

Cortina Community Services District
PO Box 43
Arbuckle CA 95912

Karl Drexel, General Manager
(707) 318-7369
karl@kdmanagement.us



Rod Bradford, Chairman
Dolores Gomez, Vice Chair
Kimberly Valles, Director
Victor Zarate, Director
Lacey Gimple, Director

AGENDA

Regular Meeting
Arbuckle Golf Course
5918 Hillgate Rd, Arbuckle, CA 95912
February 27, 2023, at 6 pm

1. **CALL TO ORDER AND ESTABLISH QUORUM:**

Cortina CSD Board of Directors Roll Call: President: Bradford____ Members: Gomez _____ Valles _____
Zarate _____ Gimple_____

2. **PLEDGE OF ALLEGIANCE:**

3. **PUBLIC COMMENTS:** *(Each speaker is limited to two minutes)*

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the District's jurisdiction. This need not be related to any item on the agenda; however, the Board with cannot act on an item unless it was noticed on the agenda.

4. **DISCUSSION WITH LT. JOSE RUIZ WITH THE COLUSA COUNTY SHERIFF'S OFFICE**

Lt Ruiz will participate in a discussion regarding the semi-trucks parking in Reddington Ranch, the recent vandalism, and the relationship with the Cortina CSD. Residents and Board members are welcome to ask questions.

5. **CONSENT CALENDAR:**

Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Board or the Public.

- a) Approval of Minutes: Regular Meeting January 23, 2023
- b) Ratification of January – February 2023 Disbursements
- c) Approve Payables for March 2023
- d) Review YTD Financials

6. **DISCUSSION / REPORTS: ACTION ITEMS:**

- a) Review and Discuss Botanica Proposals for trimming Palm on common area on Dolbow.
- b) Review and Discuss Owner removal of Palm on residence on Dolbow.
- c) Review and Discuss Vandalism of Roses and Pear Tree on Hillgate near Duke – Botanica Proposals
- d) Discuss paint on road in Reddington Ranch
- e) Discuss tire removal and Tire Amnesty Days March 11th and 18th.
- f) Discuss and review bids for street sweeping in all developments.
- g) Review and Discuss Insurance Bid for Landscaping and sprinkler systems.
- h) Discuss Creek levee stabilization – US DFW, FEMA Request
- i) Discuss Park Project – LWCF Grant

7. CORRESPONDENCE, STAFF and BOARD MEMBER REPORTS: Updates and New Business

a) Nominations for SDRMA Board of Directors

8. ADJOURNMENT:

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy mailed pursuant to a written request and payment of associated mailing fees.
- An electronic copy received by email. Note – if you would like electronic copies, please email the General Manager at karl@kdmanagement.us prior to the Board meeting.
- On the CSD Website on the Friday proceeding each regular meeting date. A limited amount of meeting materials will also be available at the meeting. The next Cortina CSD Board Meeting is scheduled to be held on February 27, 2023 at 6:00 pm at the Arbuckle Golf Club

CONSENT CALENDAR

Cortina Community Services District
P.O. Box 43
Arbuckle, CA 95912

DIRECTORS
Rod Bradford, Chair
Dolores Gomez, Vice-Chair
Kimberly Valles, Director
Victor Zarate, Director
Lacey Gimple, Director

Regular Meeting of the Board of Directors

January 23, 2023 at 6:00 pm

Minutes

1. **CALL TO ORDER** – Board President Rod Bradford called the meeting to order at 6:04 pm

ROLL CALL – Present were board members Rod Bradford, Kimberly Valles, Victor Zarate, and Lacey Gimple. Absent Dolores Gomez,. Also present, General manager, Karl Drexel of KD Management Services, LLC,

2. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance
3. **PUBLIC COMMENT** – Victor reported there were numerous trees on Hillgate and along the walking paths that were dead or dying.

4. **CONSENT CALENDAR**

The consent Calendar was presented for the approval of the Minutes of the Regular Meeting on November 28, 2022, and Special Meeting December 15, 2022; Ratify the November – December 2022 disbursements; approve January 2023 payables; review the YTD Financials.

