

Cortina Community Services District
P.O. Box 43
Arbuckle, CA 95912

DIRECTORS
Rod Bradford, Chair
Dolores Gomez, Vice-Chair
Kimberly Valles, Director
Victor Zarate, Director
Lacey Gimple, Director

Regular Meeting of the Board of Directors

September 25, 2023 at 6:00 pm

Minutes

1. **CALL TO ORDER** – Board President Rod Bradford called the meeting to order at 6:14 pm
2. **ROLL CALL** – Present were board members Rod Bradford, Victor Zarate, Lacey Gimple and Kimberly Valles. Dolores Gomez was absent. Also present, General manager, Karl Drexel of KD Management Services, LLC.
3. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance
4. **PUBLIC COMMENT** – Guest of the meeting reported the ditch at Barbara Way floods the road. They also asked that Botanica trim the trees and pick up the debris that falls under the redwoods on the walking path. Discussion continued about the runoff from the orchards to the south of River Glen. The General Manager noted that he has tried to get the county to dig a ditch along Wildwood Road to divert that runoff into the county drainage ditch. Rod said he did not know the farmer in the first orchard, but Kimberly said she thought Dolores knew them and she would see if Dolores could talk to them.

5. CONSENT CALENDAR

The consent Calendar was presented for the approval of the Minutes of the Regular Meeting July 24, 2023, Ratification of July and August Disbursements, Approve Payables for September 2023, Review YTD Financials.

Motion made by:	Kimberly Valles to Approve the Consent Calendar	Motion seconded by:	Lacey Gimple
Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate, Lacey Gimple	Noes:	None
Abstained:	None	Absent	Dolores Gomez

6. DISCUSSION / REPORTS: ACTION ITEMS

- a) **DISCUSS THE COMMUNITY FACILITIES DISTRICT DISMANTLE AND LAFCO APPROVAL.** The General manger noted that he has been in communication with the District's attorney regarding having LAFCo remove the latent powers assigned to the District for Fire and police services. He has also written letters to Colusa County LAFCo. Nothing new to report.
- b) **REVIEW AND ADOPT RESOLUTION 23-24-02 REGARDING HOLDING VIRTUAL MEETINGS**

Motion made by:	Lacey Gimple to Approve Resolution 23-24-02 to have remote meetings	Motion seconded by:	Victor Zarate
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Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate, Lacey Gimple	Noes:	None
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Abstained:	None	Absent	Dolores Gomez
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- c) **REVIEW AND DISCUSS THE COLUSA COUNTY HAZARD MITIGATION PLAN REVISIONS.** The General Manager reported that as has been discussed in the past, Cortina was unable to get OES and FEMA funding for the Salt Creek embankment damage, because they require a Local Hazard Mitigation Plan. Colusa County has a LHMP that they are going to update and have indicated they would annex Cortina into their plan when it is renewed. They are asking for any agency in the County that wants to be annexed into the LHMP to submit their name by October 3, 2023.

Motion made by:	Lacey Gimple to participate in the Colusa LHMP if there are enough agencies	Motion seconded by:	Victor Zarate
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Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate, Lacey Gimple	Noes:	None
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Abstained:	None	Absent	Dolores Gomez
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- d) **REVIEW AND APPROVE 2020-2021 AND 2021-2022 AUDITED FINANCIAL STATEMENTS AND MANAGEMENT LETTER** The General Manager submitted copies of the 2020-21 and 2021-22 Audited Financial Statements for review and approval. He noted that there was nothing derogatory or unusual with the audits and recommended approval.

Motion made by:	Lacey Gimple to accept and approve the audit and management letter	Motion seconded by:	Victor Zarate
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Ayes:	Rod Bradford, Kimberley Valles, Victor Zarate, Lacey Gimple	Noes:	None
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Abstained:	None	Absent	Dolores Gomez
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- 7. **STAFF AND BOARD MEMBER REPORTS** The Manager reported that we were still missing Form 700s and Ethics and Harassment training from one of the Board members.
- 8. **ADJOURNMENT:** Adjourn at 6:44 pm – Next meeting will be a Regular Meeting to be held on November 25, 2023 at 6 pm at the Arbuckle Golf Club.

Approved

Rod Bradford, Chair

Attest

Karl Drexel, Secretary