

Cortina Community Services District
P.O. Box 43
Arbuckle, CA 95912

DIRECTORS
Amy Gibbons, Chair
Rod Bradford, Vice-chair
Terry Wilderman, Treasurer
Karen Gage, Secretary
Victor Grice, Director

Regular Meeting of the Board of Directors

Arbuckle Parks and Recreation District Office
309 5th Street, Arbuckle, CA 95912
April 11, 2018 at 6 pm

Minutes

1. CALL TO ORDER at 6pm
2. ROLL CALL: Present were Board Members Rod A. Bradford, Karen Gage, Amy Gibbons, Terry Wilderman and Victor Grice. Peter Kampa, District Manager, and CCSD community members present were Judith Grice, Shirley McCaustland, and Terry McCaustland.
3. PLEDGE of ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA – none

5. PERIOD OF PUBLIC COMMENT – None

Judith Grice inquired about enforcement of CC&Rs with regards to non-operating vehicles being worked on on the street. She was advised to call the Colusa County Sheriff's Department to file a complaint.

Terry McCaustland asked about the process for reporting faulty street lighting. He was advised to report to a board member the location and pole number of faulty light. The board member would then forward the information to our manager, Peter Kampa, who will file a complaint with PG&E.

6. CONSENT CALENDAR

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- a) Approval of bills and claims received through April 13, 2018
- b) Approval of the minutes of the Regular Board Meeting of March 9, 2018.

Victor Grice moved to pass the approval of the above items. Terry Wilderman seconded. The motion passed unanimously.

7. DISCUSSION AND ACTION ITEMS

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- a) Consideration of approval of a proposed scope of work and fee for preliminary inspection of roads, storm drains and street lights by Willdan Engineering.
Terry Wilderman moved to approve action. Rod Bradford seconded the motion.
Motion passed by unanimous vote.
- b) Discussion and action related to maintenance responsibilities for property owned by the District on Kimberley Ct. and Garry Ct. in Reddington Ranch.
The engineering company, Willdan Engineering, with whom we will be contracted, may be able to answer the question of who is responsible for the common areas throughout the district. Peter Kampa will then be able to draft a standard policy with regards to all common areas.

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DIRECTORS REPORTS – Victor Grice reports that Botanica Landscaping is still not picking up debris in landscaped common areas. Board and community members are urged to take photos to document each occurrence.

ADJOURNMENT

Next meeting to be held on May 11, 2018 at 6PM, 309 5th Street, Arbuckle, CA.