Motion made by:	Kimberly Valles to Approve the Consent Calendar	Motion seconded by:	Lacey Gimple
Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate, Lacey Gimple	Noes:	None
Abstained:	None	Absent	Dolores Gomez

5. **DISCUSSION / REPORTS: ACTION ITEMS**

- a) **DISCUSS ASSESSMENTS FOR POLICE AND FIRE – UPDATE** The General Manager noted that he had nothing new to report. Discussion was held to bring Lacey up to date regarding the additional assessment for Police and Fire.
- b) **DISCUSS FENCE AND MAINTENANCE ISSUES** The General Manager reported that he was working on a letter to the residents, but hasn't finished it. He said he would have it out to everybody to review before he mails it to residents.
- c) **DISCUSS CREEK LEVEE STABILIZATION** The General Manager reported that the Engineers have submitted a rough estimate for the plans and specifications to have the bank stabilized. He said he also has some other names to contact for funding.
- d) **DISCUSS PARK PROJECT** The General Manager noted that with the estimate from the engineers he can go after grant funding for plans and specifications.

6. **STAFF AND BOARD MEMBER REPORTS**

- a) The General Manager reminded the Board members that every year they are required to fill out and submit to the state a Form 700. He said he would send them each a link to complete the form. He also reminded them that the State required Ethics and Harassment Courses through Target Solutions, needs to be submitted every two years.

Cortina Community Services District
P.O. Box 43
Arbuckle, CA 95912



DIRECTORS
Rod Bradford, Chair
Dolores Gomez, Vice-Chair
Kimberly Valles, Director
Victor Zarate, Director
Lacey Gimple, Director

7. **ADJOURNMENT:** Adjourn at 6:29 pm – Next meeting will be a Regular Meeting to be held on February 27, 2023, at 6 pm at the Arbuckle Golf Course.

Approved

Attest

Rod Bradford, Chair

Karl Drexel, Secretary

Cortina Community Services District January - February Disbursements January 1 through February 22, 2023

Type	Num	Date	Name	Account	Original Amount
Check	County Adjustment	01/01/2023	Colusa Couty Auditor	03511 Red Ranc	-6,180.52
Check	County Adjustment	01/01/2023	Colusa Couty Auditor	03512 Riv Glen	-2,007.52
Bill Pmt -Check	462946	02/07/2023	Arbuckle PUD	03511 Red Ranc	-211.76
Bill Pmt -Check	462946	02/07/2023	Arbuckle PUD	03512 Riv Glen	-65.82
Bill Pmt -Check	462983	01/17/2023	Botanica Landscapes	03511 Red Ranc	-2,236.00
Bill Pmt -Check	462983	01/17/2023	Botanica Landscapes	03512 Riv Glen	-659.00
Bill Pmt -Check	463425	02/07/2023	Arbuckle PUD	03511 Red Ranc	-211.76
Bill Pmt -Check	463425	02/07/2023	Arbuckle PUD	03512 Riv Glen	-66.06
Bill Pmt -Check	463425	02/07/2023	Arbuckle PUD	03511 Red Ranc	-211.76
Bill Pmt -Check	463425	02/07/2023	Arbuckle PUD	03512 Riv Glen	-54.60
Bill Pmt -Check	463428	02/07/2023	Rod Bradford	03511 Red Ranc	-74.00
Bill Pmt -Check	463440	02/07/2023	KD Management	03511 Red Ranc	-1,789.26
Bill Pmt -Check	463440	02/07/2023	KD Management	03511 Red Ranc	-1,105.50
Bill Pmt -Check	463440	02/07/2023	KD Management	03513 Wildwood	-433.76
Bill Pmt -Check	463440	02/07/2023	KD Management	03513 Wildwood	-268.00
Bill Pmt -Check	463440	02/07/2023	KD Management	03512 Riv Glen	-487.98
Bill Pmt -Check	463440	02/07/2023	KD Management	03512 Riv Glen	-301.50
Bill Pmt -Check	463442	02/07/2023	PGE	03511 Red Ranc	-287.34
Bill Pmt -Check	463442	02/07/2023	PGE	03512 Riv Glen	-166.63
Bill Pmt -Check	463442	02/07/2023	PGE	03513 Wildwood	-95.21
Bill Pmt -Check	463442	02/07/2023	PGE	03513 Wildwood	-95.61
Bill Pmt -Check	463446	02/07/2023	Streamline	03511 Red Ranc	-33.00
Bill Pmt -Check	463446	02/07/2023	Streamline	03511 Red Ranc	-33.00
Bill Pmt -Check	463446	02/07/2023	Streamline	03512 Riv Glen	-9.00
Bill Pmt -Check	463446	02/07/2023	Streamline	03513 Wildwood	-8.00
Bill Pmt -Check	463446	02/07/2023	Streamline	03512 Riv Glen	-9.00
Bill Pmt -Check	463446	02/07/2023	Streamline	03513 Wildwood	-8.00
Bill Pmt -Check	463449	02/07/2023	Botanica Landscapes	03511 Red Ranc	-2,236.00
Bill Pmt -Check	463449	02/07/2023	Botanica Landscapes	03512 Riv Glen	-659.00
Bill Pmt -Check	463449	02/07/2023	Botanica Landscapes	03511 Red Ranc	-2,236.00
Bill Pmt -Check	463449	02/07/2023	Botanica Landscapes	03512 Riv Glen	-659.00
Bill Pmt -Check	463453	02/07/2023	CEC	03511 Red Ranc	-895.51
					-23,795.10

