

Cortina Community Services District

P.O. Box 43
Arbuckle, CA 95912

DIRECTORS

Amy Gibbons, Chair
Rod Bradford, Vice-chair
Terry Wilderman, Treasurer
Karen Gage, Secretary
Victor Grice, Director

Regular Meeting of the Board of Directors

Arbuckle Parks and Recreation District Office
309 5th Street, Arbuckle, CA 95912
July 13, 2018 at 6 pm

Minutes

1. CALL TO ORDER at 6:00pm
2. ROLL CALL: Present were Board Members Rod A. Bradford, Amy Gibbons, Victor Grice and Karen Gage. Also present: Peter Kampa, District Manager; community members Judy Grice, Shirley and Terry McCaustland, Carlos and Andrea Diaz, Fernando Tapa and Ken Gillett
3. PLEDGE OF ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA - none
5. **PUBLIC COMMENT**
 - a) Judy Grice commented on the Mulberry Tree growing on the common area walking path behind her house. The tree is growing under her fence causing the fence to come apart.
 - b) Terry McCaustland reported that the fence in the common area at the end of Garry Ct. has been fixed but that many of the boards are rotting.

6. CONSENT CALENDAR

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- a) Approval of bills and claims received through July 13, 2018
- b) Approval of the minutes of the Regular Board Meeting of May 11, 2018

Victor Grice moved that the bills and minutes of the previous meeting be approved. Karen Gage seconded the motion. The vote was unanimous.

7. DISCUSSION AND ACTION ITEMS

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- a) Discussion and Action related to amendment of the District's Bylaws to include a modified regular meeting date for the remainder of 2018.

Rod Bradford made the motion to change the meeting night of the CCSD board be changed to the 4th Monday of each month. Victor Grice seconded the motion. The vote was unanimous.

- b) Discussion and action related to the Site Assessment of Infrastructure Report produced for the District by Willdan Engineering.

The Willdan report was reviewed. The board agreed with the conclusions.

Peter Kampa was directed to develop a scope of work for the road maintenance and cleaning and power washing of drains by October 2018. Also, create standards to measure against. Our goal will be to put the work out to bid this winter in order to begin work in the Spring.

Karen Gage made a motion to have a scope of work created. Rod Bradford seconded the motion. Voting in the affirmative were Amy Gibbons, Rod Bradford, and Karen Gage. Victor Grice abstained. (He said he could hear what was being said so he abstained.)

DIRECTORS REPORTS – None

ADJOURNMENT – 7:30PM

Next meeting to be held on August 27, 2018 at 7 PM, 309 5th Street, Arbuckle, CA.