

Cortina Community Services District
P.O. Box 43
Arbuckle, CA 95912

DIRECTORS
Rod Bradford, Chair
Karen Gage, Director
Dolores Gomez, Director
Jesika Johnson, Director
Kimberly Valles, Director

Regular Meeting of the Board of Directors

May 23, 2022 at 6:00 pm

Minutes

1. **CALL TO ORDER** – Board President Rod Bradford called the meeting to order at 6:05 pm
ROLL CALL – Present were board members Rod Bradford, Karen Gage, Delores Gomez, and Kimberly Valles. Absent Jesika Johnson. Also present, General manager, Karl Drexel of KD Management, LLC Guests: Jenny and Charles Auzenne, Victor Zarate
2. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance
3. **PUBLIC COMMENT** – Charles Auzenne asked about the Assessments levied on his tax bill and asked what it was paying for. President Bradford explained that one assessment was for the Community Services District to provide streetlights, landscape maintenance, flood control, streets, curbs, and gutters in the developments. The other assessment is for a Community Facilities District and is for providing police and fire services. It is in addition to the 1% everybody else pays for those same services, which the District is looking into. Delores suggested we invite our Supervisor for this District and she offered to extend that invitation to him.

Victor Zarate reported that there were several streetlights out. The Manager noted that he had contacted PGE and reported the problem lights months ago. He will follow up with them again. Victor also reported that the kids get out of the bus and immediately cross the drainage ditch and leave debris behind. Delores was going to talk to someone at the School District and see if the bus driver can say something to them.

4. **CONSENT CALENDAR**

The consent Calendar was presented for the approval of the Minutes of the Regular Meeting on March 28, 2022; The County did not submit the disbursements list, but also approve June 2022 payables.

Motion made by:	Karen Gage to Approve the Consent Calendar	Motion seconded by:	Dolores Gomez
Ayes:	Rod Bradford, Karen Gage, Kimberly Valles, Dolores Gomez	Noes:	None
Abstained:	None	Absent	Jesika Johnson,

5. **DISCUSSION / REPORTS: ACTION ITEMS**

- a) **DISCUSS AND TAKE ACTION ON BOARD RESIGNATION AND FILLING THE SEAT**

The General Manager reported that Karen Gage is moving out of the District and therefore must resign from the Cortina CSD Board of Directors. He noted that, by law, the District needs to post the vacancy for a minimum of 15 days. Karen volunteered to post the Notice at the bulletin Boards and the GM will post it in the paper. After the posting of the vacancy for 15 days, the Board can appoint someone to fill the remainder of her term, which is up on December 2, 2022.

- b) **BOARD ELECTIONS FILING 7-18-22 TO 8-12, 2022 FOR THREE SEATS: KAREN, KIMBERLY, AND JESIKA**

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The General Manager reported that the filing for the expiring term of Office for the Cortina CSD Board Member positions will be open on July 18, 2022, and closes on August 12. Anyone interested in filing for election needs to go to the County Clerk’s Office and take out the filing papers and fill them out.

c) REVIEW AND DISCUSS PROPOSALS FOR LANDSCAPE MAINTENANCE

The Board President reported that the only bids we got were from Botanica. The GM reported that he had been in contact with Botanica, and they have reported that the Maintenance Department is changing and that they had given assurances of new maintenance schedules, one more worker on the Cortina crew, and new equipment to make the process more thorough.

Motion made by:	Karen Gage to Approve the Botanica Bid for Maintenance	Motion seconded by:	Kimberly Valles
Ayes:	Rod Bradford, Karen Gage, Kimberly Valles, Dolores Gomez	Noes:	None
Abstained:	None	Absent	Jesika Johnson,

d) UPDATE BOARD ON NRCS ENGINEERING FOR LEVEE BEHIND REDINGTON RANCH

The General Manager reported that he had talked to Wendy at the NRCS Colusa Office, and she was going to check with the Engineer, but she never got back. He had not heard from the Engineer since the first meeting.

e) PARK FUNDING REDINGTON RANCH AT NORTH END OF ELMER

The General Manager reported that he had contacted the company that sells the Play Structures he brought pictures of at the last meeting. They advertise that they also do site work, but when he explained we needed a retaining wall, a fence, and back fill for the site, they said that was beyond their scope of work. He mentioned that we needed a local contractor to come out and check the site. The GM reported that he has not investigated grant funding yet, because we don’t know what the site work is going to cost. Rod offered to talk to Mary Grimmer from Arbuckle Parks and Rec District to see if they had any suggestions. Dolores suggested that we talk to Lakeshore Learning Materials and Kaplan Learning Materials. She will get the contact information and/or talk to them.

e) FORM 700 ANNUAL REPORT, DUE APRIL 1, 2022

Discussion was held regarding the Form 700. Rod, Kimberly, and Karen have submitted their Annual Form 700 and Karen has submitted her Leaving Office Form. The others are subject to fines after June 12, 2022.

- 6. **STAFF AND BOARD MEMBER REPORTS** – Rod reported that someone had painted a yellow line on the Sidewalk where the school bus stops. It was assumed it was the school district or the bus driver, but they did not notify us ahead of time or ask permission for the stripe. Rod was to get a hold of Carol Geyer and find out the background and let them know they have to ask us for permission of anything they do in our District property.
- 7. **ADJOURNMENT:** Adjourn at 6:51 pm – Next meeting will be a Regular Meeting to be held on June 27, 2022, at 6 pm at the Arbuckle Golf Course.

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Attest



Karl Drexel, Secretary

Approved


Rod Bradford, Chair