

**Cortina Community Services District**

P.O. Box 43  
Arbuckle, CA 95912

**DIRECTORS**

Amy Gibbons, Chair  
Rod Bradford, Vice-chair  
Terry Wilderman, Director  
Karen Gage, Secretary  
Victor Grice, Director

**Regular Meeting of the Board of Directors**

Arbuckle Golf Course  
5918 Hillgate Rd., Arbuckle, CA 95912  
March 25 ,2019 at 7 pm

**Minutes**

1. CALL TO ORDER – 7:00 pm
2. ROLL CALL – Present were board members Rod Bradford, Amy Gibbons, Karen Gage and Victor Grice. Also, present was CCSD Manager, Peter Kampa, via telephone. Community members in attendance were Steve Buell, Mike Zorovich, Judy Grice, Jennifer Wilderman, and Terrence McCaustland.
3. PLEDGE OF ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA - None
5. PUBLIC COMMENT –
  - a Terry McCaustland reported light pole problems – Amy said the issue will be reported to PGE.
  - b Mike Zorovich asked if the barbed wire on the fence at the north end of Elmer Dr was the districts responsibility as it could be potentially hazardous. The fence and wire are the property of the business next door.
  - c Judith Grice inquired about the potential of installing bollard(s) at the end of the walking/bike path. This will be included in the discussion when the first phase of pavement improvement commences.

**6. CONSENT CALENDAR**

a.) Approval of bills and claims received through March 25, 2019.

Motion made by:	Victor Grice	Motion seconded by:	Rod Bradford
Ayes:	Amy Gibbons, Rod Bradford, Victor Grice and Karen Gage	Noes:	None
Abstained:	None	Absent	Terry Wilderman

*The motion passed unanimously.*

b.) Receipt and filing of the financial/budget reports through February 2019.

c.) Approval of the minutes of the Regular Meeting of January 29, 2019 and February 25, 2019.

Motion made by:	Rod Bradford	Motion seconded by:	Victor Grice
Ayes:	Amy Gibbons, Rod Bradford, Victor Grice and Karen Gage	Noes:	None
Abstained:	None	Absent	Terry Wilderman

*The motion passed unanimously.*

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**7. DISCUSSION AND ACTION ITEMS**

- a) Adopted Resolution 2019-03 Electing to be Subject to the Provisions of the Uniform Construction Cost Accounting Act and Adopting an Informal Bidding Policy

Motion made by:	Rod Bradford	Motion seconded by:	Victor Grice
Ayes:	Amy Gibbons, Rod Bradford, Victor Grice and Karen Gage	Noes:	None
Abstained:	None	Absent	Terry Wilderman

*The motion passed unanimously.*

- b) Approved purchase of (2) Meeting Agenda Boards and the Installation Locations.
  - a) Location 1 – vicinity of Hall and William Street
  - b) Location 2 – Vicinity of Wildwood and Kleeman

Motion made by:	Rod Bradford	Motion seconded by:	Karen Gage
Ayes:	Amy Gibbons, Rod Bradford, Victor Grice and Karen Gage	Noes:	None
Abstained:	None	Absent	Terry Wilderman

**8. STAFF AND DIRECTORS REPORTS**

Amy reported on the walking/bike trail clean-up that occurred on March 16<sup>th</sup>. Board member Rod Bradford brought out a tractor with bucket to scrape as much dirt and debris from the walkway as possible. Board member Amy Gibbons and her husband Jason shoveled yards of dirt from the edges to complete the clean up. Karen Gage and community members pitched in for a bit as well. Many thanks to all who participated. The trail is clear again!

**9. ADJOURNMENT 7:52 pm**

Next meeting will be held on April 22, 2019 at 6 pm.