Cortina Community Services District
March Payables
As of February 27, 2023

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Open Balance</u>
Arbuckle PUD					
	Bill	03/01/2023		04/01/2023	210.00
	Bill	03/01/2023		04/18/2023	60.00
Total Arbuckle PUD					<u>270.00</u>
Botanica Landscapes					
	Bill	02/25/2023		03/05/2023	2,800.00
	Bill	02/25/2023		03/05/2023	750.00
	Bill	02/25/2023		03/05/2023	1,200.00
Total Botanica Landscapes					<u>4,750.00</u>
KD Management					
	Bill	02/28/2023		02/28/2023	3,540.00
Total KD Management					<u>3,540.00</u>
PGE					
	Bill	02/14/2023	23Feb0567425016	03/14/2023	1,226.62
	Bill	01/25/2023	23Jan5777187996	02/25/2023	10.84
	Bill	01/25/2023	23Jan8627017593	02/25/2023	10.84
Total PGE					<u>1,248.30</u>
Streamline					
	Bill	03/01/2023		04/01/2023	50.00
Total Streamline					<u>50.00</u>
					<u>9,858.30</u>

Cortina Community Services District
Profit & Loss by Class
July 1, 2022 through February 22, 2023

	<u>03511 - Reddington Ranch</u>	<u>03512 - River Glen</u>	<u>03513 - Wildwood</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
410510 · Property Assessment	154,008.00	43,524.00	25,668.00	223,200.00
44190 · Interest	1,748.87	579.70	0.00	2,328.57
441901 · Interest Adj. to Mkt Value	-6,618.26	-2,220.99	-9.76	-8,849.01
Total Income	<u>149,138.61</u>	<u>41,882.71</u>	<u>25,658.24</u>	<u>216,679.56</u>
Expense				
53150 · Dues and Subscriptions	930.60	253.80	225.60	1,410.00
53170 · Office Expense	74.00	0.00	0.00	74.00
53175 · Insurance Expense	1,832.94	499.89	444.35	2,777.18
53180 · Professional Services				
53182 · Consulting	8,729.16	2,380.68	2,116.16	13,226.00
53183 · Engineering	2,849.87	0.00	0.00	2,849.87
53184 · Legal	57.75	15.75	14.00	87.50
53185 · Landscape Maintenance	16,280.00	4,613.00	0.00	20,893.00
53180 · Professional Services - Other	12,000.00	0.00	0.00	12,000.00
Total 53180 · Professional Services	<u>39,916.78</u>	<u>7,009.43</u>	<u>2,130.16</u>	<u>49,056.37</u>
53260 · Utilities				
53262 · Street Lights	3,446.66	1,268.67	724.92	5,440.25
53263 · Irrigation Controller	-7.97	-7.97	0.00	-15.94
53264 · Water Service	1,857.25	521.41	0.00	2,378.66
Total 53260 · Utilities	<u>5,295.94</u>	<u>1,782.11</u>	<u>724.92</u>	<u>7,802.97</u>
53265 · Web Hosting	264.00	72.00	64.00	400.00
Total Expense	<u>48,314.26</u>	<u>9,617.23</u>	<u>3,589.03</u>	<u>61,520.52</u>
Net Ordinary Income	<u>100,824.35</u>	<u>32,265.48</u>	<u>22,069.21</u>	<u>155,159.04</u>
Net Income	<u><u>100,824.35</u></u>	<u><u>32,265.48</u></u>	<u><u>22,069.21</u></u>	<u><u>155,159.04</u></u>

DISCUSSION / REPORTS

ACTION ITEMS



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: FEBRUARY 27, 2023

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: REVIEW AND DISCUSS BOTANICA PROPOSALS FOR TRIMMING PALM ON COMMON AREA ON DOLBOW

BACKGROUND:

Botanica was approached by one of the Board members and asked to provide a bid for trimming a palm tree in the common area on Dolbow. They reported that their contract includes trimming trees up to a six-foot canopy and the palm fronds are well above that. They determined it was a two-person two day project and have submitted a proposal to trim the dead fronds for a price not to exceed \$1500. They also suggested that maybe we could find someone more familiar with palm trees to maintain that tree in the future. I have requested a price from Yellow Tree in Yuba City, but have not heard back. We also need to have the smaller palm tree on Dolbow removed and have the stump ground. Since it is on private property, we will need to get the homeowner to do it or have it done in conjunction with the other palm tree work.

