

Cortina Community Services District

P.O. Box 43
Arbuckle, CA 95912

DIRECTORS

Amy Gibbons, Chair
Rod Bradford, Vice-chair
Terry Wilderman, Treasurer
Karen Gage, Secretary
Victor Grice, Director

Regular Meeting of the Board of Directors

Arbuckle Golf Course
5918 Hillgate Rd., Arbuckle, CA 95912
October 22, 2018 at 6 pm

Minutes

1. CALL TO ORDER at 6:00pm
2. ROLL CALL: Present were Board Members Rod A. Bradford, Amy Gibbons, Karen Gage, Terry Wilderman and via phone, manager, Peter Kampa. Also present community members Shirley and Terry McCaustland.
3. PLEDGE OF ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA – none
5. PUBLIC COMMENT - none
6. CONSENT CALENDAR
 - a.) Approval of bills and claims received through October 22, 2018 - Rod Bradford moved to approve, Terry Wilderman seconded. All board members approved.
 - b.) Approval of the minutes of the Regular Board Meeting of September 24, 2018. – item moved to the next meeting
7. DISCUSSION AND ACTION ITEMS

The Board has established this public hearing to receive input from the public in the development of the final annual budget. The Board will vote on approval of a Final 2018/19 Budget at this meeting.

 - a.) Update report on a Request for Proposal and Bid for District landscape maintenance services – Peter Kampa described the options for opening the bid process for these services. For bids of less than \$45K an informal process using the Uniform Construction Cost Accounting Application could be used. For over \$200K, a formal process must be used. Peter will contact the Builders Exchange for more information.
 - b.) Update report on the quality of landscape maintenance work provided by the District's current contractor – video and photographs have been forwarded to Botanica but no there has been no response. The repair of a sprinkler at Mary and Hall has been requested but no repair has been made. Many plants on Williams by the drainage are dying.
 - c.) Approval of the October 2018 CCSD Newsletter and authorization for its future preparation and review – the newsletter was reviewed and amended and will be approved at a later date.
 - d.) Consider revision of the Regular December 2018 Board meeting date due to the Christmas holiday – Moving meeting to December 17, 2018. To be approved at the November meeting.
8. STAFF AND DIRECTORS REPORTS - none
9. ADJOURNMENT Next meeting to be held on November 26, 2018 at 6 PM, 5918 Hillgate Road, Arbuckle, CA.