



COMMERCIAL • RESIDENTIAL

January 17, 2018

Attn: Amy Gibbons, Terry Wilderman
PO Box 43
Arbuckle, CA 95912

Dear Amy Gibbons and Terry Wilderman,

Thank you for your interest in the maintenance services of Botanica Landscapes. Enclosed you will find our Landscape Maintenance Specifications and Proposal. If you have any questions, please contact our office at 530.671.1029, or you may reach me on my cell phone at 530.682.8839. Alternatively, you can email me at eclavel@botanica.net.

Thank you for considering Botanica Landscapes!


Ed Clavel - President





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Amy Gibbons, Terry Wilderman
Cortina Community Services District
PO Box 43
Arbuckle, CA 95912

Amy: 530.723.0776
Terry: 916.342.0767
Amy: wsalumamy@icloud.com
Terry: wildermant@hotmail.com

Landscape Maintenance Specifications for
Cortina Community Services District – River Glen Subdivision in Arbuckle, CA

Scope of Work:

The scope of this work is to perform landscape maintenance services for the River Glen Subdivision, located on Wildwood Road, Barbara Way, and South Eighth Street in Arbuckle, California. The subdivision includes storm drainage facilities in the form of curb and gutter improvements, catch basin installation, storm drain line installation, and the construction of storm water drainage detention basins. Drainage is routed to the southern boundary of the subdivision and flow easterly toward Wildwood Road and then channeled to the north via a road side ditch, with temporary detention occurring in the two basins.

Work Program:

Requirements and responsibilities of the contracted groundskeeper are as follows:

- Provide all labor, materials, and necessary equipment essential to conducting the required services;
- Remove and dispose of all refuse material at east end of V-ditch at flow screen
- Remove and dispose of all refuse materials;
- Maintain detention basins (two), keeping the intake/outflows free of debris, litter and weeds;
- Weed/clear debris from V-drainage-ditch along southern boundary of subdivision;
- Weed/mow center island on Kraft Lane;
- Weed/clear bank between V-drainage-ditch to the top of the embankment to encompass oleander bushes.





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Specifics:

Turf Areas:

- Control Weeds and Debris
- Weed-eat and Edge
- Mow with Clean, Sharp Mowers
- Fertilize as Needed

Shrubs, Flower Bed Areas and Ground Covers:

- Control Weeds and Debris
- Detail, Prune and Shape
- Trim around Walkways, Structures, Fixtures, and Plants
- Fertilize as Needed

Trees:

- Maintain Lower Canopies to approximately six (6) feet in height

Parking Areas and Side Walks:

- Control Weeds, Leaves, and Debris

Irrigation System(s):

- Irrigation time's adjusted bi-monthly to provide adequate watering
- Bi-monthly inspection of irrigation system

Major repairs and tree work may be performed as needed, with the property manager's approval, on a "per item" bid agreement.





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PROPOSAL: Botanica Landscapes Maintenance Department Service Agreement with Cortina Community Services District for River Glen Subdivision landscape areas at a cost listed below, due upon invoicing. Invoices are sent out at the end of each month and are for services performed the month of the invoice date. Services will be performed weekly in accordance with the above specifications. Contract may be canceled by either party with a sixty (60) day written notice—unless otherwise negotiated—and may be reviewed annually.

River Glen Subdivision landscape areas:

Wildwood Rd, Barbara Way Storm Drain, South Eighth St (as highlighted in map) Cost \$659.00

Any services not listed in the Landscape Maintenance Specifications are considered additional services. These include, but are not limited to the following: irrigation repairs, bark replacement, turf grass over-seeding, annual flowers, plant and tree replacement, and tree work or removal, at the rate of \$60.00 per labor hour, plus materials. If additional work is expected, Botanica Landscapes will first obtain approval before any work is performed.

BOTANICA LANDSCAPES observe the following as paid holidays: Independence Day, Labor Day, Thanksgiving Day and the day after Thanksgiving, Christmas Week, New Year's Day, and Memorial Day.

To accept this proposal and execute it as a contract, please return a signed copy to BOTANICA LANDSCAPES. If you have any questions regarding this proposal, or would like to request a change that may affect this proposal, please call our office at (530) 671-1029. Thank you again for considering Botanica Landscapes! We look forward to the opportunity of working with you!

Respectfully,

Ed Clavel - President
Botanica Landscapes



Ed Clavel - President Botanica Landscapes

1-17-18

Date



Project Owner, Manager, or Financially Responsible Party

2/9/18

Date




