

Cortina Community Services District
PO Box 43
Arbuckle CA 95912

Karl Drexel, General Manager
(707) 318-7369
karl@kdmanagement.us



Rod Bradford, Chairman
Victor Zarate, Director
Dolores Gomez, Director
Kimberly Valles, Director
Jesika Johnson, Director

AGENDA

Regular Meeting
Arbuckle Golf Course
5918 Hillgate Rd, Arbuckle, CA 95912
MONDAY, NOVEMBER 28, 2022, at 6 pm

1. CALL TO ORDER AND ESTABLISH QUORUM:

Cortina CSD Board of Directors Roll Call: President: Bradford____ Members: Zarate____ Gomez____
Valles ____ Johnson____

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENTS: *(Each speaker is limited to two minutes)*

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the District's jurisdiction. This need not be related to any item on the agenda; however, the Board with cannot act on an item unless it was noticed on the agenda

4. CONSENT CALENDAR:

Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Board or the Public.

- a) Approval of Minutes: Regular Meeting October 24, 2022
- b) Ratification of October-November 2022 Disbursements
- c) Approve Payables for December 2022
- d) Review YTD Financials

5. DISCUSSION / REPORTS: ACTION ITEMS:

- a) Discuss Assessments for Police and Fire – Update
- b) Discuss Fence and Maintenance Issues – Letter to Owners
- c) Discuss Creek levee stabilization – Engineers Estimate
- d) Discuss Park Project
- e) Discuss Street Sweeping and Flushing of Drains

6. CORRESPONDENCE, STAFF and BOARD MEMBER REPORTS: Updates and New Business

7. ADJOURNMENT:

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy mailed pursuant to a written request and payment of associated mailing fees.
- An electronic copy received by email. Note – if you would like electronic copies, please email the General Manager at karl@kdmanagement.us prior to the Board meeting
- On the CSD Website on the Friday proceeding each regular meeting date. A limited amount of meeting materials will also be available at the meeting. The next Cortina CSD Board Meeting is scheduled to be held on December , 2022 at 6:00 pm at the Arbuckle Golf Club

CONSENT CALENDAR

Cortina Community Services District
P.O. Box 43
Arbuckle, CA 95912

DIRECTORS
Rod Bradford, Chair
Victor Zarate, Director
Dolores Gomez, Director
Jesika Johnson, Director
Kimberly Valles, Director

Regular Meeting of the Board of Directors

October 24, 2022 at 6:00 pm

Minutes

1. **CALL TO ORDER** – Board President Rod Bradford called the meeting to order at 6:00 pm

ROLL CALL – Present were board members Rod Bradford, Dolores Gomez, Kimberly Valles, and Victor Zarate.. Absent Jesika Johnson. Also present, General manager, Karl Drexel of KD Management Services, LLC, and Lacey Gimple, new candidate for Board Member arrived on Zoom at 6:13.

2. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance

3. **PUBLIC COMMENT** – None

4. **CONSENT CALENDAR**

The consent Calendar was presented for the approval of the Minutes of the Regular Meeting on September 26, 2022; Ratify the September-October 2022 disbursements; approve November 2022 payables; review the YTD Financials.

Motion made by:	Dolores Gomez to Approve the Consent Calendar	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Dolores Gomez, Victor Zarate, Kimberley Valles	Noes:	None
Abstained:	None	Absent	Jesika Johnson

5. **DISCUSSION / REPORTS: ACTION ITEMS**

- a) **REVIEW AND APPROVE LETTER TO THE COUNTY REGARDING THE SELECTION OF LACEY GIMPLE TO FILL THE VACANT SEAT IN THE NOVEMBER ELECTION** The General Manager presented a Draft Letter to the County Clerk’s Office recommending Lacey Gimple be appointed to the Council in lieu of election by the County Board of Supervisors. Council reviewed the Draft letter and with no changes:

Motion made by:	Dolores Gomez to Approve the appointment of Lacey Gimple to Board	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Dolores Gomez, Victor Zarate, Kimberley Valles	Noes:	None
Abstained:	None	Absent	Jesika Johnson

AT THIS POINT, LACEY GIMPLE JOINED THE MEETING

- b) **DISCUSS ASSESSMENTS FOR POLICE AND FIRE – UPDATE** The General Manager reported that he had nothing new to report on the Police and Fire Assessments and updated

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DIRECTORS
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Kimberly Valles, Director

Lacey and the Board on the background. He said he was working on a letter to LAFCO that he will send to the District’s attorney for vetting and approval.

- c) **DISCUSS FENCE AND MAINTENANCE ISSUES** The General Manager reported that the fences on Kimberly Court and Garry Court are being repaired. Discussion followed about sending a letter to all of the homeowners telling them who was doing the fence work and that they could contact them directly. Other items for a letter to the homeowners were about lawn clippings, trash in retention ponds, trash from school kids getting off the bus, explanation about what we do and where the money goes, cutting trees and bushes, etc. There was also a suggestion that we say something about stray cats. The General Manager will work on a letter to the homeowners.

The Maintenance issue discussion was about the sprinklers. We received a proposal by Botanica to have a sprinkler system audit performed for \$1200. Rod was asked to contact AlSCO Geyer to see if they would be able to do a system audit and present a report and they declined to do it. The audit would look at the sprinkler system in bot developments and in depth and a report on their findings.

