

Cortina Community Services District
PO Box 43
Arbuckle CA 95912

Karl Drexel, General Manager
(707) 318-7369
karl@kdmanagement.us



Rod Bradford, Chairman
Dolores Gomez, Vice Chair
Kimberly Valles, Director
Victor Zarate, Director
Lacey Gimple, Director

AGENDA

REGULAR MEETING

Arbuckle Golf Course
5918 Hillgate Rd, Arbuckle, CA 95912
JANUARY 27, 2025 at 6:00 PM

ALL BOARD MEMBERS NEED TO ATTEND IN PERSON UNLESS THERE IS A SPECIAL CIRCUMSTANCE THAT YOU CANNOT MAKE IT IN PERSON. THE GENERAL MANGER WILL BE ATTENDING THROUGH ZOOM.

This meeting will be held remotely through the web platform zoom.us. The Call-in number for anybody without access to a computer and internet is:

+1 669 900 9128 US (San Jose)

Log on to [Zoom.com](https://zoom.com) in order to access the meeting via computer.

Meeting Name: Cortina CSD Board Meeting

Meeting URL: <https://us02web.zoom.us/j/86169749320>

Meeting ID: 839 8862 3048

No Password Needed

Contact Karl Drexel at karl@kdmanagement.us (707) 318-7369 with any questions or problems.

1. CALL TO ORDER AND ESTABLISH QUORUM:

Cortina CSD Board of Directors Roll Call: President: Bradford____ Members: Gomez _____ Valles _____
Zarate _____ Gimple_____

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENTS: (Each speaker is limited to two minutes)

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the District's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda.

4. CONSENT CALENDAR

- a) Review and Approve the minutes to November 25 Board Meeting
- b) Review and approve the Nov-Dec Disbursements

- c) Review and approve the January Payables
- d) Review and approve the YTD Financials
- 5. DISCUSSION / REPORTS: ACTION ITEMS:
 - a) Review and Discuss Landscaping Maintenance. Guests Morales Gardening
 - b) Review and Adopt Mid-year Revised Budget 24-25
 - c) Review and Discuss Reddington Ranch Pathway Project
 - d) Review and Discuss Pathway pollinators and/or Community Garden
 - e) Discuss Cameras at Reddington Ranch pathway
 - f) Review and Discuss Hydrant and sidewalk damage in Reddington Ranch
 - g) Update on disbanding the CFD
 - h) Abandoning the Hillgate Development
- i) CORRESPONDENCE, STAFF and BOARD MEMBER REPORTS: Updates and New Business
- j) ADJOURNMENT:

The next Cortina CSD Board Meeting, a virtual meeting, is scheduled to be held on February 24, 2025, at 6:00 pm at the Arbuckle Golf Club

CONSENT CALENDAR

Cortina Community Services District
 P.O. Box 43
 Arbuckle, CA 95912

DIRECTORS
 Rod Bradford, Chair
 Dolores Gomez, Vice-Chair
 Kimberly Valles, Director
 Victor Zarate, Director
 Lacey Gimple, Director

Regular Meeting of the Board of Directors

November 25, 2024, at 6:00 pm

Minutes

1. **CALL TO ORDER AND ESTABLISH QUORUM** – Board President Rod Bradford called the meeting to order at 6:05 pm. Roll Call – Present were board members Rod Bradford, Dolores Gomez, Kimberley Valles, Victor Zarate, and Lacey Gimple, Also present, General manager, Karl Drexel of KD Management Services, LLC.
2. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance
3. **PUBLIC COMMENT** – No Public Comment
4. **CONSENT CALENDAR**
 - a) Review and Approve the Minutes of August 26, 2024, meeting
 - b) Review and Approve the September – October Disbursements
 - c) Review and Approve the November Payables
 - d) Review and Discuss Budget vs Actual 24-25
 - e) Review and Approve the YTD Financials

The General Manager pulled out the Budget vs Actual item for discussion before the vote. He noted that the County had advised them at the beginning of the year that if any line items on the budget were over the budget, they would not pay for that item until the whole budget was revised to include higher limits on that line item. He noted that there were several items that needed to be changed because changes have taken place since the budget was adopted. Some of the changes were the higher cost for maintenance, changes in the path project, additional legal expenses and others, and that he would submit a revised budget at the next meeting.

Motion made by:	Kim Valles to Approve the Consent Calendar	Motion seconded by:	Dolores Gomez
Ayes:	Rod Bradford, Dolores Gomez, Kimberly Valles Lacey Gimple and Victor Zarate	Noes:	None
Abstained:	None	Absent	None

5. DISCUSSION / REPORTS: ACTION ITEMS:

a) Meet with Fernando Morales of Morales Landscape and Gardening

The General Manger reported that the maintenance company had asked to meet at the next meeting in January so they could show the comparison pictures from July and more current drone pictures with the changes and upgrades. They will be on the January

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DIRECTORS

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agenda. Discussion was had about how they were doing. Lacey mentioned they were still topping the bushes next to the fences and that we want those to grow tall. The General Manager advised her that he had mentioned that to Fernando and that we will be clarifying some things in the contract and their work schedules so that everybody is on the same page.

