

**Cortina Community Services District**  
P.O. Box 43  
Arbuckle, CA 95912

**DIRECTORS**  
Rod Bradford, Chair  
Dolores Gomez, Vice-Chair  
Kimberly Valles, Director  
Victor Zarate, Director  
Lacey Gimple, Director

**Regular Meeting of the Board of Directors**

February 27, 2023 at 6:00 pm

**Minutes**

1. **CALL TO ORDER** – Board President Rod Bradford called the meeting to order at 6:05 pm  
**ROLL CALL** – Present were board members Rod Bradford, Kimberly Valles, Victor Zarate, and Lacey Gimple. Absent Dolores Gomez,. Also present, General manager, Karl Drexel of KD Management Services, LLC, and Lt Jose Ruiz from Colusa County Sheriff's Office.
2. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance
3. **PUBLIC COMMENT** – Lt. Jose Ruiz with the Colusa County Sheriff's Office agreed to meet with the community to discuss issues the District has with parking, vandalism, a patrolling the District. He introduced himself and noted that he oversees the patrols in the County. He reported that he is ticketing flagrant violators, but that they don't believe the Sheriff has authority, because it is a Special District. It was suggested that the letter to the community include verbiage about the Sheriff having authority in the District and possibly a Resolution confirming that.

4. **CONSENT CALENDAR**

The consent Calendar was presented for the approval of the Minutes of the Regular Meeting January 23, 2023, Ratification of January – February 2023 Disbursements, Approve Payables for March 2023, Review YTD Financials

Motion made by:	Kimberly Valles to Approve the Consent Calendar	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate, Lacey Gimple	Noes:	None
Abstained:	None	Absent	Dolores Gomez

5. **DISCUSSION / REPORTS: ACTION ITEMS**

- a) **REVIEW AND DISCUSS BOTANICA PROPOSALS FOR TRIMMING PALM ON COMMON AREA ON DOLBOW.** The General Manager reported that Yellow Tree bid \$500 to clean up the large palm tree and remove the small tree. Discussion followed and the consensus was to remove large tree and the small one and grind the stump. The General Manager was tasked with getting prices.

Motion made by:	Lacey Gimple to Direct the GM to have the trees removed for a price not to exceed \$2000	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate, Lacey Gimple	Noes:	None
Abstained:	None	Absent	Dolores Gomez

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- b) **REVIEW AND DISCUSS OWNER REMOVAL OF PALM ON RESIDENCE ON ELMER.**  
Already discussed with Agenda Item 5 (a)
- c) **REVIEW AND DISCUSS VANDALISM OF ROSES AND PEAR TREE ON HILLGATE NEAR DUKE – BOTANICA PROPOSALS** The General Manager reported that someone had vandalized a tree and roses in the common area along Hillgate near Duke in Redington Ranch behind homes on Asa Way. Botanica has removed the roses. Discussion followed regarding replacing the roses and the dead pear tree that they also removed. The consensus was not to replace the pear tree or roses, and to leave the damaged tree and let it grow back. The GM noted that he has reported the vandalism to the Sheriff’s Office and deputies on patrol will be on the lookout in the future. Further discussion about a trail cam setup with Wi-Fi and remote access in Victor’s backyard was discussed and Victor is going to look into it.
- d) **DISCUSS PAINT ON ROAD IN REDDINGTON RANCH** This issue was discussed in depth with Lt Jose Ruiz, and Lacey offered to talk to the person Victor had talked to already who was going to approach the owner and ask him to remove or cover the paint on the Road. Lacey also said if he hadn’t talked to the owner yet that she would. talk to the owner. The GM said he was going to put it in the community letter.
- e) **DISCUSS TIRE REMOVAL AND TIRE AMNESTY DAYS MARCH 11<sup>TH</sup> AND 18<sup>TH</sup>.** Lacey brought it to the attention of the Board that Colusa County is having a Tire Amnesty program where residents can remove tires and take them to the dumps without the normal tire charge. Discussion was held about removing the tires from the walking path behind the homes on Elmer and take advantage of this program.

Motion made by:	Lacey Gimple to Direct the GM to have the tires and debris removed for a price not to exceed \$1000	Motion seconded by:	Victor Zarate
Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate, Lacey Gimple	Noes:	None
Abstained:	None	Absent	Dolores Gomez

- f) **DISCUSS AND REVIEW BIDS FOR STREET SWEEPING IN ALL DEVELOPMENTS.**  
The General Manager submitted the only bid we received for street sweeping all three developments. Lacey and the GM combined to request about 8 bids and only received one response.

Motion made by:	Victor Zarate to approve the Sucevich bid for 2 miles of street sweeping for \$8000	Motion seconded by:	Kim Valles
Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate, Lacey Gimple	Noes:	None
Abstained:	None	Absent	Dolores Gomez

- g) **REVIEW AND DISCUSS INSURANCE BID FOR LANDSCAPING AND SPRINKLER SYSTEMS** The General Manger reported that after the vandalism of the roses and tree at Reddington Ranch, he investigated our insurance and found out that we do not have

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insurance on that. He got estimates of replacement costs for ALL sprinklers, controllers and landscaping, SDRMA then presented a bid to include it in our insurance policy based on those estimates. The premium would be \$16,000 per year with a \$1000 deductible. Discussion was held and it was the consensus that since the replacement of the roses and tree that were vandalized was less than \$1000, it was not worth that kind of cost.

- h) **DISCUSS CREEK LEVEE STABILIZATION – US DFW, FEMA REQUEST** The General Manager reported that he and Victor had attended a FEMA Workshop earlier that morning and got advice on filing a Request for Public Assistance (Grant) to repair the levy where it was washed out during the winter storms and to apply for 404 Mitigation Grant to armor the rest of the bank that borders the District property.
- i) **DISCUSS PARK PROJECT – LWCF GRANT** The General Manager reported that he did not have anything new to report on the Park project, but noted the armoring of the bank at that site will be included in the FEMA application, so hopefully it would reduce the cost of the Park project.

**6. STAFF AND BOARD MEMBER REPORTS**

- a) **Nominations for SDRMA Board of Directors.** The General Manager reported that our Insurance company, SDRMA, is looking for District Board Members to fill the openings on their Board of Directors. No action was taken.
- b) The General Manager reminded the Board members that every year they are required to fill out and submit to the state a Form 700. He said he would send them each a link to complete the form. He also reminded them that the State required Ethics and Harassment Courses through Target Solutions, needs to be submitted every two years.

7. **ADJOURNMENT:** Adjourn at 6:29 pm – Next meeting will be a Regular Meeting to be held on March 27, 2023, at 6 pm at the Arbuckle Golf Course.

Attest

  
Karl Drexel, Secretary

Approved

  
Rod Bradford, Chair