Motion made by:	Dolores Gomez to Approve the sprinkler system audit	Motion seconded by:	Kimberly Valles
Ayes:	Rod Bradford, Dolores Gomez, Victor Zarate, Kimberley Valles	Noes:	None
Abstained:	None	Absent	Jesika Johnson

- d) **DISCUSS CREEK LEVEE STABILIZATION** The General Manager reported that he sent the plans we received from the NRCS to the District’s Engineer for an Engineer’s estimate on the cost of such a project, but has not heard anything from them so there is nothing to report.
- e) **DISCUSS PARK PROJECT** The General Manager reported that when he discussed the retaining wall on the south side of the park with the engineer, he thought we wanted plans and specifications for the wall, when all we really wanted was a rendering of what that might look like and a budget estimate of what plans and specs would be. They are working on that.
- f) **DISCUSS STREET SWEEPING AND DRAIN FLUSHING** The General Manager reported that he had talked to the City of Colusa and the City of Williams about having them sweep the gutters in the District. Williams does not have a street sweeper and said they hire the City of Colusa when they need to. He noted he has been in talks with Colusa, but hasn’t been able to meet with them yet. He also said he had talked to Williams and Arbuckle Fire to flush the drains, but doesn’t have any numbers yet. He will continue to research.

6. STAFF AND BOARD MEMBER REPORTS

- a) None

- 7. **ADJOURNMENT:** Adjourn at 6:54 pm – Next meeting will be a Regular Meeting to be held on November 28, 2022, at 6 pm at the Arbuckle Golf Course.

Cortina Community Services District

P.O. Box 43
Arbuckle, CA 95912

DIRECTORS

Rod Bradford, Chair
Victor Zarate, Director
Dolores Gomez, Director
Jesika Johnson, Director
Kimberly Valles, Director

Approved

Attest

Rod Bradford, Chair

Karl Drexel, Secretary

Cortina Community Services District Check Detail

September 26 through November 28, 2022

Type	Num	Date	Name	Account	Original Amount
Bill Pmt -Check	460776	10/14/2022	Arbuckle PUD	10020 · County Auditor - 03512 Riv Glen	-62.73
Bill Pmt -Check	460776	10/14/2022	Arbuckle PUD	10010 · County Auditor - 03511 Red Ranc	-211.76
Bill Pmt -Check	460776	10/14/2022	Arbuckle PUD	10010 · County Auditor - 03511 Red Ranc	-299.90
Bill Pmt -Check	460776	10/14/2022	Arbuckle PUD	10020 · County Auditor - 03512 Riv Glen	-72.10
Bill Pmt -Check	460784	10/14/2022	KD Management	10010 · County Auditor - 03511 Red Ranc	-2,996.40
Bill Pmt -Check	460784	10/14/2022	KD Management	10020 · County Auditor - 03512 Riv Glen	-817.20
Bill Pmt -Check	460784	10/14/2022	KD Management	10030 · County Auditor - 03513 Wildwood	-726.40
Bill Pmt -Check	460785	10/14/2022	PGE	10020 · County Auditor - 03512 Riv Glen	-10.51
Bill Pmt -Check	460785	10/14/2022	PGE	10010 · County Auditor - 03511 Red Ranc	-474.51
Bill Pmt -Check	460785	10/14/2022	PGE	10020 · County Auditor - 03512 Riv Glen	-166.63
Bill Pmt -Check	460785	10/14/2022	PGE	10030 · County Auditor - 03513 Wildwood	-95.21
Bill Pmt -Check	460785	10/14/2022	PGE	10010 · County Auditor - 03511 Red Ranc	-9.86
Bill Pmt -Check	460785	10/14/2022	PGE	10020 · County Auditor - 03512 Riv Glen	-9.86
Bill Pmt -Check	460785	10/14/2022	PGE	10020 · County Auditor - 03512 Riv Glen	-300.53
Bill Pmt -Check	460785	10/14/2022	PGE	10020 · County Auditor - 03512 Riv Glen	-166.62
Bill Pmt -Check	460785	10/14/2022	PGE	10030 · County Auditor - 03513 Wildwood	-95.21
Bill Pmt -Check	460788	10/14/2022	Streamline	10010 · County Auditor - 03511 Red Ranc	-33.00
Bill Pmt -Check	460788	10/14/2022	Streamline	10020 · County Auditor - 03512 Riv Glen	-9.00
Bill Pmt -Check	460788	10/14/2022	Streamline	10030 · County Auditor - 03513 Wildwood	-8.00
Bill Pmt -Check	460788	10/14/2022	Streamline	10010 · County Auditor - 03511 Red Ranc	-33.00
Bill Pmt -Check	460788	10/14/2022	Streamline	10020 · County Auditor - 03512 Riv Glen	-9.00
Bill Pmt -Check	460788	10/14/2022	Streamline	10030 · County Auditor - 03513 Wildwood	-8.00
Bill Pmt -Check	460793	10/14/2022	Botanica Landscapes	10010 · County Auditor - 03511 Red Ranc	-2,236.00
Bill Pmt -Check	460793	10/14/2022	Botanica Landscapes	10010 · County Auditor - 03511 Red Ranc	-659.00
Bill Pmt -Check	460793	10/14/2022	Botanica Landscapes	10010 · County Auditor - 03511 Red Ranc	-2,236.00
Bill Pmt -Check	460793	10/14/2022	Botanica Landscapes	10020 · County Auditor - 03512 Riv Glen	-659.00
Bill Pmt -Check	460945	10/20/2022	PGE	10010 · County Auditor - 03511 Red Ranc	-10.51
					-12,415.94

Cortina Community Services District
Unpaid Bills Detail
 As of November 25, 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>
Arbuckle PUD	Bill	11/10/2022	133204 & 133205	12/10/2022	
Botanica Landscapes	Bill	10/11/2022	52437	10/21/2022	35
	Bill	11/25/2022	52721 & 52722	12/05/2022	
CEC	Bill	11/07/2022	11851	12/07/2022	
PGE	Bill	10/14/2022	14Oct0567425016	11/13/2022	12
Streamline	Bill	11/01/2022	56F6603C-0025	11/11/2022	14
TOTAL					

