

Cortina Community Services District  
PO Box 43  
Arbuckle CA 95912

Karl Drexel, General Manager  
(707) 318-7369  
[karl@kdmanagement.us](mailto:karl@kdmanagement.us)



Rod Bradford, Chairman  
Dolores Gomez, Vice Chair  
Kimberly Valles, Director  
Victor Zarate, Director  
Lacey Gimple, Director

## **AGENDA**

Regular Meeting  
Arbuckle Golf Course  
5918 Hillgate Rd, Arbuckle, CA 95912  
March 25, 2024, at 6:00 PM

1. **CALL TO ORDER AND ESTABLISH QUORUM:**  
Cortina CSD Board of Directors Roll Call: President: Bradford\_\_\_\_ Members: Gomez \_\_\_\_\_ Valles \_\_\_\_\_  
Zarate \_\_\_\_\_ Gimple\_\_\_\_\_
2. **PLEDGE OF ALLEGIANCE:**
3. **PUBLIC COMMENTS:** *(Each speaker is limited to two minutes)*  
*Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the District's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda.*
4. **CONSENT CALENDAR:**  
*Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Board or the Public.*
  - a) Approval of Minutes: Regular Meeting January 22, 2024
  - b) Ratification of January – March 2024 Disbursements
  - c) Approval of March Payables
  - d) Review YTD Financials
5. **ADJOURN BOARD MEETING AND OPEN PUBLIC HEARING:**
  - a) Discuss the Divestiture of Police and Fire Services from the Cortina CSD Services. Review and consider all public comments on Resolution 23-24-03
  - b) Review and Adopt Resolution 23-24-03 applying to LAFCO to Divest the Police and Fire Services from the Community Services District.
6. **CLOSE PUBLIC HEARING AND RE-OPEN BOARD MEETING:**
7. **DISCUSSION / REPORTS: ACTION ITEMS:**
  - a) Review and discuss the Colusa County Hazard Mitigation Plan renewal.
  - b) Discuss the Reddington Ranch walking path repavement project.
  - c) Review and discuss documentation regarding withdrawing from the County Auditor and designating an alternative depository pursuant to CSD Government Code Section 61053.
8. **CORRESPONDENCE, STAFF and BOARD MEMBER REPORTS:** Updates and New Business
  - a) Form 700;s and Ethics and Harassment training.
9. **ADJOURNMENT:**  
Meeting agendas and written materials supporting agenda items, if produced, can be received by the

public for free in advance of the meeting by any of the following options:

- A paper copy mailed pursuant to a written request and payment of associated mailing fees.
- An electronic copy received by email. Note – if you would like electronic copies, please email the General Manager at [karl@kdmanagement.us](mailto:karl@kdmanagement.us) prior to the Board meeting.
- On the CSD Website on the Friday proceeding each regular meeting date. A limited amount of meeting materials will also be available at the meeting. The next Cortina CSD Board Meeting is scheduled to be held on January 22, 2024 at 6:00 pm at the Arbuckle Golf Club

# CONSENT CALENDAR

**Cortina Community Services District**  
P.O. Box 43  
Arbuckle, CA 95912

**DIRECTORS**  
Rod Bradford, Chair  
Dolores Gomez, Vice-Chair  
Kimberly Valles, Director  
Victor Zarate, Director  
Lacey Gimple, Director

## **Regular Meeting of the Board of Directors**

January 22, 2023 at 6:00 pm

### **Minutes**

1. **CALL TO ORDER** – Board President Rod Bradford called the meeting to order at 6:07 pm
2. **ROLL CALL** – Present were board members Rod Bradford, Dolores Gomez, Kimberly Valles, and Lacey Gimple. Victor Zarate was absent. Also present, General manager, Karl Drexel of KD Management Services, LLC.
3. **PLEDGE ALLEGIANCE** – Rod Bradford led the Pledge of Allegiance
4. **PUBLIC COMMENT** – No Public Comment
5. **CONSENT CALENDAR**

The consent Calendar was presented for the approval of the Minutes of the Regular Meeting September 25, 2023, Ratification of September - November Disbursements, Approve Payables for December 2023, Review YTD Financials.

Motion made by:	Kimberly Valles to Approve the Consent Calendar	Motion seconded by:	Lacey Gimple
Ayes:	Rod Bradford, Dolores Gomez, Kimberly Valles, and Lacey Gimple	Noes:	None
Abstained:	None	Absent	Victor Zarate

### **6. DISCUSSION / REPORTS: ACTION ITEMS**

- a) **DISCUSS THE COMMUNITY FACILITIES DISTRICT DISMANTLE AND LAFCO APPROVAL.** The General manger noted that he has been in communication with the District's attorney and the Colusa County LAFCo Director regarding having LAFCo remove the latent powers assigned to the District for Fire and police services. He noted that our attorneys are developing a Notice for a Public Hearing and a Resolution that meets all of LAFCo's requirements and government code. After the public hearing, the Board will vote on the Resolution and then we have to apply to LAFCo for approval to remove the latent powers in our charter and pay a \$3,000 fee.
- b) **DISCUSS THE COMMUNITY FACILITIES DISTRICT DISMANTLE AND APPROVE A PUBLIC HEARING** Discussion was had in previous Agenda item. The board approved holding Public Hearing by consensus.
- c) **REVIEW AND DISCUSS A NEW NOTICE OF FUNDING OPPORTUNITY FOR SWIFT-CURRENT FLOOD MITIGATION ASSISTANCE** The GM reported that a new funding opportunity was available, for flood mitigation, but when he looked into it, was offered by the National Flood Insurance Program and the recipients had to maintain the insurance for the life of the project. He noted that the cost would be prohibitive.

