

Cortina Community Services District  
PO Box 43  
Arbuckle CA 95912

Karl Drexel, General Manager  
(707) 318-7369  
[karl@kdmanagement.us](mailto:karl@kdmanagement.us)



Rod Bradford, Chairman  
Karen Gage, Secretary  
Darrell Davis, Director  
Dolores Gomez, Director  
Open, Director

## AGENDA

Regular Meeting

**MONDAY, OCTOBER 26, 2020 – 6:00 P.M.**

5918 Hillgate Rd, Arbuckle, CA 95912

1. CALL TO ORDER AND ESTABLISH QUORUM:  
Cortina CSD Board of Directors Roll Call: Chair: Bradford\_\_\_\_\_ Members: Gage\_\_\_\_\_ Davis\_\_\_\_\_ Gomez \_\_\_\_\_ Vacant\_\_\_\_\_
2. PLEDGE OF ALLEGIANCE:
3. PUBLIC COMMENTS: *(Each speaker is limited to two minutes)*  
*Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the District's jurisdiction. This need not be related to any item on the agenda; however, the Board with cannot act on an item unless it was noticed on the agenda*
4. CONSENT CALENDAR:  
*Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Board or the Public.*
  - a) Approval of Minutes: Special Meeting September 15, 2020
  - b) Ratification of Disbursements: September 1 through September 30, 2020
  - c) Approve Payables for October 2020
  - d) Review County Financials for September
5. DISCUSSION / REPORTS: ACTION ITEMS:
  - a) Recommendation to award the 2020 Cortina Community Services District Street Rehabilitation Project – Phase 1 to Pavement Coatings Co. for \$ 137,248.00, approve the project budget, approve a budget amount of 10% (\$ 13,724.80) for possible change orders during construction and **Approve Resolution 20-21-4** approving Task Order No. 2020-01 for an amount not-to-exceed \$ 13,724.80) with Willdan Engineering to provide Construction Management services for the project.
  - b) Review Request for Qualifications for Legal Services for District Counsel and Authorize General Manager to send out for responses.
  - c) Review Request for Qualifications for On-Call Engineering Services and Authorize General Manager to send out for responses.
  - d) Review Request for Proposals for Audit Services and Authorize General Manager to send out for responses.
  - e) Review and **Approve Resolution 20-21-5** Adopting a Conflict of Interest Code
  - f) Review and Approve Recommendation for vacant seat with Board of Supervisors

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6. STAFF and BOARD MEMBER REPORTS:

7. ADJOURNMENT:

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note – if you would like electronic copies please email the board at [ArbuckleCCSD@gmail.com](mailto:ArbuckleCCSD@gmail.com) prior to the Board meeting
- On the CSD Website on the Friday proceeding each regular meeting date. A limited amount of meeting materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the board at [ArbuckleCCSD@gmail.com](mailto:ArbuckleCCSD@gmail.com). Advance notification will enable the District to make reasonable arrangements to insure accessibility.

The next Cortina CSD Board Meeting is scheduled to be held on November 23, 2020 at 6:00 p.m. at Arbuckle Golf Course.