RECOMMENDATION:

Authorize the staff to have the large palm tree trimmed for a price not to exceed \$1500 and to have the smaller palm removed and stump ground.



February 17, 2023

Karl Drexel/Cortina Community Services District
PO Box 43
Arbuckle, CA 95912

karl@kdmanagement.us
(707) 318-7369

EXTRA SERVICE PROPOSAL

PALM TREE TRIMMING AT DOLBOW WAY IN ARBUCKLE, CA

Project shall include the following items, as listed below:

- Trimming of palm tree located on Dolbow Way.
- Remove and dispose of any green waste generated from tree trimming.

Cost not to exceed \$1,500.00.

The above is an estimate of cost. Irrigation repair work is time plus materials, billed at \$65 per labor hour with a two-hour minimum, including travel time and setup. Payment is due and payable in full upon completion of work and receipt of invoice.

Thank you for the opportunity to bid this project. If you have any questions regarding this estimate, please contact our office at (530) 671-1029. To approve this estimate and schedule a start date for the above work, please sign below and return a copy to us by fax or mail. Payment is due and payable in full upon completion.

X _____
Authorized Signature

Date











CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: FEBRUARY 27, 2023

FROM: KARL DREXEL, GENERAL MANAGER

**SUBJECT: REVIEW AND DISCUSS BOTANICA PROPOSALS FOR
REMOVING AND REPLACING VANDALIZES ROSES AND
PEAR TREE**

BACKGROUND:

Victor brought to my attention the rose bushes and pear tree planted on Hillgate behind his house had been vandalized. No police report was given at the time, but after talking to Lt. Ruiz and Deputy Ladd, it was reported, and a case number assigned. For the police report, we needed an estimate for removing and replacing them with like kind. I asked Botanica for a bid, and while they were cleaning up the rest of the storm damage, they removed the cut brush and cut down the tree. Attached here is the bid from Botanica to remove and preplace the bushes and tree.

RECOMMENDATION:

No action necessary. I think the removal of the bushes and the tree is all that needs to be done. If you want to replace the bushes and the tree, authorize the GM to proceed with that. Keep diligence and report any vandalism to the police immediately.

February 17, 2023

Karl Drexel/Cortina Community Services District
PO Box 43
Arbuckle, CA 95912

karl@kdmanagement.us
(707) 318-7369

EXTRA SERVICE PROPOSAL**PLANT & TREE REPLACEMENT DUE TO DAMAGE NEAR HILLGATE & DUKE**

Project shall include the following items, as listed below:

- Remove and replace (5) rose bushes with same or like plant material.

Total Cost \$425.00.

- Remove and replace (1) pear tree with same or like tree.

Cost not to exceed \$350.00.

The above is an estimate of cost. Irrigation repair work is time plus materials, billed at \$65 per labor hour with a two-hour minimum, including travel time and setup. Payment is due and payable in full upon completion of work and receipt of invoice.

Thank you for the opportunity to bid this project. If you have any questions regarding this estimate, please contact our office at (530) 671-1029. To approve this estimate and schedule a start date for the above work, please sign below and return a copy to us by fax or mail. Payment is due and payable in full upon completion.

X

Authorized Signature

Date













CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: FEBRUARY 27, 2023

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: DISCUSS PAINT ON ROAD ON DOLBOW IN REDDINGTON RANCH

BACKGROUND:

We have discussed this before, but one of the residents on Dolbow painted a big number 3 and a white box above it in the middle of the road. This was apparently to designate a three point shot line for the basketball hoop on the side of the road. Rod was going to talk to the owner of the basketball hoop and ask him to remove it. Victor talked to someone that knew him and he said he would talk to him about removing the paint. A lot of discussion was had around that paint, with some requesting the Sheriff be involved for criminal vandalism. I said I was not going to do that until I talked to the whole board to see if that is the direction everyone wanted to go. As of this writing, I do not know if the paint has been removed or not.

RECOMMENDATION:

Allow some time for the owner to remove it himself. If he does not remove it, we have the option of doing the work ourselves (contract it out) and billing the owner, or report the incident to the Sheriff.





CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: FEBRUARY 27, 2023

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: DISCUSS TIRE REMOVAL ON WALKING TRAIL

BACKGROUND:

Lacey brought to my attention that there is a Tire Amnesty Program in Colusa County on March 11 and 18. She indicated that there were some old tires along the walking trail, although I am not sure exactly where. From the picture here, it appears it might be thrown over the fence to our property, but that would be impossible to prove.

RECOMMENDATION:

Allow staff to hire someone to remove the tires and the rest of the trash in that area and haul it away to take advantage of the tire amnesty program. Possibly Sucevich Const?



FREE TIRE DISPOSAL

For Passenger Truck or Car Tires WITHOUT RIMS



Colusa County Residents Only Tire Amnesty Days

Saturdays, March 11th and 18th ONLY

Colusa County Road Dept.

5714 E Street, Williams

8:00 am to 2:00 pm

(for Drop-off)

NO CHARGE to residents of Colusa County.

No more than nine (9) tires per user will be accepted.*

For a Transportation Exemption to carry up to 20 tires or for additional information, please contact Colusa County Public Works at (530) 458-0466



Sponsored by Colusa County and the Rural Counties' Environmental Services Joint Powers Authority. Funded by a grant from the Department of Resources Recycling and Recovery (CalRecycle). Funding for this program is limited. Colusa County reserves the right to stop accepting tires for free disposal at any time, with or without notice.

©2014 by the California Department of Resources Recycling and Recovery (CalRecycle). All rights reserved. This publication, or parts thereof, may not be reproduced without prior permission from CalRecycle.



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: FEBRUARY 27, 2023

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: DISCUSS AND REVIEW BIDS FOR STREET SWEEPING

BACKGROUND:

Lacey was tasked to contact a company that would sweep the streets in all of the developments. She received a bid from Sucevich Construction, which is attached here. There are two bids, one for the gutters only and one for the whole street. Since the largest expense for a project like this is getting the street sweeper to the job and hauling it away. He will have to coordinate with the residents to assign no parking days like the street paving contractor did. If it can be logistically done, it would make sense to do the whole street so that any loose material does not wash down into the gutters later on.

RECOMMENDATION:

Request staff contract with Sucevich Const to sweep the streets and gutters in Reddington Ranch, River Glen, and Wildwood.

Sucevich Construction

1405 hall street
Arbuckle CA, 95912
(530)867-1069

Quote

Submitted on 02/22/23

Description	Total price
Street sweep approximately 4 miles of gutters ONLY. Remove and dispose of gutter debris.	\$6,000.00
Street sweep approximately 2 miles of road including gutters.	\$8,000.00

Notes:

Subtotal
Adjustments



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: FEBRUARY 27, 2023

FROM: KARL DREXEL, GENERAL MANAGER

**SUBJECT: DISCUSS INSURANCE BID FOR LANDSCAPING AND
SPRINKLER SYSTEMS**

BACKGROUND:

As previously discussed, someone, or some people, vandalized 5 established rose bushes and an established pear tree on Hillgate Rd. Botanica has removed the slash from that vandalism, and a police report was filed. However, in light of the vandalism, I discovered we do not have insurance on that kind of damage, so I asked SDRMA what it would cost to cover the landscaping and sprinklers and controllers. Attached is their bid which carries a \$1,000 deductible as well. It appears on the surface that insurance of this type is overly expensive and not a reasonable investment, even if the vandalism continues. This particular event, if we replace all of the bushes and trees would be less than the deductible we would have to cover.

RECOMMENDATION:

No action necessary at this time.

From: [Teresa Guillen](#)
To: karl@kdmanagement.us
Subject: RE: RE: Landscape and sprinklers
Date: Friday, February 17, 2023 2:39:27 PM
Attachments: [image001.png](#)
[image003.png](#)

Hi Karl,

Here is the quote for adding the sprinklers and the landscaping to your covered items. Please let me know if you'd like me to move forward with adding these.
Thank you!