- b) Update Reddington Ranch Path Project** The General Manager reported that the District's engineers, California Engineering Company, completed the plans and specifications and will be putting them out to bid in February for March start date. Thought we could go out to bid in September or October, but they didn't get the plans done until this month and we decided it would be better to wait and send out the RFPs in February.
 - c) Discuss Cameras at Reddington Ranch pathway** Rod reported that he had not been able to work on it this month, but will for the next meeting. The General Manager mentioned that he thought we would need three cameras along the whole length of the path. We needed to figure out how they are connected to the internet and how they can be monitored by some or all of the Board. It was also reported that the bollards on each end of the path will be going in with the pavement project in March.
 - d) Review and Discuss Hydrant and sidewalk damage in Reddington Ranch** The General Manager reported that he was advised of a fire hydrant that was knocked over a few years ago and was re-set, but the concrete was never patched properly and now the sidewalk is cracked and split. Rod advised him that the hydrant belongs to Arbuckle Public Utility. The manager said he would talk to Fabian and see who re-set the hydrant and finished the concrete.
 - e) Update on CFD Dissolution** The General Manager reported that he had lowered the property assessments for the CFD in half to \$390 instead of \$780 for this year. He noted we have to do that every year until we dissolve the CFD, which is becoming a real chore. He said he has submitted a lot of communication in the Board packet and will put it in the next packet as well and asked that everybody review it all and we can have a discussion on next steps.
 - f) Abandoning the Hillgate Development** The General Manager reported that he would continue working with the attorneys regarding the disbanding of the CFD as well as abandoning the Hillgate Development. He noted that it has to go through LAFCo and get their permission. He also reported that LAFCo has a new Executive Director, whom he hasn't met yet, but will try to this month.
- 6. Correspondence and Board Member Reports** Rod reported that he had talked to Dave Burgess about pushing the gravel in the creek to the sides and opening up a channel down the middle to help keep the flowing water from eroding the banks more. He was supposed to get back to him. Rod also reported that he went to the NRCS and talked to them again about pollinator plants and they hemmed and hawed again about not being a farm. They did say that we could maybe do a community garden out there and there are grants for that. Rod said he was going to follow up with it.
- 7. ADJOURNMENT:** Adjourn at 6:51 pm – Next meeting will be a Regular Meeting to be held on January 27, 2025, at 6:00 pm at the Arbuckle Golf Club.

Cortina Community Services District
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DIRECTORS
Rod Bradford, Chair
Dolores Gomez, Vice-Chair
Kimberly Valles, Director
Victor Zarate, Director
Lacey Gimple, Director

Attest

Karl Drexel, Secretary

Approved

Rod Bradford, Chair

Cortina Community Services District
Disbursements
November through December 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Original Amount</u>
Bill Pmt -Check	478502	11/20/2024	CEC	10010 - County Auditor - 03511 Red Ranc	-4,111.00
Bill Pmt -Check	478847	11/20/2024	Arbuckle PUD	10010 - County Auditor - 03511 Red Ranc	-215.50
Bill Pmt -Check	478847	11/20/2024	Arbuckle PUD	10020 - County Auditor - 03512 Riv Glen	-54.60
Bill Pmt -Check	478852	11/20/2024	California Special Districts Association	10010 - County Auditor - 03511 Red Ranc	-1,014.42
Bill Pmt -Check	478852	11/20/2024	California Special Districts Association	10020 - County Auditor - 03512 Riv Glen	-276.66
Bill Pmt -Check	478852	11/20/2024	California Special Districts Association	10030 - County Auditor - 03513 Wildwood	-245.92
Bill Pmt -Check	478865	11/20/2024	KD Management	10010 - County Auditor - 03511 Red Ranc	-1,131.90
Bill Pmt -Check	478865	11/20/2024	KD Management	10020 - County Auditor - 03512 Riv Glen	-308.70
Bill Pmt -Check	478865	11/20/2024	KD Management	10030 - County Auditor - 03513 Wildwood	-274.40
Bill Pmt -Check	478869	11/20/2024	PGE	10020 - County Auditor - 03512 Riv Glen	-181.36
Bill Pmt -Check	478869	11/20/2024	PGE	10010 - County Auditor - 03511 Red Ranc	-521.10
Bill Pmt -Check	478869	11/20/2024	PGE	10030 - County Auditor - 03513 Wildwood	-103.64
Bill Pmt -Check	478879	11/20/2024	Streamline	10010 - County Auditor - 03511 Red Ranc	-41.58
Bill Pmt -Check	478879	11/20/2024	Streamline	10020 - County Auditor - 03512 Riv Glen	-11.34
Bill Pmt -Check	478879	11/20/2024	Streamline	10030 - County Auditor - 03513 Wildwood	-10.08
Bill Pmt -Check	478889	11/20/2024	Morales Gardening & Landscape	10010 - County Auditor - 03511 Red Ranc	-4,615.00
Bill Pmt -Check	478889	11/20/2024	Morales Gardening & Landscape	10020 - County Auditor - 03512 Riv Glen	-2,245.00
Bill Pmt -Check	479166	12/06/2024	CEC	10010 - County Auditor - 03511 Red Ranc	-11,427.00
Bill Pmt -Check	479277	12/12/2024	PGE	10010 - County Auditor - 03511 Red Ranc	-507.10
Bill Pmt -Check	479277	12/12/2024	PGE	10020 - County Auditor - 03512 Riv Glen	-179.49
Bill Pmt -Check	479277	12/12/2024	PGE	10030 - County Auditor - 03513 Wildwood	-102.57
Bill Pmt -Check	479277	12/12/2024	PGE	10010 - County Auditor - 03511 Red Ranc	-512.92
Bill Pmt -Check	479277	12/12/2024	PGE	10020 - County Auditor - 03512 Riv Glen	-180.26
Bill Pmt -Check	479277	12/12/2024	PGE	10030 - County Auditor - 03513 Wildwood	-103.01
Bill Pmt -Check	479464	12/19/2024	Arbuckle PUD	10010 - County Auditor - 03511 Red Ranc	-242.49
Bill Pmt -Check	479464	12/19/2024	Arbuckle PUD	10020 - County Auditor - 03512 Riv Glen	-54.60
Bill Pmt -Check	479475	12/19/2024	KD Management	10010 - County Auditor - 03511 Red Ranc	-1,961.65
Bill Pmt -Check	479475	12/19/2024	KD Management	10020 - County Auditor - 03512 Riv Glen	-475.55
Bill Pmt -Check	479475	12/19/2024	KD Management	10030 - County Auditor - 03513 Wildwood	-535.00
Bill Pmt -Check	479477	12/19/2024	PGE	10010 - County Auditor - 03511 Red Ranc	-521.13
Bill Pmt -Check	479477	12/19/2024	PGE	10020 - County Auditor - 03512 Riv Glen	-181.35
Bill Pmt -Check	479477	12/19/2024	PGE	10030 - County Auditor - 03513 Wildwood	-103.62
Bill Pmt -Check	479482	12/19/2024	Streamline	10010 - County Auditor - 03511 Red Ranc	-41.58
Bill Pmt -Check	479482	12/19/2024	Streamline	10020 - County Auditor - 03512 Riv Glen	-11.34
Bill Pmt -Check	479482	12/19/2024	Streamline	10030 - County Auditor - 03513 Wildwood	-10.08
Bill Pmt -Check	479491	12/19/2024	Morales Gardening & Landscape	10010 - County Auditor - 03511 Red Ranc	-4,615.00
Bill Pmt -Check	479491	12/19/2024	Morales Gardening & Landscape	10020 - County Auditor - 03512 Riv Glen	-2,245.00
Bill Pmt -Check	479492	12/19/2024	Colantuono, Highsmith & Whatley, PC	10010 - County Auditor - 03511 Red Ranc	-641.52
Bill Pmt -Check	479492	12/19/2024	Colantuono, Highsmith & Whatley, PC	10020 - County Auditor - 03512 Riv Glen	-174.96
Bill Pmt -Check	479492	12/19/2024	Colantuono, Highsmith & Whatley, PC	10030 - County Auditor - 03513 Wildwood	-155.52
				Total	<u>-40,344.94</u>

