mitigation Assistance (FMA) Program. The full Notice of Funding Opportunity (NOFO), which includes eligibility, priorities, and timelines, can be found on the [Flood Mitigation Assistance \(FMA\) page](#).

To apply, you must **submit a Notice of Interest (NOI) to Cal OES by January 19<sup>th</sup>** through the [Cal OES Engage Portal](#). If eligible, you will then be invited to submit a subapplication.

Sign up for our [listserv](#) to receive funding updates, webinar invites, and other mitigation announcements.

Cal OES is pleased to provide technical assistance to support your subapplication development. We strongly encourage you to set up a project scoping call with our team to discuss your project idea by emailing [HMA@caloes.ca.gov](mailto:HMA@caloes.ca.gov).

We look forward to partnering with you on your subapplication!

Respectfully,

**Hazard Mitigation Assistance Branch**

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**Cal OES**  
GOVERNOR'S OFFICE  
OF EMERGENCY SERVICES

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## *CORTINA COMMUNITY SERVICES DISTRICT*

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**TO: CORTINA BOARD OF DIRECTORS**

**MEETING DATE: JANUARY 22, 2024**

**FROM: KARL DREXEL, GENERAL MANAGER**

**SUBJECT: OWL BOXES AND POLLINATING PLANTS**

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### **BACKGROUND:**

A discussion started a few months ago regarding owl boxes and pollinating plants. Lacey asked to put owl boxes on the agenda, and Rod has been in conversation with NRCS regarding pollinating plants. In my work with another district, I learned that “the USDA supports the critical role pollinators play in agriculture through research and data collections, diagnostic services and pollinator health monitoring, pollinator habitat enhancement programs, and pollinator health grants”. We thought the National Resource Conservation Service, locally, would be a great resource because they do it all of the time. However they rejected our request because we are not a farm or have crops. However, the Western Shasta RCD (WSRCD) whom I do some work for said that the CALRCD has partnered with the Wildlife Conservation Board to provide funding to different RCDs for just that type of project. I contacted Liz Harper with the Colusa RCD and asked her if we would qualify for their CALRCD/WFB program, I have not heard back from them.

Additionally, the WSRCD makes, and installs, owl boxes in Shasta County for free. So I asked Liz about that as well and haven’t heard back.

### **RECOMMENDATION:**

Discuss pollinating plants and owl boxes, including regular cleaning of the guano.



## California

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# Barn Owl Boxes

*Tips for building a Barn Owl box.*

Barn owls are one of the most desirable owls to attract to your property, due in large part to their unending appetite for rodents. A single pair feeding young can catch up to 70 pounds of rodents, especially voles, during the breeding season!



Photo: Brian Scott

It is one of the best studied raptors, and what we've learned is fascinating. For instance, the Barn Owl has amazingly keen hearing that can detect the sound of prey under snow, leaves, or grass. Its ears are slightly offset, which is thought to aid the bird in localizing its prey at night. Studies have shown that the Barn Owl is able to catch prey in zero light, depending entirely on its sense of hearing.

Following the below tips will welcome this monkey-faced raptor to your ranch or farm.

### **Site Selection**

Grassland, fallow fields, hayfields, open marshes, savannah, and cropland/pasture are ideal habitat for barn owls. Abandoned or seldom-used barns are the best location to install a nest box. However, mounting one on a pole or tree works as well.

### **Building Specifications**

- The floor-space should be 10" x 18"

- The depth should be 20" - 24"
- The entrance should be 5"
- The entrance should stand 4" from the floor
- It should stand 12" - 18" off the ground
- [For complete plan drawings, please visit 50birds.com](https://www.50birds.com)

### What to do when the box becomes occupied

Barn owl nesting occurs at different times of year depending where in California they live. In Southern California they can nest year-round. A typical clutch is composed of 5 - 7 eggs and incubate for around 32 days. During this time try to eliminate any disturbances around the box. Owlets will fledge at 8 - 10 weeks of age. Mates will return to the same spot to breed year after year.

### Survival by Degrees: 389 Species on the Brink

Audubon science finds that two-thirds of North American birds are at risk of extinction from climate change.

[Read More](#)

### Popular Stories

[Navigating Drought: Understanding Shorebird Impacts Through the Migratory Bird Conservation Partnership's Research](#)

[Gratitude for Marine Sanctuary Advocates!](#)

How you can help, right now

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Pollination services from honey bees and other insects provide the backbone to ensuring our diets are diverse and plentiful with fruits, nuts, and vegetables. In all, there are over 100 crops grown in the United States that depend on pollination. USDA supports the critical role pollinators play in agriculture through research and data collections, diagnostic services and pollinator health monitoring, pollinator habitat enhancement programs, and pollinator health grants.

2022 Annual Strategic Pollinator Priorities Report is now available!

### Read the Report

(PDF, 1.8 MB)

[USDA Pollinator Offices and Initiatives](#)

[External Federal Pollinator Partners](#)

[Department of Defense Pollinator Page](#)

[Department of Energy Pollinator Protection Initiative](#)

[Department of Transportation Pollinator Page](#)

[National Park Service Pollinator Page](#)

[U.S. Bureau of Land Management Pollinator Page](#)

[U.S. Environmental Protection Agency Pollinator Page](#)

[U.S. Fish and Wildlife Service Pollinator Page](#)

[U.S. Geological Survey, Native Bee Inventory and Monitoring Lab](#)

[E-Extension Bee Health Community](#)

[Bee Health Collective](#)

# Pollinator Fact Sheets, News and Blogs



## 2022 Annual Strategic Pollinator Priorities Report

A report on federally-led efforts to address factors impacting pollinator health.