"Submit Change Request" when complete.	Effective	Prorata Premium Change	Annual Premium Change	
(4) Unsubmitted Changes				
1: All sprinklers, controllers and above ground irrig	Added	2/8/2023	\$2,799.31	\$7,145.10
3: All sprinklers, controllers and above ground irrig	Added	2/8/2023	\$881.22	\$2,249.28
4: All established landscape for River Glen	Added	2/8/2023	\$588.98	\$1,503.33
5: All established landscape for Reddington Ranch	Added	2/8/2023	\$2,237.22	\$5,710.36
No Pending Changes				
No Pending Changes				
No Pending Changes				
			\$6,506.73	\$16,608.07

Kind Regards,

Teresa

Teresa Guillen
Member Services Specialist II

Avoid phishing attacks:

- **Check and verify the email address of any email messages coming from SDRMA. All email originating from SDRMA will always use the domain sdrma.org.**
- **Block all bogus domains such as sdrma.net, sdrma.org and sdrma.org in your email.**
- **Contact SDRMA by phone using **800.537.7790**.**
- **Report receipt of the fraudulent email to SDRMA staff at memberplus@sdrma.org.**



Special District Risk Management Authority
1112 I Street, Suite 300
Sacramento, California 95814
T 800-537-7790 or 916-231-4141 F 916-231-4111
www.sdrma.org

A proud California Special Districts Alliance partner - California Special Districts Association | Special District Risk Management Authority | CSDA Finance Corporation

STATEMENT OF CONFIDENTIALITY | This electronic message and any files or attachments transmitted with it may be confidential, privileged, or proprietary information of the Special District Risk Management Authority. The information is solely for the use of the individual or entity to which it was intended to be addressed. If the reader of this message is not the intended recipient, you are hereby notified that use, distribution, or copying of this e-mail is strictly prohibited. If you received this e-mail in error, please notify the sender immediately, destroy any copies, and delete it from your system.

From: Teresa Guillen
Sent: Friday, February 17, 2023 1:25 PM
To: karl@kdmanagement.us
Subject: RE: RE: Landscape and sprinklers

This is great, thank you Karl. I will work on getting you a quote for these items. I checked with our Member Services Manager who handles coverage questions, and she explained that the sprinkler system would only cover above ground system. There is a \$25k/25g maximum per item for trees and the \$1,000 property deductible would apply.

Kind Regards,

Teresa

Teresa Guillen
Member Services Specialist II

Avoid phishing attacks:

- **Check and verify the email address of any email messages coming from SDRMA. All email originating from SDRMA will always use the domain sdrma.org.**
- **Block all bogus domains such as sdrma.net, sdrma.org and sdrma.org in your email.**
- **Contact SDRMA by phone using **800.537.7790**.**
- **Report receipt of the fraudulent email to SDRMA staff at memberplus@sdrma.org.**

STATEMENT OF CONFIDENTIALITY | This electronic message and any files or attachments transmitted with it may be confidential, privileged, or proprietary information of the Special District Risk Management Authority. The information is solely for the use of the individual or entity to which it was intended to be addressed. If the reader of this message is not the intended recipient, you are hereby notified that use, distribution, or copying of this e-mail is strictly prohibited. If you received this e-mail in error, please notify the sender immediately, destroy any copies, and delete it from your system.

From: Karl Drexel <karl@kdmanagement.us>
Sent: Friday, February 17, 2023 12:41 PM
To: Teresa Guillen <TGuillen@sdrma.org>
Subject: FW: RE: Landscape and sprinklers

This e-mail is from an external source. Please exercise caution before opening attachments or clicking links.

Let's try this. Thanks

Karl

Cortina Community Services District
Gateway to Colusa County

Karl Drexel, CSDM, General Manager
PO Box 43
Arbuckle, CA 95912
Direct (707) 318-7369
Fax (530) 331-0809
karl@kdmanagement.us

REMEMBER: WASH YOUR HANDS AND STAY HEALTHY

 Please consider the environment before you print

From: Jennifer Chaplin <jchaplin@botanica.net>
Sent: Friday, February 17, 2023 12:00 PM
To: drexel@sonic.net
Cc: Peter Borja <pborja@botanica.net>
Subject: RE: RE: Landscape and sprinklers

No problem.

Replacement value for all sprinklers, controllers and irrigation for Reddington Ranch = \$2,500,000

Replacement value for all established landscape for Reddington Ranch = \$1,998,000

Replacement value for all sprinklers, controllers and irrigation for River Glen = \$787,000

Replacement value for all established landscape for River Glen = \$526,000

Jennifer Chaplin
CEO
530-671-1029
530-415-5284
jchaplin@botanica.net



From: drexel@sonic.net <drexel@sonic.net>
Sent: Thursday, February 16, 2023 3:03 PM
To: Jennifer Chaplin <jchaplin@botanica.net>
Subject: Fwd: RE: Landscape and sprinklers

Sorry for the back and forth, but here is the explanation of what the insurance company is looking for. Thanks
Karl Drexel
karl@kdmanagement.us

--
Sent from myMail for Android

----- Forwarded Message -----

From: Teresa Guillen TGuillen@sdrma.org
To: karl@kdmanagement.us
Date: Thursday, 16 February 2023, 02:14PM -08:00
Subject: RE: Landscape and sprinklers

Hi Karl,

Thank you for this information. I do apologize for the back and forth but we will need the individual costs of the sprinkler system and individual cost of the landscaping for each property broken out. So it will be 4 line items total to add. 2 costs for the 2 sprinkler systems, and 2 costs for the 2 landscaping line items. I hope that makes sense. Thank you.