Cortina Community Services District
January Payables
All Transactions

Agenda Item 4c

	<u>Jan 9, 25</u>
Arbuckle PUD	270.42
Botanica Landscapes	3,550.00
Colusa County Elections Dept	-471.07
KD Management	1,435.00
Morales Gardening & Landscape	6,860.00
PGE	605.78
Streamline	63.00
TOTAL	<u><u>12,313.13</u></u>

DISCUSSION / REPORTS

ACTION ITEMS



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: JANUARY 27, 2025

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: REVIEW AND DISCUSS LANDSCAPING MAINTENANCE

BACKGROUND:

Morales Gardening and Landscape has been our maintenance company now for 7 months. I asked them to update me and the board on any issues still hanging on. It appears that all things are moving smoothly, however, they said they wanted to clarify some tasks on the contract. They also have mentioned they will have a station schedule for RR and RG.

RECOMMENDATION:

Staff recommends that the board come to the meeting with any questions or concerns for the Morales'.

From: [Fernando Morales](#)
To: karl@kdmanagement.us
Subject: Re: Landscaping
Date: Tuesday, November 19, 2024 10:04:41 AM

Good morning, Karl,

I'm planning on headed out today out there to capture additional drone footage and share it on the updated BOX folder.

Zoning plan is being complied to be submitted for record back to Cortina.

Rose is working on plant palette and she can provide a eta for completion of this.

I am working out the outline for irrigation as we still have issues. We can discuss this further on a follow up phone call this week.

If you have any questions , please call me or email me if you like.

Thank-you

[Fernando Morales](#)

Project Manager



160 Main St. Colusa, Ca 95928

C: 530.902.1704 | D: 530.902.4666

Fernando@moralesgardening.com

[Stay in touch with us on Facebook!](#)

From: Karl Drexel <karl@kdmanagement.us>
Sent: Tuesday, November 19, 2024 9:57:18 AM
To: Fernando Morales <Fernando@moralesgardening.com>
Subject: FW: Landscaping

From: Karl Drexel <karl@kdmanagement.us>
Sent: Monday, November 11, 2024 10:20 AM
To: 'Fernando Morales' <Fernando@moralesgardening.com>
Subject: Landscaping

Good morning Fernando,

I am reviewing the minutes of our last meeting when you were there and want to follow up on a couple of things.

1. Sprinklers – Are all of the sprinklers fixed and operating now? We want to winterize everything, so the schedule needs to be OFF, unless we get a really warm stretch or no rain after this.
2. Zoning Plan – You mentioned a zoning plan with pictures. Has that been set up, and how is it accessed?
3. Plant Palette – Were you able to find the as-builts for the landscaping at the County to get the original plant palette?
4. Drone pictures – Where can we find the drone pictures you've taken?

Thanks

Karl

KD Management Services LLC
Consultant to Special Districts, Towns and Cities

Karl Drexel, CSDM
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REMEMBER: WASH YOUR HANDS AND STAY HEALTHY

 Please consider the environment before you print



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: JANUARY 27, 2025

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: REVIEW AND APPROVE 2024-25 MID-YEAR OPERATIONAL BUDGET REVISE AND ADOPT RESOLUTION 24-25-04

BACKGROUND:

The '24-'25 Mid-year Operating Budget Revise is presented here, with one exceptional expense, and that is a Capital Expense for the repair of the Reddington Ranch walking path and greenway. This is funded with the unrestricted reserves for RR it was increased by \$10,000 to take into account the creek bed work and any other possible changes. Also included are the County Assessor's format and Resolution Template in order to satisfy their bookkeeping procedures. This year, unlike past years, the County will withhold payment of any expense that goes over our budget, so they are presenting a new format for submitting our budget. We need to approve both formats and adopt Resolution 24-25-04.

The Budget is a moving document and needs occasional adjusting from line-items to line-items. As the Resolution states, this authorizes the General Manager to submit the Final Budget to the County Auditor, authorizes the County Auditor to allocate funds to the District pursuant to Government Codes and authorizes the General Manager to make periodic adjustments to the budget. This Mid-Year Revise will take into consideration increased costs in Landscape Maintenance, Legal expenses and the pathway construction.

RECOMMENDATION:

I recommend that the Board review the enclosed 24-25 Budget Revise and approve it as presented and Adopt Resolution 24-25-04.



RESOLUTION 24-25-04

January 27, 2025

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CORTINA COMMUNITY SERVICES DISTRICT ADOPTING THE 2024-25 MID-YEAR OPERATIONAL BUDGET REVISE

WHEREAS, California Government Code Sec 53901 requires each local agency to file its budget with the county auditor within 60 days after the beginning of its fiscal year, and

WHEREAS, on May 20, 2024, at a duly noticed public meeting, the Board reviewed and adopted a proposed budget and made such budget available to the public, and

WHEREAS, all Operational Budgets are a moving and changing instrument, and

WHEREAS, on January 27, 2025 at a duly noticed regular meeting, the Board reviewed and adopted the Mid-Year Operational budget Revise for the rest of the 2024-2025 fiscal Year, and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Cortina Community Services District Board of Directors approves and adopts the final budget revise for Fiscal Year 2024/2025 as shown in Final Budget Revise dated January 27, 2025 hereby incorporated by reference and does further order and authorizes the following:

1. The General Manager shall transmit the final budget revise to the County Auditor as specified in Government Code §53901 as promptly as feasible.
2. The County Auditor is authorized to apportion the budget as specified in Government Code.
3. The General Manager is authorized to make budget adjustments within each line item so long as the total 2024-2025 budget revise is not increased, and the Board is apprised in a timely manner.