Cortina Community Services District
Profit & Loss by Class
July 1 through November 25, 2022

	<u>03511 - Reddington Ranch</u>	<u>03512 - River Glen</u>	<u>03513 - Wildwood</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
44190 - Interest	318.81	103.26	0.00	422.07
441901 - Interest Adj. to Mkt Value	-437.74	-213.47	0.00	-651.21
Total Income	-118.93	-110.21	0.00	-229.14
Expense				
53150 - Dues and Subscriptions	930.60	253.80	225.60	1,410.00
53175 - Insurance Expense	1,832.94	499.89	444.35	2,777.18
53180 - Professional Services				
53182 - Consulting	5,834.40	1,591.20	1,414.40	8,840.00
53184 - Legal	57.75	15.75	14.00	87.50
53185 - Landscape Maintenance	11,755.30	3,322.90	24.80	15,103.00
Total 53180 - Professional Services	17,647.45	4,929.85	1,453.20	24,030.50
53260 - Utilities				
53262 - Street Lights	1,786.57	599.85	342.76	2,729.18
53263 - Irrigation Controller	30.88	30.88	0.00	61.76
53264 - Water Service	1,221.97	334.93	0.00	1,556.90
Total 53260 - Utilities	3,039.42	965.66	342.76	4,347.84
53265 - Web Hosting	165.00	45.00	40.00	250.00
Total Expense	23,615.41	6,694.20	2,505.91	32,815.52
Net Ordinary Income	-23,734.34	-6,804.41	-2,505.91	-33,044.66
Net Income	-23,734.34	-6,804.41	-2,505.91	-33,044.66

DISCUSSION / REPORTS

ACTION ITEMS



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: NOVEMBER 28, 2022

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: DISCUSS POLICE AND FIRE ASSESSMENTS

BACKGROUND:

Nothing new to report

RECOMMENDATION:

No action necessary. Nothing new to add.



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS
MEETING DATE: NOVEMBER 28, 2022
FROM: KARL DREXEL, GENERAL MANAGER
SUBJECT: DISCUSS FENCE AND MAINTENANCE ISSUES

BACKGROUND:

Still working on letter to Owners

Authorized Botanica to proceed with Sprinkler System Audit

RECOMMENDATION:

No action needs to be taken



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS
MEETING DATE: NOVEMBER 28, 2022
FROM: KARL DREXEL, GENERAL MANAGER
SUBJECT: DISCUSS CREEK LEVEE STABILIZATION

BACKGROUND:

Nothing new to report. California Engineering Corporation has the plans from NRCS

RECOMMENDATION:

No action necessary at this time



Cortina CSD Streambank Stabilization Draft Plan View

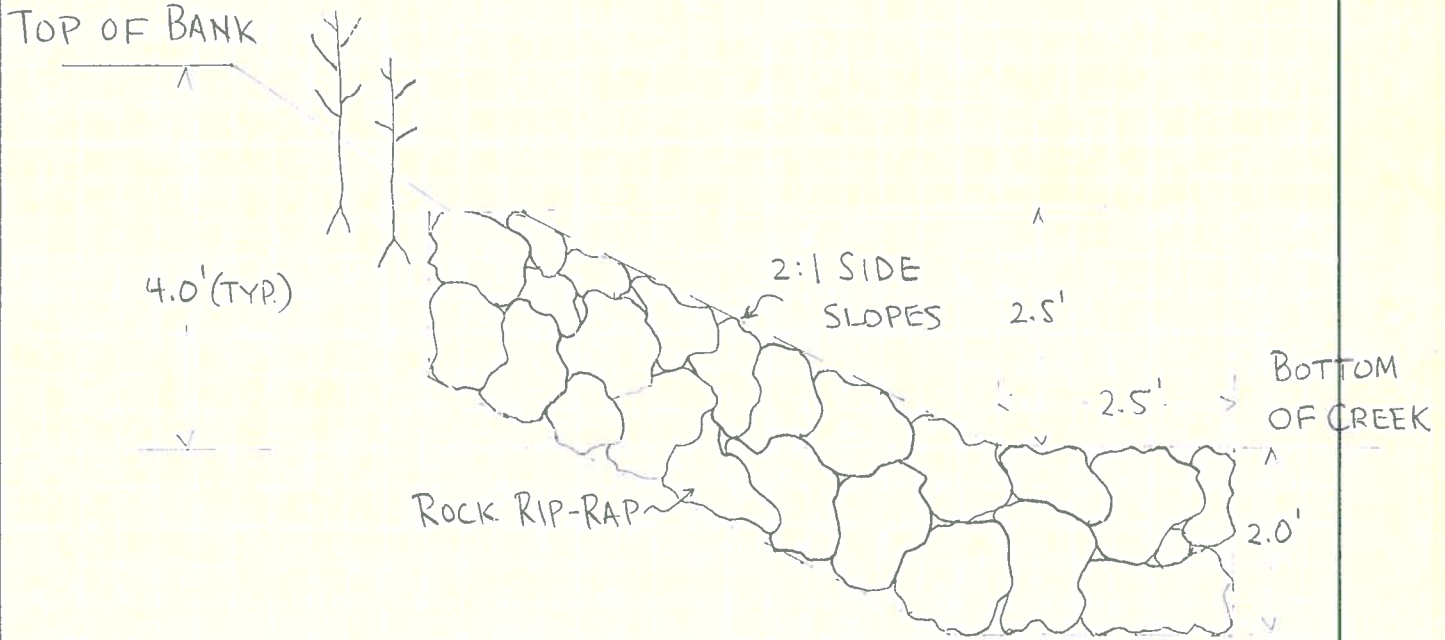
Assisted By: Lyle Thompson
7-29-22



3-0235 — 50 SHEETS — 5 SQUARES
3-0236 — 100 SHEETS — 5 SQUARES
3-0237 — 200 SHEETS — 5 SQUARES
3-0137 — 200 SHEETS — FILLER

COMET

LOOKING U.S.