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- d) **REVIEW AND DISCUSS THE COLUSA COUNTY HAZARD MITIGATION PLAN REVISIONS.** The General Manager reported that he attended the Colasa Local Hazard Mitigation Planning group meeting and Colusa is going to include Cortina as a stakeholder in their renewal. The renewal lasts for five years and the original cost for our share is going to be around \$5,000 if no more agencies join up.
- e) **DISCUSSION ON OWL BOXES AND POLLINATING PLANTS** The General Manager added this to the agenda because Lacey was not at the last meeting. He reported that the CA RCD, which is a state organization of all RCDs, provides a grant to RCD's to improve wildlife habitat. He noted he has a call into the Colusa RCD but has not heard back. He will try again.
- f) **BI MONTHLY MEETING AND POLICY CHANGE** It was discussed at the last meeting about having bi-monthly meetings.

Motion made by:	Dolores Gomez to Adopt Policy 4235 to have bi-monthly meetings	Motion seconded by:	Kimberly Valles
Ayes:	Rod Bradford, Dolores Gomez, Kimberly Valles, and Lacey Gimple	Noes:	None
Abstained:	None	Absent	Victor Zarate

- g) **VALVE REPAIR** The Manager reported that he was waiting for the water to be turned back on to deal with the valve at Kleeman and retention pond. After further discussion Rod agreed to call Alsco Geyer to repair it.
- h) **TETHERBALL SET UP ON WILLIAMS ST** The GM reported he wrote a letter to the owners of the house on Asa that had a basketball stand on the sidewalk and asked him to move it back on his property or on the street. He moved it onto the street. The GM also reported that he asked Chase to move the tetherball pole on Willimas and he took it away.
- i) **REDDINGTON RANCH PATHWAY** Lacey reported that the Reddington Ranch pathway has gotten worse and there are breaks in the asphalt that are three inches wide. The Manager said he had given the engineer pictures of the cracks and was going to meet with him and walk it and get ideas on what kind of repairs we are looking at. He said they were going to meet today, but he got hung up in Clear Lake. He said he would try to meet with him before the next meeting.

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Dolores Gomez, Vice-Chair  
Kimberly Valles, Director  
Victor Zarate, Director  
Lacey Gimple, Director

7. **ADJOURNMENT:** Adjourn at 7:03 pm – Next meeting will be a Regular Meeting to be held on March 25, 2024 at 6 pm at the Arbuckle Golf Club.

Approved

Attest

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Rod Bradford, Chair

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Karl Drexel, Secretary

**Cortina Community Services District**  
**Disbursements**  
 January through March 2024

Type	Num	Date	Name	Account	Original Amount
Bill Pmt -Check	471362	01/10/2024	Arbuckle PUD	10010 - County Auditor - 03511 Red Ranc	-214.65
Bill Pmt -Check	471362	01/10/2024	Arbuckle PUD	10020 - County Auditor - 03512 Riv Glen	-54.60
Bill Pmt -Check	471369	01/10/2024	KD Management	10030 - County Auditor - 03513 Wildwood	-229.60
Bill Pmt -Check	471369	01/10/2024	KD Management	10010 - County Auditor - 03511 Red Ranc	-947.10
Bill Pmt -Check	471369	01/10/2024	KD Management	10030 - County Auditor - 03513 Wildwood	-258.30
Bill Pmt -Check	471372	01/10/2024	PGE	10010 - County Auditor - 03511 Red Ranc	-461.07
Bill Pmt -Check	471372	01/10/2024	PGE	10020 - County Auditor - 03512 Riv Glen	-173.36
Bill Pmt -Check	471372	01/10/2024	PGE	10030 - County Auditor - 03513 Wildwood	-99.06
Bill Pmt -Check	471375	01/10/2024	Richardson & Company	10010 - County Auditor - 03511 Red Ranc	-306.90
Bill Pmt -Check	471375	01/10/2024	Richardson & Company	10020 - County Auditor - 03512 Riv Glen	-83.70
Bill Pmt -Check	471375	01/10/2024	Richardson & Company	10030 - County Auditor - 03513 Wildwood	-74.40
Bill Pmt -Check	471377	01/10/2024	Streamline	10010 - County Auditor - 03511 Red Ranc	-41.58
Bill Pmt -Check	471377	01/10/2024	Streamline	10020 - County Auditor - 03512 Riv Glen	-11.34
Bill Pmt -Check	471377	01/10/2024	Streamline	10030 - County Auditor - 03513 Wildwood	-10.08
Bill Pmt -Check	471382	01/10/2024	Botanica Landscapes	10010 - County Auditor - 03511 Red Ranc	-2,800.00
Bill Pmt -Check	471382	01/10/2024	Botanica Landscapes	10020 - County Auditor - 03512 Riv Glen	-750.00
Bill Pmt -Check	471850	01/31/2024	California Special Districts A	10010 - County Auditor - 03511 Red Ranc	-782.10
Bill Pmt -Check	471850	01/31/2024	California Special Districts A	10020 - County Auditor - 03512 Riv Glen	-213.30
Bill Pmt -Check	471850	01/31/2024	California Special Districts A	10030 - County Auditor - 03513 Wildwood	-189.60
Bill Pmt -Check	471875	01/31/2024	PGE	10010 - County Auditor - 03511 Red Ranc	-485.63
Bill Pmt -Check	471875	01/31/2024	PGE	10020 - County Auditor - 03512 Riv Glen	-176.63
Bill Pmt -Check	471875	01/31/2024	PGE	10030 - County Auditor - 03513 Wildwood	-100.94
Bill Pmt -Check	471878	01/31/2024	Prentice Long	10010 - County Auditor - 03511 Red Ranc	-323.40
Bill Pmt -Check	471878	01/31/2024	Prentice Long	10020 - County Auditor - 03512 Riv Glen	-88.20
Bill Pmt -Check	471878	01/31/2024	Prentice Long	10030 - County Auditor - 03513 Wildwood	-78.40
<b>TOTAL</b>					<b>-8,953.94</b>