PASSED AND ADOPTED by the Board of Directors on January 27, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I HEREBY CERTIFY that the foregoing Resolution No. 24-25-04 was duly adopted at a Regular meeting of the Board of Directors of the Cortina Community Services District on January 27, 2025.

Approved

Rod Bradford, President

I, Karl Drexel, Board Secretary of the Cortina Community Services District, hereby certify the above and foregoing to be a full, true, and correct copy of a resolution adopted by said District Board on this 27th day of January, 2025.

Attest:

Karl Drexel, Board Secretary

Cortina Community Services District
Profit & Loss Revised Mid-Year Budget Overview
July 2024 through June 2025

	<u>03511 - Reddington Ranch</u>	<u>03512 - River Glen</u>	<u>03513 - Wildwood</u>	<u>TOTAL</u>
	<u>Jul '24 - Jun 25</u>	<u>Jul '24 - Jun 25</u>	<u>Jul '24 - Jun 25</u>	<u>Jul '24 - Jun 25</u>
Ordinary Income/Expense				
Income				
410510 · Property Assessment	154,008.00	43,524.00	34,596.00	232,128.00
44190 · Interest	5,600.00	2,221.87	782.00	8,603.87
441901 · Interest Adj. to Mkt Value		0.00		0.00
45542 · TRFRFROM CO GEN FND-SER	3,441.00	2,561.00	1,365.00	7,367.00
Total Income	163,049.00	48,306.87	36,743.00	248,098.87
Expense				
53230 · SPECIAL DEPT EXPENSES - County	304.00	83.00	74.00	461.00
3170 - Office Expense	0.00	0.00	0.00	0.00
53120 · Colusa County Elections Dept	0.00	0.00	0.00	0.00
53240 · Reimburse Expenses - Per Diem	0.00	0.00	0.00	0.00
53229 · Indirect Overhead Costs	3,441.00	2,561.00	1,365.00	7,367.00
53150 · Dues and Subscriptions	1,200.00	350.00	300.00	1,850.00
53130 · Maintenance - Bldgs and Grounds	89,950.00	1,350.00	1,200.00	92,500.00
53170 · Office Expense	660.00	180.00	160.00	1,000.00
53171 · Postage	150.00	75.00	50.00	275.00
53175 · Insurance Expense	1,800.00	520.00	465.00	2,785.00
53180 · Professional Services				
53187 · Road Maintenance	5,000.00	0.00	0.00	5,000.00
53186 · Elections	0.00	0.00	0.00	0.00
53181 · Accounting/Audit	6,600.00	1,800.00	1,600.00	10,000.00
53182 · Consulting	36,000.00	6,480.00	5,760.00	48,240.00
53183 · Engineering	25,000.00	0.00	0.00	25,000.00
53184 · Legal	15,000.00	4,100.00	2,000.00	21,100.00
53185 · Landscape Maintenance	57,780.00	26,940.00	0.00	84,720.00
Total 53180 · Professional Services	145,380.00	39,320.00	9,360.00	194,060.00
53190 · Publications and Legal Notices	500.00	0.00	0.00	500.00
53260 · Utilities				
53262 · Street Lights	9,600.00	2,220.00	1,260.00	13,080.00
53263 · Irrigation Controller	252.00	126.00	0.00	378.00
53264 · Water Service	2,940.00	780.00	0.00	3,720.00
Total 53260 · Utilities	12,792.00	3,126.00	1,260.00	17,178.00
53265 - Web Hosting	1,000.00	204.00	180.00	1,384.00
Total Expense	257,177.00	47,769.00	14,414.00	319,360.00
Net Ordinary Income	-94,128.00	537.87	22,329.00	-71,261.13
Other Income/Expense				
479910 · Transfer In	95,000.00			95,000.00
Total Other Income	95,000.00			95,000.00
Net Income	872.00	537.87	22,329.00	23,738.87

COUNTY OF COLUSA
CORTINA COMMUNITY SERVICES FUND #528 (PREVIOUSLY FUND #03510)
FISCAL YEAR 2024-25 Revised Budget

Detail by Revenue Account and Expenditure Account	2022-23 Actuals	2023-24 Final Budget	2023-24 Actuals as of 2/29/24	2024-25 Recommended Budget	2024-25 Final Budget Revise
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REVENUE

