

Cortina Community Services District
P.O. Box 43
Arbuckle, CA 95912

DIRECTORS
Rod Bradford, Chair
Dolores Gomez, Vice-Chair
Kimberly Valles, Director
Victor Zarate, Director
Lacey Gimple, Director

Regular Meeting of the Board of Directors

June 26, 2023 at 6:00 pm

Minutes

1. **CALL TO ORDER** – Board President Rod Bradford called the meeting to order at 6:02 pm
ROLL CALL – Present were board members Rod Bradford, Dolores Gomez, Victor Zarate, and Kimberly Valles. Lacey Gimple was absent. Also present, General manager, Karl Drexel of KD Management Services, LLC.
2. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance
3. **PUBLIC COMMENT** – Kimberly asked if the signs for no Parking in River Glen were re-installed. Rod assured her they were. He noted all of the signs seem to be a little loose and he will put in new bolts. Dolores noted that the water company manager reported a leak in the sprinkler system in the retention pond at River Glen and that they shut off the water there. She thought it might have been when they came out and did all the work one weekend.
4. **CONSENT CALENDAR**
The consent Calendar was presented for the approval of the Minutes of the Regular Meeting May 22, 2023, Ratification of April – May Disbursements, Approve Payables for June 2023, Review YTD Financials. Discussion was held regarding Botanica and the consensus was we would not pay for May, but would start again with June.

Motion made by:	Kimberly Valles to Approve the Consent Calendar	Motion seconded by:	Dolores Gomez
Ayes:	Rod Bradford, Dolores Gomez, Victor Zarate, Kimberly Valles	Noes:	None
Abstained:	None	Absent	Lacey Gimple

5. DISCUSSION / REPORTS: ACTION ITEMS

- a) **DISCUSS BOTANICA MAINTENANCE** The General Manger noted Botanica did not do much work in April and May at either development. He noted they came with big crews on two different weekends in June to get the maintenance caught up. He presented a copy of the letter he had written to Jennifer Chaplin, the CEO of Botanica, and her response. He also reported that he, Rod and Victor met with Peter Borja, the chief of Maintenance, and had a meeting of the minds as to what needs to be done and what they are going to do. Peter advised us that they now had a crew of two new people that are experienced and working a full 8-hour day instead of three people working 4 hours a day. Discussion continued and the consensus was we will wait and see. They have assured us in the past things would improve, so we'll see. It was also suggested that we meet with them quarterly and review their job.
- b) **DISCUSS STORM DRAIN CLEANING** The General Manager submitted some bids for storm drain cleaning throughout all three developments from last year. He also got a new one this year from NorCal Pipe Company. There were two bids, one for \$71,000 and one

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for \$16,000 from last year and a new bid from Nor Cal for \$38,000. Chase Sucevich bid \$7,500 to clean just the inlets and not the pipes. Discussion was held and it was decided to contract with Sucevich for the inlets and to try and get the fire department flush the lines later.

- c) **DISCUSS CREEK LEVEE STABILIZATION AND FEMA PUBLIC ASSISTANCE PROJECT** The General Manager reported the Salt Creek adjacent to Reddington Ranch floods and overflows during high rains and the force of the water eats away at the bank year after year. He noted that he had applied for public Assistance from FEMA and for a mitigation grant with Cal OES. OES had rejected our project because it was less than \$5 million. Now FEMA has said they were not going to do our project because it did not meet their requirements. Since then, the GM received a call from Cal OES saying they were going to re-look at our application. He noted Rod and he were going to meet with them this Thursday.
- d) **REVIEW AND APPROVE 23-24 SPECIAL ASSESSMENTS AND APPROVE RESOLUTION 22-23-03** The General Manager reported that the regular assessments for each development are staying the same as last year at \$1,116 per year per household as voted on last year, and that the proposed budget is based on that assessment rate. Discussion arose about the CFD assessment for Police and Fire. The GM noted that it will stay the same until we can drop them after legal opinion and LAFCO approval.

Motion made by:	Kimberly Valles to approve Resolution 22-23-3, establishing Assessments at \$1,116	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Dolores Gomez, Victor Zarate, Kimberly Valles	Noes:	None
Abstained:	None	Absent	Lacey Gimple

- e) **REVIEW AND APPROVE 23-24 DRAFT BUDGET AND APPROVE RESOLUTION 22-23-04** The General Manager submitted a proposed budget for Fiscal Year 2023-2024. He mentioned that they received a letter from the County that was discussed last month that said the County will not pay a bill if it isn't in the budget or if it is over the allotted amount. He said therefore, that he padded some of the line items so we shouldn't have that problem.

Motion made by:	Dolores Gomez to approve Resolution 22-23-04, Adopting the 23-34 Budget	Motion seconded by:	Kimberly Valles
Ayes:	Rod Bradford, Dolores Gomez, Victor Zarate, Kimberly Valles	Noes:	None
Abstained:	None	Absent	Lacey Gimple

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6. STAFF AND BOARD MEMBER REPORTS

- a) **CSDA BOARD ELECTIONS** THE General Manager reported that the California Special Districts Association is holding an election for the Board seat for the District we are in. Any Special District Board Member is eligible to run, and each District has one vote. This year there are two candidates running. He mentioned he did not know either of them, so could not make a recommendation. The Board reviewed the candidates' statements and came to a consensus that they would approve the incumbent Fred Ryness for Director.
- b) Kimberly mentioned she would not be in town for the July 24th Board Meeting. Other people said the same. The General Manager introduced an action item for the Board of Directors to review and adopt Board Resolution No. 2022-23-5 entitled "Making Findings and Determinations Under AB 361 for the Continuation of Virtual Meetings for the month of July 2023."

Motion made by:	Kimberly Valles to approve Resolution 2022-23-5 to hold the July 24, 2023 Board Meeting via Zoom	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Dolores Gomez, Victor Zarate, Kimberly Valles	Noes:	None
Abstained:	None	Absent	Lacey Gimple

- 7. **ADJOURNMENT:** Adjourn at 6:54 pm – Next meeting will be a Regular Meeting to be held on July 24, 2023, at 6 pm via Zoom

Approved

Attest

Rod Bradford, Chair

Karl Drexel, Secretary