[Read the report](#)

(PDF, 1.8 MB) >



## Beekeeper Resources Fact Sheet

Programs and Resources that support Beekeepers

[Read the fact sheet](#)

(PDF, 194 KB) >



## Native Plants for Pollinators



## The Buzz About Pollinators

Protecting and supporting pollinators is key to maintaining U.S. agriculture.

[Read the blog](#) >



## Meeting Honey Demand in the U.S.

## **What's All the Buzz About?**

See the impact of USDA's efforts focusing on pollinator health, crop production, and conservation.

[View the infographic](#) (PDF, 1.5 MB) >

Use this resource to learn about pollinator-attractive plants.

[View the infographic](#) (PDF, 1.1 MB) >

This USDA dashboard helps visualize pollinator data and provides a clearer picture of trends.

[Visit the dashboard](#) >

## **More Pollinator Stories**

## **Highlights**

**Access USDA resources on enhancing agricultural pollinator health and conservation.**



## *CORTINA COMMUNITY SERVICES DISTRICT*

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**TO: CORTINA BOARD OF DIRECTORS**

**MEETING DATE: JANUARY 22, 2024**

**FROM: KARL DREXEL, GENERAL MANAGER**

**SUBJECT: BI-MONTHLY BOARD MEETINGS AND POLICY ADOPTION**

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**BACKGROUND:**

Discussion was held at the last meeting regarding meeting every other month instead of monthly, with the hope that more people would participate and to save the District money. I have developed a DRAFT policy for your review

**RECOMMENDATION:**

Review and approve policy to meet bimonthly



**POLICY TITLE:** Types of Board Meetings  
**POLICY NUMBER:** 4235

4235.1 Regular meetings: Regular meetings of the Board of Directors shall be held on the Fourth Monday of every other calendar month at 6:00 PM in the Arbuckle Golf Course Clubhouse at 5918 Hillgate Rd, Arbuckle, CA 95912. The date, time and place of regular Board meetings may be reconsidered annually at the annual organizational meeting of the Board, or such other time as the Board may determine due to a change in District needs and circumstances.

4235.1.1 An agenda shall be prepared and posted at least 72 hours before the meeting.

4235.1.2 Notice of the meeting shall be posted at Dollar General, on the community bulletin boards in Reddington Ranch, River Glen and Wildwood, at the meeting place, and provided to any person who has requested to receive notices of meetings by serving a copy of the agenda at least 72 hours before the meeting.

4235.2 Special meetings: Special meetings of the Board of Directors may be called by the Board President or by a majority of the Board.

4235.2.1 All Directors shall be notified of the special Board meeting and the purpose or purposes for which it is called. Notice of the meeting shall be in writing, received by them at least 24 hours prior to the meeting.

4235.2.2 An agenda shall be prepared and posted at least 24 hours before the meeting and shall be delivered with the notice of the special meeting to the Board of Directors.

4235.2.3 Notice of the meeting shall be posted at Dollar General, on the community bulletin boards in Reddington Ranch, River Glen and Wildwood, at the meeting place, and provided to any person who has requested to receive notices of meetings by serving a copy of the agenda at least 72 hours before the meeting.

4235.2.4 Only those items of business listed in the call for the special meeting shall be considered by the Board at any special meeting.

4235.3 Emergency Meetings: In the event of an emergency situation involving matters upon which prompt action is necessary, the Board of Directors may hold an emergency meeting without complying with the 24-hour notice requirement. An emergency situation means either, as determined by a majority of the Board: (1) a work stoppage, crippling activity, or other activity that severely impairs public health or safety; or (2) a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses immediate and significant peril (a dire emergency).

4235.3.1 Actions taken during an emergency meeting shall be by roll call vote.

4235.3.2 The Board may meet in closed session if agreed to by 2/3 vote of the members present, or if less than 2/3 present, by unanimous vote.

4235.3.3 Following an emergency meeting, the minutes of the meeting, a list of persons notified or attempted to be notified of the meeting, and actions taken must be posted for ten (10) days in a public place.

4235.4 Adjourned Meetings: A majority vote of the quorum of the Board of Directors may adjourn any Board meeting at any place in the agenda to a time and place specified in the order of adjournment, except that if no quorum is present or no Directors are present at any regular or adjourned regular meeting, the Board president or General Manager may declare the meeting adjourned to a stated time and place. Notice of the adjourned meeting shall be posted on or near the door of the meeting within 24 hours after the adjournment and the adjourned meeting shall be noticed in the same manner as a special meeting.

4235.5 Annual Organizational Meeting: The Board of Directors shall hold an annual organizational meeting at its regular meeting in December. At this meeting the Board will elect a President, Vice President and Clerk from among its members to serve during the coming calendar year, and will appoint the General Manager as the Board's Secretary and the Finance Division Manager as the District's Treasurer.