<u>Old Acct</u>	<u>New Acct</u>					
4101009	41010	PROP 1A SECURITIZATION	-	-	-	
410101	41011	PROP TAX-CURR-OTHER C	-	-	-	
410100	41012	PROP TAX-CURR SEC	-	-	-	
4101002	41013	PROP TAX-SEC POWER PLANT	-	-	-	
410151	41016	PROP TAX-CUR SUPP SEC OTHER	-	-	-	
410150	41017	PROP TAX-CUR SUPP SEC	-	-	-	
410200	41018	PROP TAX-CUR UNSEC	-	-	-	
410201	41019	PROP TAX-Cur UNSEC-OTHER C	-	-	-	
410251	41020	PROP TAX-PY SECURED	-	-	-	
410250	41021	PROP TAX-CUR SUPP UNSEC	-	-	-	
410301	41022	PROP TAX-PY SECURED-OTHER C	-	-	-	
410300	41023	PROP TAX-PY SECURED	-	-	-	
410320	41024	PROP TAX-PY SUPP SEC	-	-	-	
410321	41025	PROP TAX-PY SUPP SEC	-	-	-	
410400	41040	PROP TAX-PY UNSEC	-	-	-	
410401	41041	PROP TAX-PY UNSEC-OTHER CO	-	-	-	
410451	41045	PROP TAX-PY SUPP UNS-OTH	-	-	-	
410510	41056	PROPERTY ASSESSMENT	158,160	-	73,865	82,304
410920	41094	CO IN-LIEU TAXES	-	-	-	82,304
TOTAL TAXES			158,160	-	73,865	82,304
441900	44190	INTEREST	1,248	-	794	
441901	44196	INTEREST-OTHER COUNTY	-	-	-	
4419001	44192	INTEREST ADJ TO MKT VALUE	(830)	-	-	
442000	44200	RENTS & CONS. -OTHER	-	-	-	
454510	45454	HOMEOWNERS PROP TAX	-	-	-	
454511	45455	HOMEOWNERS PROP TAX OTHE	-	-	-	
454608	45470	STATE GRANT AWARD	-	-	-	
4546583	45498	SALES TAX REV 1/2 CENT OT	-	-	-	
455999	45641	FEDERAL GRANT	-	-	-	
456021	45647	TRFR FROM CO GENERAL FUND	-	-	-	
456023	45542	TRFRFROM CO GEN FND-SER	-	-	-	
467911	46814	FIRE SUPPRESSION	-	-	-	
479310	47947	GIFTS AND DONATIONS	-	-	-	
479321	47959	PY INSURANCE DIVIDEND	-	-	-	
479910	48030	TRANSFERS IN	-	-	-	
TOTAL REVENUE			158,577	-	74,659	82,304

EXPENDITURES

51035	51035	WORKER'S COMPENSATION	-	-	-
53050	53050	CLOTHING & PERSONAL SUPP	-	-	-
53060	53060	COMMUNICATIONS	-	-	-
53090	53090	HOUSEHOLD EXPENSE	-	-	-
53100	53100	INSURANCE	-	-	-

COUNTY OF COLUSA
CORTINA COMMUNITY SERVICES FUND #528 (PREVIOUSLY FUND #03510)
FISCAL YEAR 2024-25 Revised Budget

Detail by Revenue Account and Expenditure Account			2022-23 Actuals	2023-24 Final Budget	2023-24 Actuals as of 2/29/24	2024-25 Recommended Budget	2024-25 Final Budget Revise
53120	53120	MAINTENANCE-EQUIPMENT	-	-	-		
53121	53121	MAINTENANCE-SOFTWARE	-	-	-		
53130	53130	MAINTENANCE-STRU,IMP,GRND	-	-	-		
53140	53140	MEDICAL, DENTAL & LAB SUP	-	-	-		
53150	53150	MEMBERSHIPS	-	-	-		
53170	53170	OFFICE EXPENSE	-	-	-		
53171	53171	POSTAGE	-	-	-		
53180	53180	PROF/SPECIALIZED SERVICES	150,819	-	70,547	77,304	c
53200	53200	RENT&LEASES EQUIPMENT	-	-	-		
53220	53220	SMALL TOOLS & INSTRUMENTS	-	-	-		
53229	53229	INDIRECT OVERHEAD COSTS	-	-	-		
53230	53230	SPECIAL DEPT EXPENSES - LHMP	-	-	-	5,000	5,000
53243	53243	PROMOTIONAL EXPENSE	-	-	-		
53250	53250	TRANSPORTATION & TRAVEL	-	-	-		
53251	53251	EDUCATION & TRAINING	-	-	-		
53253	53253	FUEL	-	-	-		
53260	53260	UTILITIES	-	-	-		
57039	57039	RADIOS<\$5,000	-	-	-		
57064	57064	MISC EQUIP<\$5,000	-	-	-		
57144	57144	PICK-UP/TRUCK(MISC).\$500	-	-	-		
57164	57164	MISC EQUIP>\$5,000	-	-	-		
TOTAL EXPENDITURES			150,819	-	70,547	82,304	5,000
NET INCOME/LOSS			7,758	-	4,112	-	77,304

31960 FUND BALANCE- UNRESERVED AS OF 6/30/23 65,797

ESTIMATED ENDING FUND BALANCE AS OF 2/29/24 69,909 - -

Approved:

Director Signature	Date
Director Signature	Date
Director Signature	Date

COUNTY OF COLUSA
CORTINA COMMUNITY SERVICES FUND #529 (PREVIOUSLY FUND #03511)
FISCAL YEAR 2024-25 Revised Budget

Detail by Revenue Account and Expenditure Account			2022-23 Actuals	2023-24 Final Budget	2023-24 Actuals as of 2/29/24	2024-25 Recommended Budget	2024-25 Final Budget Revise
REVENUE							
<u>Old Acct</u>	<u>New Acct</u>						
4101009	41010	PROP 1A SECURITIZATION	-	-	-		
410101	41011	PROP TAX-CURR-OTHER C	-	-	-		
410100	41012	PROP TAX-CURR SEC	-	-	-		
4101002	41013	PROP TAX-SEC POWER PLANT	-	-	-		
410151	41016	PROP TAX-CUR SUPP SEC OTHER	-	-	-		
410150	41017	PROP TAX-CUR SUPP SEC	-	-	-		
410200	41018	PROP TAX-CUR UNSEC	-	-	-		
410201	41019	PROP TAX-Cur UNSEC-OTHER C	-	-	-		
410251	41020	PROP TAX-PY SECURED	-	-	-		
410250	41021	PROP TAX-CUR SUPP UNSEC	-	-	-		
410301	41022	PROP TAX-PY SECURED-OTHER C	-	-	-		
410300	41023	PROP TAX-PY SECURED	-	-	-		
410320	41024	PROP TAX-PY SUPP SEC	-	-	-		
410321	41025	PROP TAX-PY SUPP SEC	-	-	-		
410400	41040	PROP TAX-PY UNSEC	-	-	-		
410401	41041	PROP TAX-PY UNSEC-OTHER CO	-	-	-		
410451	41045	PROP TAX-PY SUPP UNS-OTH	-	-	-		
410510	41056	PROPERTY ASSESSMENT	153,870	154,000	69,166	154,008	154,008
410920	41094	CO IN-LIEU TAXES	-	-	-		
TOTAL TAXES			153,870	154,000	69,166	154,008	154,008
441900	44190	INTEREST	4,164	5,600	3,034	5,600	5,600
441901	44196	INTEREST-OTHER COUNTY	-	-	-		
4419001	44192	INTEREST ADJ TO MKT VALUE	(4,479)	-	-		
442000	44200	RENTS & CONS. -OTHER	-	-	-		
454510	45454	HOMEOWNERS PROP TAX	-	-	-		
454511	45455	HOMEOWNERS PROP TAX OTHE	-	-	-		
454608	45470	STATE GRANT AWARD	-	-	-		
4546583	45498	SALES TAX REV 1/2 CENT OT	-	-	-		
455999	45641	FEDERAL GRANT	-	-	-		
456021	45647	TRFR FROM CO GENERAL FUND	-	-	-		
456023	45542	TRFRFROM CO GEN FND-SER	3,796	-	359	3,441	3,441
467911	46814	FIRE SUPPRESSION	-	-	-		
479310	47947	GIFTS AND DONATIONS	-	-	-		
479321	47959	PY INSURANCE DIVIDEND	-	-	-		
479910	48030	TRANSFERS IN	-	-	-	95,000	95,000
TOTAL REVENUE			157,351	159,600	72,560	258,049	258,049

