

Cortina Community Services District

P.O. Box 43
Arbuckle, CA 95912

DIRECTORS

Amy Gibbons, Chair
Rod Bradford, Vice-chair
Terry Wilderman, Director
Karen Gage, Secretary
Victor Grice, Director

Regular Meeting of the Board of Directors

Arbuckle Golf Course
5918 Hillgate Rd., Arbuckle, CA 95912
May 27, 2019 at 6:00 pm

Minutes

1. CALL TO ORDER – 6:05 pm
2. ROLL CALL – Present were board members Rod Bradford, Amy Gibbons, Karen Gage and Terry Wilderman. Victor was absent. Also, present was CCSD Manager, Peter Kampa, via telephone. Community members in attendance: Terry McCaustland and Shirley McCaustland.
3. PLEDGE OF ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA - None
5. PUBLIC COMMENT –
Shirley McCaustland reported seeing a four-wheeler on the bike path. An agenda item for this issue will be included for the next meeting
6. **CONSENT CALENDAR**
 - a.) Approval of bills and claims received through May 27, 2019
 - b.) Receipt and filing of the financial/budget reports through April 2019.
 - c.) Approval of the minutes of the Regular Meeting of April 22, 2019.

Motion made by:	Rod Bradford	Motion seconded by:	Karen Gage
Ayes:	Rod Bradford, Amy Gibbons, Terry Wilderman, Karen Gage	Noes:	
Abstained:		Absent:	Victor Grice

The motion passed unanimously.

7. DISCUSSION AND ACTION ITEMS

- a.) Appointment of a Board President Effective June 21, 2019 and Confirmation of Remaining Board Officers Due to the Resignation of Amy Gibbons from the Board of Directors-

Rod Bradford was nominated for board president.

Motion made by:	Karen Gage	Motion seconded by:	Terry Wilderman
Ayes:	Rod Bradford, Amy Gibbons, Terry Wilderman, Karen Gage	Noes:	
Abstained:		Absent:	Victor Grice

As a result of the new vacancy of the seat of vice-president, Terry Wilderman was nominated for board vice-president.

Motion made by:	Karen Gage	Motion seconded by:	Terry Wilderman
Ayes:	Rod Bradford, Amy Gibbons, Terry Wilderman, Karen Gage	Noes:	
Abstained:		Absent:	Victor Grice

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- b.) Consideration of a Proposal from Willdan Engineering for the Preparation of a Pavement Condition Evaluation and Report to Set Priorities for Future Road Improvements

The proposal estimate was for \$17,500 based a certain number of meetings and other criteria. The board decided to seek other bids for the Preparation of a Pavement Condition Evaluation and Report to Set Priorities for Future Road Improvements

- c.) Engagement of Larry Bain, CPA for the Purpose of Conducting an External Audit of the District's Financial Statements and State Controller's Report for the 2018/19 Fiscal Year

Pete Kampa will request a letter of engagement from Larry Bain to be presented at the next meeting of the board. The board unanimously approved the engagement of Larry Bain to conduct our mandatory external audit.

Motion made by:	Terry Wilderman	Motion seconded by:	Karen Gage
Ayes:	Rod Bradford, Amy Gibbons, Terry Wilderman, Karen Gage	Noes:	
Abstained:		Absent:	Victor Grice

- d.) Receipt of a Letter of Termination of the General Management Consulting Services agreement with Kampa Community Solutions, LLC and Consideration of Appointment of a Replacement General Manager.

Kampa Community Solutions' Letter of Termination was accepted. The board will begin searching for a new general manager.

- e.) Input on the Development of the 2019/20 Fiscal Year Budget Effective July 1, 2019

A draft budget will be presented at the next meeting of the Board.

8. STAFF AND DIRECTORS REPORTS

Amy Gibbons reported that the landscape irrigation is current turned of pending repairs of some damaged piping. She also reported that the post holes for the Community bulletin boards have been dug. Rod Bradford reported the structures will be installed this week sometime.

9. ADJOURNMENT - 6:57 PM

The meeting on June 24, 2019 was cancelled. An alternate meeting date of July 1, 2019 was agreed upon. 6 PM at the Arbuckle Golf Course.