STA. 0+00 TO 0+40

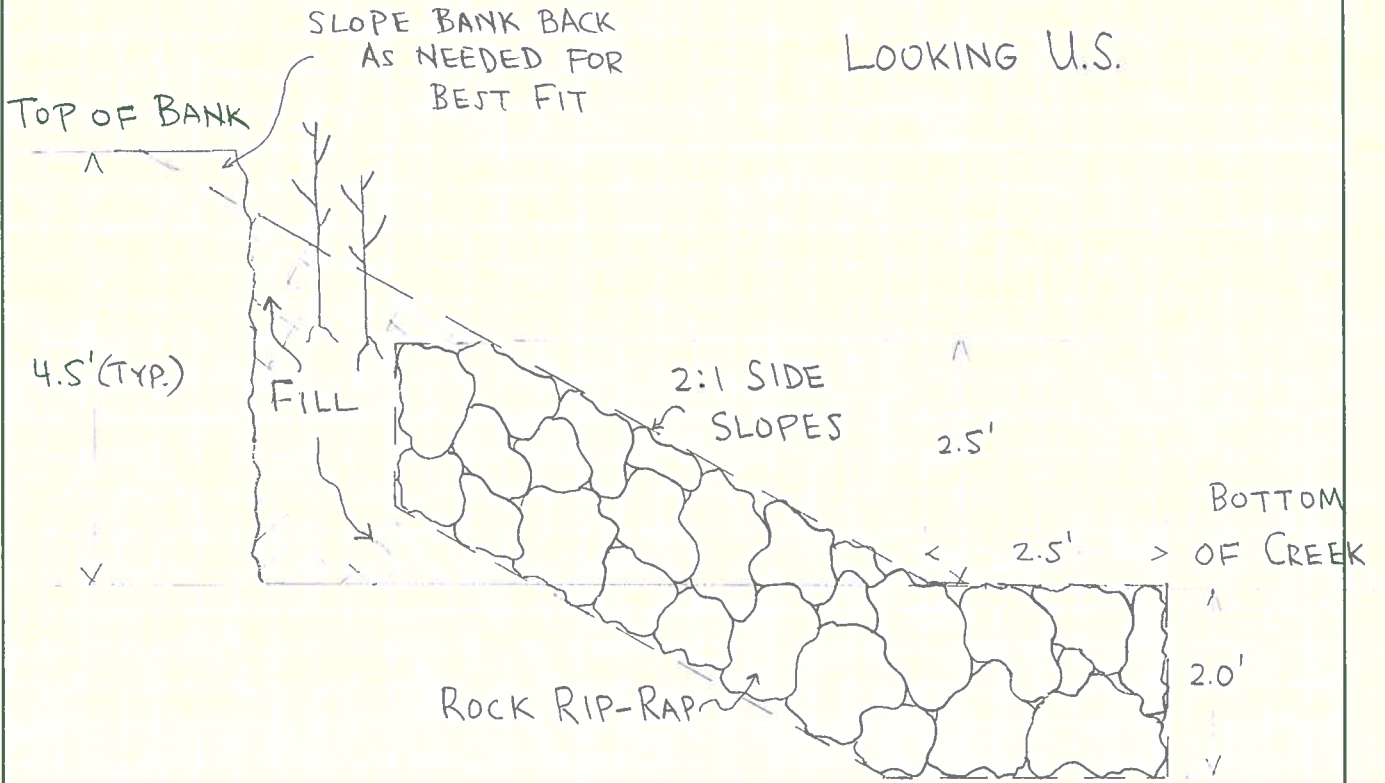
TYPICAL X-SECTION

TOE-ROCK & PLANTINGS ONLY

SCALE: 1"=2'

3-0235 — 50 SHEETS — 5 SQUARES
3-0236 — 100 SHEETS — 5 SQUARES
3-0237 — 200 SHEETS — 5 SQUARES
3-0137 — 200 SHEETS — FILLER

COMET



STA. 0+40 TO 3+40

TYPICAL X-SECTION

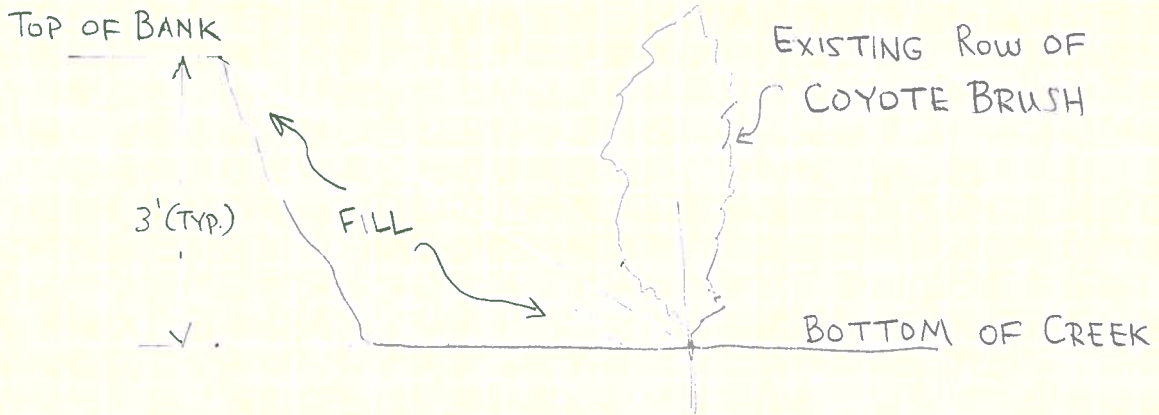
FILL, TOE-ROCK & PLANTINGS

SCALE: 1" = 2'

3-0235 — 50 SHEETS — 5 SQUARES
3-0236 — 100 SHEETS — 5 SQUARES
3-0237 — 200 SHEETS — 5 SQUARES
3-0137 — 200 SHEETS — FILLER

COMET

LOOKING U.S.