EXPENDITURES

51035	51035	WORKER'S COMPENSATION	-	-	-		
53100	53100	INSURANCE	1,833	1,903	1,903	1,800	1,800
53120	53120	MAINTENANCE-EQUIPMENT	-	-	-		
53121	53121	MAINTENANCE-SOFTWARE	-	-	-		
53130	53130	MAINTENANCE-STRU,IMP,GRND	-	2,000	-	89,950	89,950
53140	53140	MEDICAL, DENTAL & LAB SUP	-	-	-		

COUNTY OF COLUSA
CORTINA COMMUNITY SERVICES FUND #529 (PREVIOUSLY FUND #03511)
FISCAL YEAR 2024-25 Revised Budget

Detail by Revenue Account and Expenditure Account			2022-23 Actuals	2023-24 Final Budget	2023-24 Actuals as of 2/29/24	2024-25 Recommended Budget	2024-25 Final Budget Revise
53150	53150	MEMBERSHIPS	931	960	782	1,200	1,200
53170	53170	OFFICE EXPENSE	74	436	10	660	660
53171	53171	POSTAGE	63	-	-	150	150
53180	53180	PROF/SPECIALIZED SERVICES	70,189	89,430	49,113	145,380	145,380
53190	53190	PUBLICATIONS & LEGAL NOTICES	40	200	-	500	500
53200	53200	RENT&LEASES EQUIPMENT	-	-	-		
53220	53220	SMALL TOOLS & INSTRUMENTS	-	-	-		
53229	53229	INDIRECT OVERHEAD COSTS	3,796	-	359	3,441	3,441
53230	53230	SPECIAL DEPT EXPENSES - County Elec	-	-	-	304	304
53251	53251	EDUCATION & TRAINING	-	-	-		
53253	53253	FUEL	-	-	-		
53260	53260	UTILITIES	7,792	9,420	5,497	12,792	12,792
53265	53265	WEB HOSTING	-	-	-	1,000	1,000
57014	57014	PRINTERS <\$5,000	-	-	-		
57064	57064	MISC EQUIP<\$5,000	-	-	-		
57144	57144	PICK-UP/TRUCK(MISC).\$500	-	-	-		
57164	57164	MISC EQUIP>\$5,000	-	-	-		
59452	59452	TRANSFERS OUT	-	-	-		
TOTAL EXPENDITURES			84,717	104,349	57,664	257,177	257,177
NET INCOME/LOSS			72,634	55,251	14,895	872	872

31960	FUND BALANCE- UNRESERVED AS OF 6/30/23	220,817		
	ESTIMATED ENDING FUND BALANCE AS OF 2/29/24	235,712	200,470	200,470

Approved:

Director Signature Date

Director Signature Date

Director Signature Date

Director Signature Date

Director Signature Date

COUNTY OF COLUSA
CORTINA COMMUNITY SERVICES FUND #530 (PREVIOUSLY FUND #03512)
FISCAL YEAR 2024-25 Revised Budget

Detail by Revenue Account and Expenditure Account			2022-23 Actuals	2023-24 Final Budget	2023-24 Actuals as of 2/29/24	2024-25 Recommended Budget	2024-25 Final Budget Revise
REVENUE							
<u>Old Acct</u>	<u>New Acct</u>						
4101009	41010	PROP 1A SECURITIZATION	-	-	-		
410400	41040	PROP TAX-PY UNSEC	-	-	-		
410401	41041	PROP TAX-PY UNSEC-OTHER CO	-	-	-		
410451	41045	PROP TAX-PY SUPP UNS-OTH	-	-	-		
410510	41056	PROPERTY ASSESSMENT	43,485	50,700	19,547	43,524	43,524
410920	41094	CO IN-LIEU TAXES	-	-	-		
TOTAL TAXES			43,485	50,700	19,547	43,524	43,524
441900	44190	INTEREST	1,393	1,700	1,008	2,222	2,222
441901	44196	INTEREST-OTHER COUNTY	-	-	-		
4419001	44192	INTEREST ADJ TO MKT VALUE	(1,508)	-	-		
442000	44200	RENTS & CONS. -OTHER	-	-	-		
454510	45454	HOMEOWNERS PROP TAX	-	-	-		
454511	45455	HOMEOWNERS PROP TAX OTHE	-	-	-		
454608	45470	STATE GRANT AWARD	-	-	-		
4546583	45498	SALES TAX REV 1/2 CENT OT	-	-	-		
455999	45641	FEDERAL GRANT	-	-	-		
456021	45647	TRFR FROM CO GENERAL FUND	-	-	-		
456023	45542	TRFRFROM CO GEN FND-SER	3,922	-	2,073	2,561	2,561
467911	46814	FIRE SUPPRESSION	-	-	-		
479310	47947	GIFTS AND DONATIONS	-	-	-		
479321	47959	PY INSURANCE DIVIDEND	-	-	-		
479910	48030	TRANSFERS IN	-	-	-		
TOTAL REVENUE			47,291	52,400	22,628	48,307	48,307

