

Cortina Community Services District  
PO Box 43  
Arbuckle CA 95912

Karl Drexel, General Manager  
(707) 318-7369  
[karl@kdmanagement.us](mailto:karl@kdmanagement.us)



Rod Bradford, Chairman  
Karen Gage, Secretary  
Dolores Gomez, Director  
Kimberly Valles, Director  
Jesika Johnson, Director

## AGENDA

Regular Meeting

**MONDAY, DECEMBER 28, 2020 – 6:00 P.M.**

Arbuckle Golf Club

5918 Hillgate Rd, Arbuckle, CA 95912

***Due to the COVID-19 Virus, and the State of Emergency issued by the State of California and Colusa County, with authorization from the Governor's Executive Order allowing local governments to hold meetings via teleconference and to make meetings accessible electronically, this meeting will be held remotely through the web platform [zoom.com](https://zoom.com). The Call-in number for anybody without access to a computer and internet is:***

+1 669 900 9128 US (San Jose)

***Log on to [Zoom.com](https://zoom.com) in order to access the meeting via computer.***

Meeting Name: Cortina CSD Board Meeting

Meeting URL: <https://us02web.zoom.us/j/81272444854>

Meeting ID: 812 7244 4854

No Password Needed

***Contact Karl Drexel at [karl@kdmanagement.us](mailto:karl@kdmanagement.us) (707) 318-7369 with any questions or problems.***

1. CALL TO ORDER AND ESTABLISH QUORUM:

Cortina CSD Board of Directors Roll Call: Chair: Bradford\_\_\_\_\_ Members: Gage\_\_\_\_\_  
Gomez\_\_\_\_\_ Valles \_\_\_\_\_ Johnson\_\_\_\_\_

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENTS: *(Each speaker is limited to two minutes)*

*Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the District's jurisdiction. This need not be related to any item on the agenda; however, the Board with cannot act on an item unless it was noticed on the agenda*

4. NEWLY ELECTED COUNCIL MEMBERS

- a) Introduce newly elected council members
- b) Administer Oath of Office
- c) Accept Appointment Certification
- d) Election of Officers: Board President and Vice President for two-year term

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**5. CONSENT CALENDAR:**

*Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Board or the Public.*

- a) Approval of Minutes: Regular Meeting November 23, 2020
- b) Ratification of Disbursements: November 1 through November 30, 2020
- c) Approve Payables for December 2020
- d) Review Local Agency Special Tax and Bond SB 165 Report
- e) Review YTD Financials through December 20, 2020

**6. DISCUSSION / REPORTS: ACTION ITEMS:**

- a) Update Storm Drain Cleaning Project and Authorize GM to engage the best prospect.
- b) Discuss and Approve No Trespassing Signs for Flood Control pond in Reddington Ranch and No Dumping sign for yard clippings and other trash
- c) Discuss New Landscaping service and contract
- d) Discuss and Approve new Mail and Bill Pay Procedures

**7. CORRESPONDENCE, STAFF and BOARD MEMBER REPORTS:**

- a) CSDA Board Member Handbook
- b) Prentice Long Fee Agreement
- c) Richardson Engagement Letter
- d) KD Management Monthly Report

**8. ADJOURNMENT:**

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note – if you would like electronic copies please email the board at [ArbuckleCCSD@gmail.com](mailto:ArbuckleCCSD@gmail.com) prior to the Board meeting
- On the CSD Website on the Friday proceeding each regular meeting date. A limited amount of meeting materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the board at [ArbuckleCCSD@gmail.com](mailto:ArbuckleCCSD@gmail.com). Advance notification will enable the District to make reasonable arrangements to insure accessibility.

The next Cortina CSD Board Meeting is scheduled to be held on January 25, 2021 at 6:00 p.m. at Arbuckle Golf Club.