STA. 3+40 TO 4+30

TYPICAL X-SECTION

FILL ONLY

SCALE - 1" = 2'

Hedgerow Plants

10/04
JA

Most Suitable	Plant	Local ¹	Size
Yarrow	<i>Achillea millefolium</i>	1	S
Chamise	<i>Adenostoma fasciculatum</i>	1	M
California buckeye	<i>Aesculus californica</i>	1	L
Big manzanita	<i>Arctostaphylos manzanita</i>	1	L
Narrow-leaf milkweed	<i>Asclepias fascicularis</i>	1	S
Coyote brush	<i>Bacharis pilularis</i>	1	L
Mulefat	<i>Bacharis vininea</i>	1	M
Spice bush	<i>Calycanthus occidentalis</i>	2	L
Buckbrush	<i>Ceanothus cuneatus</i>	1	M
Deerbrush	<i>Ceanothus integerrimus</i>	3	M
Buttonwillow	<i>Cephalanthus occidentalis</i>	2	L
Redbud	<i>Cercis occidentalis</i>	2	M
Yerba santa	<i>Eriodictyon californicum</i>	1	M
California buckwheat	<i>Eriognum fasciculatum</i>	3	S
California flannel bush	<i>Fremontodendron californicum</i>	3	L
Toyon	<i>Heteromeles arbutifolia</i>	1	L
Deerweed	<i>Lotus scoparius</i>	1	S
Silver lupine	<i>Lupinus albifrons</i>	1	M
Sticky monkeyflower	<i>Mimulus aurantiacus</i>	2	S
Deergrass	<i>Muhlenbergia rigens</i>	2	M
Holly-leaf cherry	<i>Prunus ilicifolia</i>	3	M
Holly-leaf redberry	<i>Rhamnus crocea</i> ssp <i>ilicifolia</i>	2	M
Coffeeberry	<i>Rhamnus tomentella</i>	1	L
Lemonade berry	<i>Rhus trilobata</i>	2	M
California wild rose	<i>Rosa californica</i>	1	M
California blackberry	<i>Rubus ursinus</i>	2	M
Red willow	<i>Salix laevigata</i>	1	L
Mexican elderberry	<i>Sambucus mexicana</i>	1	L
Snowberry	<i>Symphoricarpos albus</i>	2	M
Poison oak ²	<i>Toxidendron diversilobum</i>	1	M
California bay	<i>Umbellularia californica</i>	2	L
California wild grape	<i>Vitis californica</i>	1	L

¹All California native plants: 1 - upland foothill and valley plants
2 - generally streamside plants
3 - native, but not local

²Toxic



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: NOVEMBER 28, 2022

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: REVIEW AND DISCUSS DRAFT PARK LAYOUT

BACKGROUND:

The District's Engineer returned the updated draft layout for the proposed Park. It still has 2 play structures, one for 2–5-year old's and another for 5-12-year old's. There also was a suggestion that the park also include some exercise equipment along the entry path. They also provided for joggers going around the play structures to Hillgate, to finish their runs along the sidewalk on Hillgate. They also have given us some preliminary cost estimates for the project so I can start working on locating grants for the project.

RECOMMENDATION:

No action needs to be taken

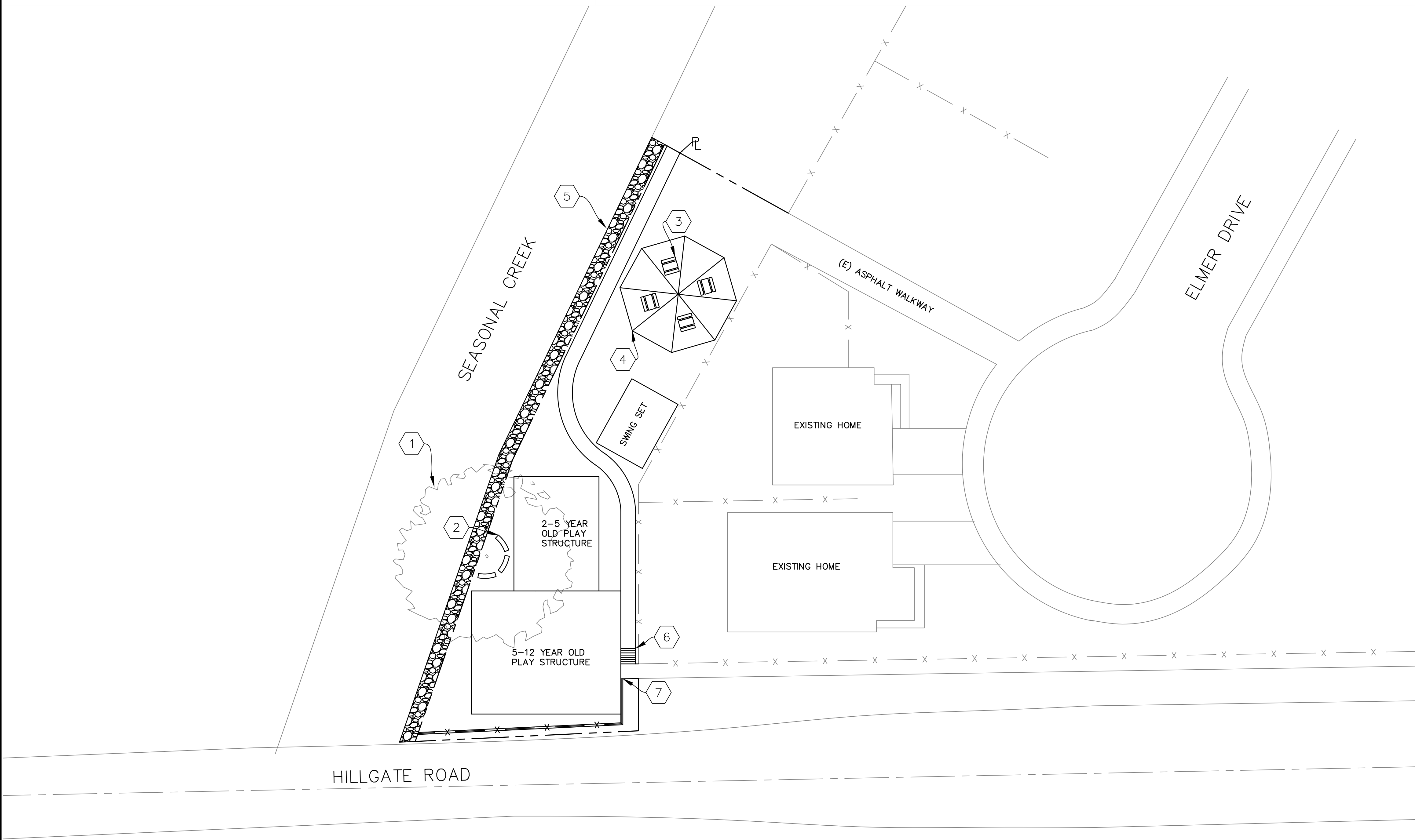
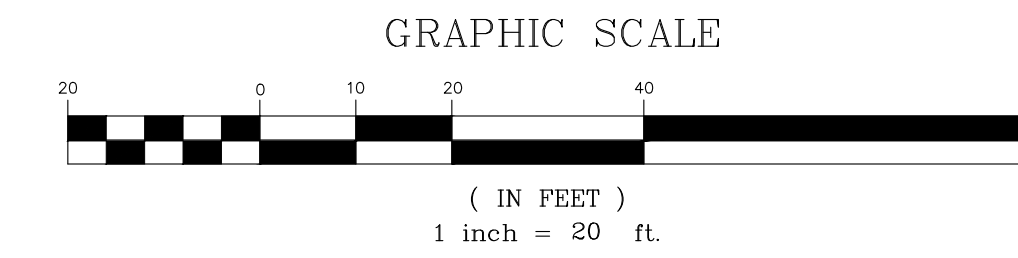
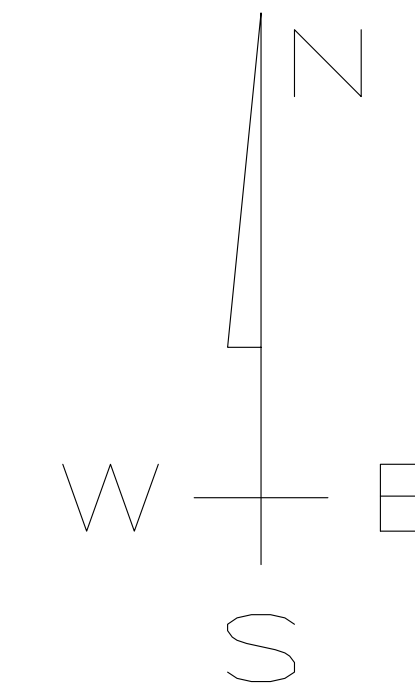
CONSTRUCTION NOTES

1. EXISTING WALNUT TREE
2. ROUNDED CONCRETE BENCH
3. CONCRETE TABLE
4. HEXAGONAL SHADE STRUCTURE
5. ROCK SHORING
6. PROPOSED STAIRWAY
7. PROPOSED RETAINING WALL WITH CHAIN LINK FENCE

LEGEND

- PROPERTY LINE
- x - EXISTING FENCE
- x - PROPOSED FENCE
- [Pattern] ROCK SHORING

DRAFT



PROJECT NUMBER 22-227	CORINA CSD PARK LAYOUT	DATE 11/17/2022	DESCRIPTION
SHEET 1 OF 1	SITE PLAN ARBUCKLE, CA	SCALE 1" = 20'	NO.
		DRAWN BY ENL	DATE
		DESIGNED BY ENL	
		CHECKED BY DLS	
CALIFORNIA ENGINEERING COMPANY INC. <small>1110 Civic Center Blvd, Suite 404 Yuba City, CA 96993 (509) 751-0522 Office</small>		<small>CIVIL ENGINEERING LAND SURVEYING PLANNING/PROCESSES CONSTRUCTION</small>	

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From: [Ethan Mote](#)
To: [Karl Drexel](#)
Cc: [Dave Swartz](#)
Subject: RE: Neighborhood Park Updates
Date: Wednesday, November 9, 2022 4:02:54 PM
Attachments: [image001.png](#)
[image002.png](#)
[image005.png](#)
[image007.png](#)
[image008.png](#)

Karl,

You are looking at about \$361,600 for all materials and construction.

