

Cortina Community Services District
P.O. Box 43
Arbuckle, CA 95912

DIRECTORS
Rod Bradford, Chair
Dolores Gomez, Vice-Chair
Kimberly Valles, Director
Victor Zarate, Director
Lacey Gimple, Director

Regular Meeting of the Board of Directors

March 27, 2023 at 6:00 pm

Minutes

1. **CALL TO ORDER** – Board President Rod Bradford called the meeting to order at 6:12 pm

ROLL CALL – Present were board members Rod Bradford, Dolores Gomez, Victor Zarate, and Lacey Gimple. Absent Kimberly Valles,. Also present, General manager, Karl Drexel of KD Management Services, LLC.

2. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance

3. **PUBLIC COMMENT** – No Public Comments

4. **CONSENT CALENDAR**

The consent Calendar was presented for the approval of the Minutes of the Regular Meeting March 27, 2023, Ratification of February – March 2023 Disbursements, Approve Payables for April 2023, Review YTD Financials

Motion made by:	Lacey Gimple to Approve the Consent Calendar	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Dolores Gomez, Victor Zarate, Lacey Gimple	Noes:	None
Abstained:	None	Absent	Kimberly Valles

5. **DISCUSSION / REPORTS: ACTION ITEMS**

- a) **REVIEW AND DISCUSS NEW BID FOR REMOVING THE PALM TREES ON DOLBOW**
The General Manager reported that Yellow Tree bid \$1,000 to clean up the large palm tree and \$150 to remove the small one on Elmer. The General Manager noted that District Counsel did not think we could remove the smaller palm on private property without a binding agreement. He reported that he sent the owners an agreement and release form, but never heard back from the owner. He noted that Yellow Tree has been contracted to remove the large Palm.
- b) **DISCUSS PAINT ON ROAD IN REDDINGTON RANCH** Lacey Gimple talked to the owner of the property, Javier, whose kids painted a free throw line and big number 3 for three-point shots in front of their house. He agreed to remove the paint but has not proceeded due to the weather.
- c) **DISCUSS AND REVIEW BIDS FOR STREET SWEEPING IN ALL DEVELOPMENTS.** The General Manager submitted the only bid we received for street sweeping all three developments. Lacey and the GM combined to request about 8 bids and only received one response. Chase reported that he would start in May and take a full weekend to do all of the developments.
- d) **DISCUSS CREEK LEVEE STABILIZATION AND APPROVE RESOLUTION 22-23-02 AUTHORIZING FEMA APPLICATION FOR ASSISTANCE (GRANT)** The General Manager submitted Resolution 22-23-02 Designating the Applicants Agent for FEMA Grant.

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The General Manager reported that he had met with four different FEMA managers this morning on a site visit.

Motion made by:	Lacey Gimple to Approve Resolution 22-23-02	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Dolores Gomez, Victor Zarate, Lacey Gimple	Noes:	None
Abstained:	None	Absent	Kimberly Valles

- e) **DISCUSS AND APPROVE RESOLUTION_____ TO ADOPT THE COLUSA COUNTY SHERIFF’S CODES AND LAWS FOR THE CORTINA CSD.** The General Manager reported that he did not have a sample Resolution yet, but continues to look for one to have additional documentation that the Sheriff has authority in Cortina to tag vehicles and pursue the violations.
 - f) **DISCUSS PARK PROJECT – LWCF GRANT** The General Manager reported that he had been spending his time on the FEMA projects and has nothing new to report on the Park Project.
 - g) **DISCUSS SKATE PARK.** Discussion was held about putting in a Skate Park in the retention pond in Reddington Ranch off Hall Street. The GM noted that the retention ponds are designed to not only hold water, but also to percolate the water to some degree. The Board asked the GM to talk to our engineer to see what the hydrology is for the retention pond and if a skate park or something smaller can still be put in without losing the retention requirements.
- 6. STAFF AND BOARD MEMBER REPORTS**
- a) **Budget Letter from County** The General Manager reported that he received a letter from the County that they were going to start enforcing the line item budgets and if the District goes over budget, then the Board will have to pass a revised budget.
 - b) **Form 700 and Mandated Training** The General Manager reminded the Board members that every year they are required to fill out and submit to the state a Form 700. He said he would send them each a link to complete the form. He also reminded them that the State required Ethics and Harassment Courses through Target Solutions, need to be submitted every two years.
- 7. ADJOURNMENT:** Adjourn at 6:54 pm – Next meeting will be a Regular Meeting to be held on June 26, 2023, at 6 pm at the Arbuckle Golf Course.

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Approved

Attest

Rod Bradford, Chair

Karl Drexel, Secretary