Kind Regards,

Teresa

Teresa Guillen
Member Services Specialist II

Avoid phishing attacks:

- *Check and verify the email address of any email messages coming from SDRMA. All email originating from SDRMA will always use the domain sdrma.org.*
- *Block all bogus domains such as sdrma.net, sdrmaa.org and sdrma.org in your email.*
- *Contact SDRMA by phone using **800.537.7790**.*
- *Report receipt of the fraudulent email to SDRMA staff at memberplus@sdrma.org.*



Special District Risk Management Authority
1112 I Street, Suite 300

Sacramento, California 95814

T 800-537-7790 or 916-231-4141 F 916-231-4111
www.sdrma.org

A proud California Special Districts Alliance partner - California Special Districts Association | Special District Risk Management Authority | CSDA Finance Corporation

STATEMENT OF CONFIDENTIALITY | This electronic message and any files or attachments transmitted with it may be confidential, privileged, or proprietary information of the Special District Risk Management Authority. The information is solely for the use of the individual or entity to which it was intended to be addressed. If the reader of this message is not the intended recipient, you are hereby notified that use, distribution, or copying of this e-mail is strictly prohibited. If you received this e-mail in error, please notify the sender immediately, destroy any copies, and delete it from your system.

From: Karl Drexel <karl@kdmanagement.us>
Sent: Thursday, February 16, 2023 12:32 PM
To: Teresa Guillen <TGuillen@sdrma.org>
Subject: FW: Landscape and sprinklers

This e-mail is from an external source. Please exercise caution before opening attachments or clicking links.

Hi Teresa,

Let me know if this will work for a starting point or if you need a more detailed quote for insurance purposes. Please let me know what type of policy, cost and deductible would work for this. Thanks

Karl

Cortina Community Services District

Gateway to Colusa County

Karl Drexel, CSDM, General Manager

PO Box 43

Arbuckle, CA 95912

Direct (707) 318-7369

Fax (530) 331-0809

karl@kdmanagement.us

REMEMBER: WASH YOUR HANDS AND STAY HEALTHY

 Please consider the environment before you print

From: Jennifer Chaplin <jchaplin@botanica.net>
Sent: Wednesday, February 15, 2023 7:40 PM
To: karl@kdmanagement.us; Peter Borja <pborja@botanica.net>
Subject: RE: Landscape and sprinklers

Good Morning Karl.

Replacement value for all sprinklers, controllers and established landscape for Reddington Ranch = \$4,498,000

Replacement value for all sprinklers, controllers and established landscape for River Glen = \$1,313,000

I understand these values are high. These values include complete removal and disposal of the current irrigation system and all existing tree and plant removal, installation of a new irrigation system and installation of plant material as close to existing as possible (some trees 15'+ high would be difficult/impossible to replace, as trees of that age and that established are almost impossible to replant).

Please let me know if you have any questions, or if you would like this information presented in a different format.

Jennifer Chaplin

Jennifer Chaplin

CEO

Botanica Landscapes

530-415-5284

jchaplin@botanica.net

From: Karl Drexel <karl@kdmanagement.us>
Sent: Friday, February 10, 2023 7:52 AM
To: Jennifer Chaplin <jchaplin@botanica.net>; Peter Borja <pborja@botanica.net>
Subject: RE: Landscape and sprinklers



CORTINA COMMUNITY SERVICES DISTRICT

TO: CORTINA BOARD OF DIRECTORS

MEETING DATE: FEBRUARY 27, 2023

FROM: KARL DREXEL, GENERAL MANAGER

SUBJECT: DISCUSS CREEK LEVY STABILIZATION

BACKGROUND:

As of this writing, I have contacted Fish and Wildlife for grant assistance and were told they only are doing grant funding for salmonid restoration. Since Salt Creek does not have any water most of the year, they would not be able to help us. I am attending a FEMA Applicants briefing on Monday morning the 27th and we will see what might be available there I also have the contact information for the Colusa RCD and will be contacting them as well as NRCS for assistance.