From: Karl Drexel <karl@kdmanagement.us>
Sent: Monday, November 7, 2022 4:34 PM
To: Ethan Mote <emote@cecusa.net>
Cc: Dave Swartz <swartz@cecusa.net>
Subject: RE: Neighborhood Park Updates

Excellent. Thank you. Can you give me a ball park figure of what the total costs would be to build, without going to an Engineer's estimate? Rough costs are fine for budgeting purposes only. This is great. Thanks

Karl

Cortina Community Services District
Gateway to Colusa County

Karl Drexel, SDA, General Manager
PO Box 43
Arbuckle, CA 95912
Direct (707) 318-7369
karl@kdmanagement.us

REMEMBER: WASH YOUR HANDS AND STAY HEALTHY

 Please consider the environment before you print

From: Ethan Mote <emote@cecusa.net>
Sent: Monday, November 7, 2022 3:24 PM
To: Karl Drexel <karl@kdmanagement.us>
Cc: Dave Swartz <swartz@cecusa.net>
Subject: RE: Neighborhood Park Updates

Karl,

Please see attached Site Plan with the additions that you requested as well as a rough estimate of

costs.

Surveying and Topo - \$3,388.50

Design - \$13,044.50

Retaining Wall Design and Geotechnical Report – \$8,500.00

Bid Documents/Assistance and Engineers Estimate - \$6004.25

Construction Admin. – \$21,402.50

Total: \$52,339.75

Thanks,

Ethan Mote
Assistant Civil Engineer

(530) 751-0952 Office
(530) 933-9503 Cell
emote@cecusa.net
1110 Civic Center Blvd., Suite 404
Yuba City, CA 95993

From: Karl Drexel <karl@kdmanagement.us>

Sent: Tuesday, October 11, 2022 10:11 AM

To: Ethan Mote <emote@cecusa.net>

Cc: Dave Swartz <swartz@cecusa.net>

Subject: RE: Neighborhood Park Updates

Hi Ethan,

I apologize, I believe I was not clear in my explanation of what I am looking for. What I am needing is for you to develop a conceptual plan like you have and to work up some numbers for what it would take to complete plans and specifications, bid package and construction management. We are just looking for some budget numbers right now and will go through the legal bid process if we get grant funding. We don't need to design and spec the retaining wall. We need the numbers of what it will take to design the retaining wall, spec the rest of the park and complete the bid process. We need these numbers to be able to go after grants. I can meet you on Monday the 24th around 4 or Tuesday the 25th around 9:30. Thanks

Karl

Cortina Community Services District
Gateway to Colusa County

Karl Drexel, SDA, General Manager
PO Box 43

Arbuckle, CA 95912
Direct (707) 318-7369
karl@kdmanagement.us

REMEMBER: WASH YOUR HANDS AND STAY HEALTHY

 Please consider the environment before you print

From: Ethan Mote <emote@cecusa.net>
Sent: Tuesday, October 11, 2022 8:29 AM
To: Karl Drexel <karl@kdmanagement.us>
Cc: Dave Swartz <swartz@cecusa.net>
Subject: RE: Neighborhood Park Updates

Karl,

The inclusion of a retention wall and stairway will need a change order and will roughly cost an additional \$5,000 after design and surveying. If the retention wall is higher than 4 feet, we will need to price it separately. If we move forward with this, I would like to visit the site so I could get a better understanding of the hill you are describing. Are there any site restrictions I need to worry about, or will I be able to visit whenever? Please let me know if this is the route you would like to take.

Thanks,

Ethan Mote
Assistant Civil Engineer

(530) 751-0952 Office
(530) 933-9503 Cell
emote@cecusa.net
1110 Civic Center Blvd., Suite 404
Yuba City, CA 95993

From: Karl Drexel <karl@kdmanagement.us>
Sent: Friday, October 7, 2022 3:35 PM
To: Ethan Mote <emote@cecusa.net>
Subject: RE: Neighborhood Park Updates

Hi Ethan,

I don't think you have seen the site, but there is a walking/jogging path that goes through the area where adults mostly jog along the path and up the hill, to Hillgate Rd. It is a substantial elevation difference and currently it is a slope in the terrain. There will have to be a retaining wall on that side of the 5-12 year old play structure and we are thinking we will need steps up to Hillgate. Right now,

the County has K-Rails on the edge of the road where the joggers run up to and turn left to the sidewalk along Hillgate. We want to keep that accessible but still safe. Maybe we could do something similar to what I did in another park, but not quite so massive or elaborate. (see attached) I don't think we want it in the play area, but rather beside it. Somehow we want to keep that somewhat open and it definitely will need a retaining wall, so whatever works there. Maybe a retaining wall the width of the containment and a natural jogging path (without steps) between the containment and the fence. Thanks

Karl

Cortina Community Services District
Gateway to Colusa County

Karl Drexel, SDA, General Manager
PO Box 43
Arbuckle, CA 95912
Direct (707) 318-7369
karl@kdmanagement.us

REMEMBER: WASH YOUR HANDS AND STAY HEALTHY

 Please consider the environment before you print

From: Ethan Mote <emote@cecusa.net>
Sent: Monday, October 3, 2022 10:21 AM
To: Karl Drexel <karl@kdmanagement.us>
Cc: Dave Swartz <swartz@cecusa.net>; Jennifer Priddy <jpriddy@cecusa.net>
Subject: RE: Neighborhood Park

Karl,

I just wanted to follow up on our conversation last week. Do you have any updates?

Thanks,

From: Karl Drexel <karl@kdmanagement.us>
Sent: Wednesday, September 28, 2022 5:57 PM
To: Ethan Mote <emote@cecusa.net>
Cc: Dave Swartz <swartz@cecusa.net>; Jennifer Priddy <jpriddy@cecusa.net>
Subject: RE: Neighborhood Park

Yes there are a couple of changes. Hopefully I can get to them this week and get back to you. Thanks

Karl

The Town of Fort Jones

Gateway to the Marble Mountains

Karl Drexel, SDA, City Administrator
11960 East St.
Fort Jones, CA 96032
(530) 468-2281
Direct (707) 318-7369
karl@kdmanagement.us

REMEMBER: WASH YOUR HANDS AND STAY HEALTHY

 Please consider the environment before you print

From: Ethan Mote <emote@cecusa.net>
Sent: Tuesday, September 27, 2022 1:57 PM
To: Karl Drexel <karl@kdmanagement.us>
Cc: Dave Swartz <swartz@cecusa.net>; Jennifer Priddy <jpriddy@cecusa.net>
Subject: RE: Neighborhood Park

Karl,

Do you have any update after the meeting yesterday? Please let me know if any changes are needed.