EXPENDITURES

51035	51035	WORKER'S COMPENSATION	-	-	-		
53050	53050	CLOTHING & PERSONAL SUPP	-	-	-		
53060	53060	COMMUNICATIONS	-	-	-		
53090	53090	HOUSEHOLD EXPENSE	-	-	-		
53100	53100	INSURANCE	500	520	519	520	520
53120	53120	MAINTENANCE-EQUIPMENT	-	-	-		
53121	53121	MAINTENANCE-SOFTWARE	-	-	-		
53130	53130	MAINTENANCE-STRU,IMP,GRND	-	2,000	-	1,350	1,350
53140	53140	MEDICAL, DENTAL & LAB SUP	-	-	-		
53150	53150	MEMBERSHIPS	254	250	213	350	350
53170	53170	OFFICE EXPENSE	-	150	3	180	180
53171	53171	POSTAGE	-	-	-	75	75
53180	53180	PROF/SPECIALIZED SERVICES	14,750	24,665	14,971	39,320	39,320
53190	53190	PUBLICATIONS AND LEGAL NOTICES	11	-	-		
53200	53200	RENT&LEASES EQUIPMENT	-	-	-		
53220	53220	SMALL TOOLS & INSTRUMENTS	-	-	-		
53229	53229	INDIRECT OVERHEAD COSTS	3,922	-	2,073	2,561	2,561
53230	53230	SPECIAL DEPT EXPENSES - County Elect	-	-	-	83	83

COUNTY OF COLUSA
CORTINA COMMUNITY SERVICES FUND #530 (PREVIOUSLY FUND #03512)
FISCAL YEAR 2024-25 Revised Budget

Detail by Revenue Account and Expenditure Account			2022-23 Actuals	2023-24 Final Budget	2023-24 Actuals as of 2/29/24	2024-25 Recommended Budget	2024-25 Final Budget Revise
53243	53243	PROMOTIONAL EXPENSE	-	-	-		
53250	53250	TRANSPORTATION & TRAVEL	-	-	-		
53251	53251	EDUCATION & TRAINING	-	-	-		
53253	53253	FUEL	-	-	-		
53260	53260	UTILITIES	2,793	4,140	1,844	3,126	3,126
53265	53265	WEB HOSTING				204	204
57014	57014	PRINTERS <\$5,000	-	-	-		
57039	57039	RADIOS<\$5,000	-	-	-		
57064	57064	MISC EQUIP<\$5,000	-	-	-		
57144	57144	PICK-UP/TRUCK(MISC).\$500	-	-	-		
57164	57164	MISC EQUIP>\$5,000	-	-	-		
59452	59452	TRANSFERS OUT	-	-	-		
TOTAL EXPENDITURES			22,229	31,725	19,623	47,769	47,769
NET INCOME/LOSS			25,062	20,675	3,005	538	538

	31960	FUND BALANCE- UNRESERVED AS OF 6/30/23	71,725		
		ESTIMATED ENDING FUND BALANCE AS OF 2/29/24	74,730	91,032	91,032

Approved:

Director Signature Date

Director Signature Date

Director Signature Date

Director Signature Date

Director Signature Date

COUNTY OF COLUSA
CORTINA COMMUNITY SERVICES FUND #531 (PREVIOUSLY FUND #03513)
FISCAL YEAR 2024-25 Revised Budget

Detail by Revenue Account and Expenditure Account			2022-23 Actuals	2023-24 Final Budget	2023-24 Actuals as of 2/29/24	2024-25 Recommended Budget	2024-25 Final Budget Revise
REVENUE							
<u>Old Acct</u>	<u>New Acct</u>						
4101009	41010	PROP 1A SECURITIZATION	-	-	-		
410101	41011	PROP TAX-CURR-OTHER C	-	-	-		
410100	41012	PROP TAX-CURR SEC	-	-	-		
410401	41041	PROP TAX-PY UNSEC-OTHER CO	-	-	-		
410451	41045	PROP TAX-PY SUPP UNS-OTH	-	-	-		
410510	41056	PROPERTY ASSESSMENT	25,645	25,668	15,537	34,596	34,596
410920	41094	CO IN-LIEU TAXES	-	-	-		
TOTAL TAXES			25,645	25,668	15,537	34,596	34,596
441900	44190	INTEREST	89	485	158	782	782
441901	44196	INTEREST-OTHER COUNTY	-	-	-		
4419001	44192	INTEREST ADJ TO MKT VALUE	(618)	-	-		
442000	44200	RENTS & CONS. -OTHER	-	-	-		
454510	45454	HOMEOWNERS PROP TAX	-	-	-		
454511	45455	HOMEOWNERS PROP TAX OTHE	-	-	-		
454608	45470	STATE GRANT AWARD	-	-	-		
4546583	45498	SALES TAX REV 1/2 CENT OT	-	-	-		
455999	45641	FEDERAL GRANT	-	-	-		
456021	45647	TRFR FROM CO GENERAL FUND	-	-	-		
456023	45542	TRFRFROM CO GEN FND-SER	2,759	-	(118)	1,365	1,365
467911	46814	FIRE SUPPRESSION	-	-	-		
479310	47947	GIFTS AND DONATIONS	-	-	-		
479321	47959	PY INSURANCE DIVIDEND	-	-	-		
479910	48030	TRANSFERS IN	-	-	-		
TOTAL REVENUE			27,875	26,153	15,577	36,743	36,743

EXPENDITURES

51035	51035	WORKER'S COMPENSATION	-	-	-		
53050	53050	CLOTHING & PERSONAL SUPP	-	-	-		
53060	53060	COMMUNICATIONS	-	-	-		
53090	53090	HOUSEHOLD EXPENSE	-	-	-		
53100	53100	INSURANCE	444	465	461	465	465
53120	53120	MAINTENANCE-EQUIPMENT	-	-	-		
53121	53121	MAINTENANCE-SOFTWARE	-	-	-		
53130	53130	MAINTENANCE-STRU,IMP,GRND	-	1,000	-	1,200	1,200
53140	53140	MEDICAL, DENTAL & LAB SUP	-	-	-		
53150	53150	MEMBERSHIPS	226	230	190	300	300
53170	53170	OFFICE EXPENSE	-	100	2	160	160
53171	53171	POSTAGE	-	-	-	50	50
53180	53180	PROF/SPECIALIZED SERVICES	6,506	19,047	5,177	9,360	9,360
53190	53190	PUBLICATIONS & LEGAL NOTICES	10	-	-		
53200	53200	RENT&LEASES EQUIPMENT	-	-	-		
53220	53220	SMALL TOOLS & INSTRUMENTS	-	-	-		
53229	53229	INDIRECT OVERHEAD COSTS	2,759	-	(118)	1,365	1,365