RECOMMENDATION:

No action at this time. Information only

From: [Wildlife Watershed Grants](#)
To: karl@kdmanagement.us
Subject: RE: Cortina Community Services District- Restoration Grant Programs Consultation Request
Date: Tuesday, February 21, 2023 12:17:18 PM

Hi Karl,

Here's a link to the contact information for the Region 2 (north central region) LSA program:

<https://wildlife.ca.gov/Conservation/Environmental-Review/LSA/Contact>

Regards,

John Downs
Senior Environmental Scientist
Bond Grant Programs
Watershed Restoration Grants Branch
CA Department of Fish & Wildlife
John.Downs@wildlife.ca.gov
916.594.3910

Program Announcements:
<https://wildlife.ca.gov/Grants/Signup>

From: Microsoft Power Apps and Power Automate <microsoft@powerapps.com>
Sent: Monday, February 20, 2023 2:24 PM
To: Wildlife Watershed Grants <WatershedGrants@wildlife.ca.gov>
Subject: Cortina Community Services District- Restoration Grant Programs Consultation Request

WARNING: This message is from an external source. Verify the sender and exercise caution when clicking links or opening attachments.

Restoration Grant Programs Consultation Request Form

General Information

Project Title: Salt Creek Bank Stabilization and Restoration Project

Organization: Cortina Community Services District

Contact Person: Karl Drfexel, General Manager

Phone number: 707-318-7369

Email: karl@kdmanagement.us

Project Summary

Project County: Colusa

Project Type: Planning and Implementation

Project Description:

The Cortina Community Services District, a California Special District, was established to provide services to three residential developments in 2006. Adjacent to one of the developments, the 2019 and 2022 storms have undermined the banks of Salt Creek, encroaching on the walking trails for that development and washed away the habitat on those banks. The District, located in Arbutle California, a low income Disadvantaged community, wants to develop plans and specifications to restore the bank and habitat, provide alternate to rip rap, and prevent future erosion along the 1,605 feet of bank and habitat.

Questions for CDFW:

The Cortina CSD does not have staff and contracts all capital projects. Is this something we can get assistance for from the DFW for planning, specifications, and implementation ?

If you want to unsubscribe from these emails, please use this [form](#).

|

Notification of Nominations – 2023 Election
SDRMA Board of Directors

January 18, 2023

Ms. Amy Gibbons
Board President
Cortina Community Services District
Post Office Box 43
Arbuckle, California 95912

Dear Ms. Gibbons:

Notice of Nominations for the Special District Risk Management Authority (SDRMA) Board of Directors 2023 Election is being provided in accordance with the SDRMA Sixth Amended and Restated Joint Powers Agreement. The following nomination information has been posted to the SDRMA website: Nomination Packet Checklist, Board of Director Fact Sheet, Nomination/Election Schedule, SDRMA Election Policy No. 2022-06, Sample Resolution for Candidate Nomination and Candidate Statement of Qualifications.

General Election Information - Three (3) Directors seats are up for election. The nomination filing deadline is Monday, May 1, 2023. Nomination submissions must be received by 4:30 pm at the SDRMA office on May 1, 2023, in original format with wet signatures. *Digital/Electronic signatures will not be accepted.* Ballots will be mailed to all SDRMA member agencies in mid-May. Mail-in ballots will be due Tuesday, August 8, 2023.

Nominee Qualifications - Nominees must be a member or the agency's governing body or full-time management employee (see SDRMA Election Policy 2022-06, Section 4.1) and be an active member agency of both SDRMA's property/liability and workers' compensation programs. Candidates must be nominated by resolution of their member agency's governing body and complete and submit a "Statement of Qualifications".

Nomination Documents and Information - Nomination documents (Nominating Resolution and Candidates Statement of Qualifications) and nomination guideline information may be obtained on SDRMA's website at www.sdrma.org. To obtain documents electronically:

From the SDRMA homepage, click on the "2023 Nomination & Election Information" button. All necessary nomination documents and election information may be downloaded and printed.



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

Nomination Filing Deadline – Nomination documents must be received in SDRMA's office no later than 5:00 P.M. on Monday, May 1, 2023.

Please do not hesitate to contact us memberplus@sdrma.org or 800-537-7790, if you have any questions regarding the 2023 SDRMA Board of Director Nominations or the election process.

Sincerely,
Special District Risk Management Authority

Ellen Doughty, ARM
Chief Member Services Officer