

Cortina Community Services District
 P.O. Box 43
 Arbuckle, CA 95912

DIRECTORS
 Rod Bradford, Chair
 Dolores Gomez, Vice-Chair
 Kimberly Valles, Director
 Victor Zarate, Director
 Lacey Gimple, Director

Special Meeting of the Board of Directors

December 13, 2023 at 4:30 pm

Minutes

1. **CALL TO ORDER** – Board President Rod Bradford called the meeting to order at 4:34 pm
2. **ROLL CALL** – Present were board members Rod Bradford, Victor Zarate, and Kimberly Valles. Dolores Gomez and Lacey Gimple were absent. Also present, General manager, Karl Drexel of KD Management Services, LLC.
3. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance
4. **PUBLIC COMMENT** – No Public Comment

5. CONSENT CALENDAR

The consent Calendar was presented for the approval of the Minutes of the Regular Meeting September 25, 2023, Ratification of September - November Disbursements, Approve Payables for December 2023, Review YTD Financials.

Motion made by:	Kimberly Valles to Approve the Consent Calendar	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate	Noes:	None
Abstained:	None	Absent	Dolores Gomez and Lacey Gimple

6. DISCUSSION / REPORTS: ACTION ITEMS

- a) **DISCUSS THE COMMUNITY FACILITIES DISTRICT DISMANTLE AND LAFCO APPROVAL.** The General manger noted that he has been in communication with the District’s attorney and the Colusa County LAFCo Director regarding having LAFCo remove the latent powers assigned to the District for Fire and police services. He has also written letters to Colusa County LAFCo. Nothing new to report. In the most recent correspondence from LAFCo, it appears that there is a formal process, and the Manager will pursue with LAFCo Director.
- b) **REVIEW AND DISCUSS THE COLUSA COUNTY HAZARD MITIGATION PLAN REVISIONS.** The General Manager reported that he attended the Colasa Local Hazard Mitigation Planning group meeting and Colusa is going to include Cortina as a stakeholder in their renewal.
- c) **DISCUSSION ON OWL BOXES AND POLLINATING PLANTS** The General Manager noted that Lacey Gimple was going to look into owl boxes and Rod was working with NRCS for pollinator plants. He reported that we were denied funding from NRCS because we aren’t farmers or farming a crop. The GM said he would pursue it with USDA, RCD, Bee

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City, etc. Rod commented on owl boxes and bat boxes and he said he would limit it to one or two, because of the mess the owls and bats make around the ground and in the boxes. And they have to be cleaned out every year at a minimum.

- d) **STREETLIGHT ON ASA NOT WORKING** The GM reported that he was told a streetlight on Asa was out again (or still) and he contacted PGE and reported the situation. It had been reported before, and apparently they were waiting for a part. The end result is that the light is working again.
 - e) **BOTANICA MAINTENANCE** Kimberly reported to Rod that there was a water leak at the meter box on Kleeman. Dolores also reported it and contacted Fabian. The water was turned off, but it is unclear what side of the meter it was leaking on. Rod was going to check now that the water was off there to see. The GM said he would talk to Sucevich and see if he was interested in fixing it. It was generally noted that things are looking good, and that Botanica is doing a generally good job. Further discussion was had about the cracks in the pathway and what to do about them. The GM noted that the walking path in River Glen was about \$30,000 and that path was narrower and shorter, and the equipment was already there. He said he figured repairing the path would be about \$50-75,000 . He said he would contact the engineer and get some ideas about costs.
 - f) **TETHERBALL SET UP ON WILLIAMS ST** A tetherball pole was left on the sidewalk on Willimas and is in the sidewalk right of way. The consensus was to go ahead and have it removed. There also is a basketball hoop on the sidewalk in front of 6565 Asa Way and the manager was asked to write a letter to the owners to move it off the sidewalk and back onto their own property. GM will write a letter to owners.
7. **ADJOURNMENT:** Adjourn at 5:17 pm – Next meeting will be a Regular Meeting to be held on January 22, 2024 at 6 pm at the Arbuckle Golf Club.

Approved

Attest

Rod Bradford, Chair

Karl Drexel, Secretary