COUNTY OF COLUSA
CORTINA COMMUNITY SERVICES FUND #531 (PREVIOUSLY FUND #03513)
FISCAL YEAR 2024-25 Revised Budget

Detail by Revenue Account and Expenditure Account			2022-23 Actuals	2023-24 Final Budget	2023-24 Actuals as of 2/29/24	2024-25 Recommended Budget	2024-25 Final Budget Revise
53230	53230	SPECIAL DEPT EXPENSES - County Elect	-	-	-	74	74
53243	53243	PROMOTIONAL EXPENSE	-	-	-		
53250	53250	TRANSPORTATION & TRAVEL	-	-	-		
53251	53251	EDUCATION & TRAINING	-	-	-		
53253	53253	FUEL	-	-	-		
57014	57014	PRINTERS <\$5,000	-	-	-		
53260	53260	UTILITIES	1,000	1,860	806	1,260	1,260
53265	53265	WEB HOSTING	-	-	-	180	180
57039	57039	RADIOS<\$5,000	-	-	-		
57064	57064	MISC EQUIP<\$5,000	-	-	-		
57144	57144	PICK-UP/TRUCK(MISC).\$500	-	-	-		
57164	57164	MISC EQUIP>\$5,000	-	-	-		
TOTAL EXPENDITURES			10,945	22,702	6,518	14,414	14,414
NET INCOME/LOSS			16,930	3,451	9,059	22,329	22,329

31960	FUND BALANCE- UNRESERVED AS OF 6/30/23	349		
	ESTIMATED ENDING FUND BALANCE AS OF 2/29/24	9,408	20,804	20,804

Approved:

Director Signature Date

Director Signature Date

Director Signature Date

Director Signature Date

Director Signature Date



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: JANUARY 27, 2025

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: DISCUSS CAMERAS ON REDDINGTON RANCH PATHWAY

BACKGROUND:

With the continued dumping along the Reddington Ranch walking path, we have discussed putting bollards up at each end and installing cameras along the path. CEC has included the bollards in the plans and specifications for the walkway repair project which we already discussed. However the cameras are another story. They have to have Wi-Fi in order to be able to monitor them remotely and they have to be of a quality that pictures can be used in a court proceeding if necessary. Lacey and Rod have had experience with surveillance cameras and have offered to investigate them.

RECOMMENDATION:

If they have alternatives to review, then discuss and approve the best option.



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: JANUARY 27, 2025

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: DISCUSSION ON ABANDONING THE HILLGATE DEVELOPMENT

BACKGROUND:

When I started looking into the CFD and the documents establishing it, it appeared that the CSD Board has the option of eliminating the Special Tax for Fire and Police and disbanding the Community Facilities District. Our attorneys have been working on as has been discussed. Since the Public hearing we had back in July, the County submitted a letter of objection. As we have already discussed, there seems to be a number of issues that we need to address before we can unilaterally move forward and dissolve the Community Facilities District, even though the County Administrator and the BOS Chair said we could.

One of the major issues discussed in the County Letter to the Board from Greg Plucker, Community Development Director, was the fact that the Cortina Community services District still has a fourth development within our District that hasn't been built. That fourth District was projected to have 134 new houses with a projected population of 402 people. This development was used in the original study of projected costs for Police and Fire services and the assessment on the houses since that time have included those projections. However, according to the County there are no plans or projections that the Hillgate Development is in the works because there is no water or sewer service out there. It is outside the Arbuckle PUD boundaries, so if they ever did build that development, the Cortina CSD would be responsible to provide water and sewer services to that development.

One of the possible scenarios surrounding the development of that property is for the District to abandon the Hillgate development from our formation documents. That would require a separate Public Hearing, notices, and a new Resolution and a different application to LAFCo.

RECOMMENDATION:

Staff recommends that the Board review the correspondence in this Board Packet, and bring your questions to the Board meeting, preferably in writing so I can forward them to our attorneys and start the process of abandoning the Hillgate development.

From: [Karl Drexel](#)
To: ["Michael Colantuono"](#)
Cc: ["Jon R. DiCristina"](#)
Subject: RE: Memo re Reduce / Dissolve CSD 2024-09 (w/ mgc review)(374800.2).docx
Date: Monday, November 11, 2024 3:00:00 PM

I haven't floated that yet. Colusa County has a new LAFCo Executive Director and I have not met him yet.

Karl

From: Michael Colantuono <mcolantuono@chwlaw.us>
Sent: Monday, November 11, 2024 2:53 PM
To: karl@kdmanagement.us
Cc: Jon R. DiCristina <JdiCristina@chwlaw.us>
Subject: Re: Memo re Reduce / Dissolve CSD 2024-09 (w/ mgc review)(374800.2).docx

You can amend the boundaries of the CFD (the financing district) to delete that development by a resolution of the Board. To remove it from the boundaries of the Community Services District, you'd need to apply to LAFCO to detach it. Is LAFCO likely to approve that?

Michael G. Colantuono, Esq.
Colantuono, Highsmith & Whatley, PC
(530) 432-7357
Sent from my iPad

On Nov 11, 2024, at 10:47 PM, Karl Drexel <karl@kdmanagement.us> wrote:

Also, can we, and should we, remove the Hillgate development from the CSD? It would mean a map adjustment with LAFCo, but nobody wants to get into the water and sewer business out there in the middle of nowhere, which is in our formation documents.

Thanks

Karl

<Resolution 06-061.pdf>
<Resolution 06-15.pdf>
<2024 06 21 Comment Letter to Cortina CSD Resolution
FINAL.pdf>