Thanks,

From: Ethan Mote
Sent: Friday, September 23, 2022 8:56 AM
To: Karl Drexel <karl@kdmanagement.us>
Cc: Dave Swartz <swartz@cecusa.net>; Jennifer Priddy <jpriddy@cecusa.net>
Subject: RE: Neighborhood Park

Karl,

Please see attached draft site plan. Let me know if you would like the links for the specific play structures and shade structure that I used for my dimensioning.

Thanks,

From: Karl Drexel <karl@kdmanagement.us>
Sent: Thursday, September 22, 2022 2:00 PM
To: Ethan Mote <emote@cecusa.net>
Cc: Dave Swartz <swartz@cecusa.net>; Jennifer Priddy <jpriddy@cecusa.net>
Subject: RE: Neighborhood Park

Hi Ethan,

I am working on the Agenda Packet for the Cortina CSD Board meeting on Monday, and I was wondering if you have a status update or any sketches I can present to my Board. Not a problem if not, but just thought I'd check. Thanks

Karl

Cortina Community Services District
Gateway to Colusa County

Karl Drexel, SDA, General Manager
PO Box 43
Arbuckle, CA 95912
Direct (707) 318-7369
karl@kdmanagement.us

REMEMBER: WASH YOUR HANDS AND STAY HEALTHY

 Please consider the environment before you print

From: Ethan Mote <emote@cecusa.net>
Sent: Wednesday, September 7, 2022 11:07 AM
To: Karl Drexel <karl@kdmanagement.us>
Cc: Dave Swartz <swartz@cecusa.net>; Jennifer Priddy <jpriddy@cecusa.net>
Subject: RE: Neighborhood Park

Good morning Karl,

Dave and I haven't gotten the chance to discuss timelines for this project. Do you have a submittal date in mind?

Thanks,

From: Karl Drexel <karl@kdmanagement.us>
Sent: Thursday, September 1, 2022 1:15 PM
To: Ethan Mote <emote@cecusa.net>
Subject: RE: Neighborhood Park

I responded to your email with my responses on your email itself. That's why I said "See Below". Scroll down to the bottom of this string of emails. Thanks

Karl

Cortina Community Services District
Gateway to Colusa County

Karl Drexel, SDA, General Manager
PO Box 43
Arbuckle, CA 95912
Direct (707) 318-7369
karl@kdmanagement.us

REMEMBER: WASH YOUR HANDS AND STAY HEALTHY

 Please consider the environment before you print

From: Ethan Mote <emote@cecusa.net>
Sent: Thursday, September 1, 2022 1:10 PM
To: Karl Drexel <karl@kdmanagement.us>
Subject: RE: Neighborhood Park

Good afternoon Karl,

I just wanted to follow up on my previous email. I didn't see any response with your last email and just wanted to ensure that there wasn't some type of error on my side.

Thanks,

Ethan Mote
Assistant Civil Engineer

(530) 751-0952 Office
(530) 933-9503 Cell
emote@cecusa.net
1110 Civic Center Blvd., Suite 404
Yuba City, CA 95993

From: Karl Drexel <karl@kdmanagement.us>
Sent: Monday, August 29, 2022 2:47 PM
To: Ethan Mote <emote@cecusa.net>
Cc: Dave Swartz <swartz@cecusa.net>
Subject: RE: Neighborhood Park

See below – Thanks

Karl

The Town of Fort Jones
Gateway to the Marble Mountains

Karl Drexel, SDA, City Administrator

11960 East St.
Fort Jones, CA 96032
(530) 468-2281
Direct (707) 318-7369
karl@kdmanagement.us

REMEMBER: WASH YOUR HANDS AND STAY HEALTHY

 Please consider the environment before you print

From: Ethan Mote <emote@cecusa.net>
Sent: Monday, August 29, 2022 2:24 PM
To: Karl Drexel <karl@kdmanagement.us>
Cc: Dave Swartz <swartz@cecusa.net>
Subject: RE: Neighborhood Park

Karl,

I'm looking forward to working with you as well. I'm going to take some time to get caught up with the project but in the meantime Dave and I put together a rudimentary list of items that we believe would be included in the site plan. Can you take a look at the list below and let me know if there is anything you would like to add/remove?

- Play structure – Two structures 0-5 and 5-12 year old's. See Miracle Recreation, Zoom Recreation, Landscape Structures. Fall surface to be engineered wood chips or similar
- Green space – Can Strike this
- Shade structures – Tree can shade the structures, but anything outside the tree canopy could have a shade cover (parachute??)
- Fencing – yes
- Swings – yes Swing with larger fall surface for big kids and smaller swings for toddlers – Can be one set with two bays
- Benches and tables – yes
- Drinking fountain – no
- Rock shoring along the creek side – Maybe some. Have to find out from Fish and Game.

Thanks,

Ethan Mote
Assistant Civil Engineer

(530) 751-0952 Office
(530) 933-9503 Cell
emote@cecusa.net
1110 Civic Center Blvd., Suite 404
Yuba City, CA 95993



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS
MEETING DATE: NOVEMBER 28, 2022
FROM: KARL DREXEL, GENERAL MANAGER
SUBJECT: DISCUSS STREET SWEEPING AND DRAIN FLUSHING

BACKGROUND:

Nothing new to report. Will confer with Williams, Colusa, and the County.

RECOMMENDATION:

No action necessary at this time