# Cortina Community Services District

## Payables

As of March 23, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
<b>Arbuckle PUD</b>	266.36	266.36	266.36	0.00	0.00	799.08
<b>Botanica Landscapes</b>	3,550.00	3,550.00	3,550.00	0.00	3,550.00	14,200.00
<b>Colusa County Assessor</b>	0.00	0.00	15.00	0.00	0.00	15.00
<b>KD Management</b>	2,030.00	0.00	4,780.00	0.00	0.00	6,810.00
<b>Messenger Publishing</b>	0.00	84.00	0.00	0.00	0.00	84.00
<b>PGE</b>	868.76	822.63	0.00	0.00	0.00	1,691.39
<b>Prentice Long</b>	0.00	1,937.50	0.00	0.00	0.00	1,937.50
<b>Streamline</b>	63.00	63.00	63.00	0.00	0.00	189.00
<b>TOTAL</b>	<u><u>6,778.12</u></u>	<u><u>6,723.49</u></u>	<u><u>8,674.36</u></u>	<u><u>0.00</u></u>	<u><u>3,550.00</u></u>	<u><u>25,725.97</u></u>



# Cortina Community Services District

## Profit & Loss by Class

July 1, 2023 through March 23, 2024

	<u>Reddington Ranch</u>	<u>River Glen</u>	<u>Wildwood</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410510 · Property Assessment	154,008.00	43,524.00	34,596.00	232,128.00
44190 · Interest	3,034.28	1,007.57	158.40	4,200.25
441901 · Interest Adj. to Mkt Value	-10,659.56	0.00	0.00	-10,659.56
<b>Total Income</b>	<u>146,382.72</u>	<u>44,531.57</u>	<u>34,754.40</u>	<u>225,668.69</u>
<b>Expense</b>				
3170 · Office Expense	9.90	2.70	2.40	15.00
53150 · Dues and Subscriptions	782.10	213.30	189.60	1,185.00
53175 · Insurance Expense	1,902.65	518.91	461.25	2,882.81
<b>53180 · Professional Services</b>				
53187 · Road Maintenance	4,950.00	1,350.00	1,200.00	7,500.00
53181 · Accounting/Audit	5,144.70	1,403.10	1,247.20	7,795.00
53182 · Consulting	11,992.20	3,270.60	2,907.20	18,170.00
53184 · Legal	1,602.15	436.95	388.40	2,427.50
53185 · Landscape Maintenance	27,755.94	9,145.92	0.00	36,901.86
<b>Total 53180 · Professional Services</b>	<u>51,444.99</u>	<u>15,606.57</u>	<u>5,742.80</u>	<u>72,794.36</u>
53190 · Publications and Legal Notices	55.44	15.12	13.44	84.00
<b>53260 · Utilities</b>				
53262 · Street Lights	3,755.15	1,395.74	797.60	5,948.49
53263 · Irrigation Controller	2.59	2.59	0.00	5.18
53264 · Water Service	2,021.21	556.78	0.00	2,577.99
<b>Total 53260 · Utilities</b>	<u>5,778.95</u>	<u>1,955.11</u>	<u>797.60</u>	<u>8,531.66</u>
53265 · Web Hosting	374.22	102.06	90.72	567.00
<b>Total Expense</b>	<u>60,348.25</u>	<u>18,413.77</u>	<u>7,297.81</u>	<u>86,059.83</u>
<b>Net Ordinary Income</b>	<u>86,034.47</u>	<u>26,117.80</u>	<u>27,456.59</u>	<u>139,608.86</u>
<b>Net Income</b>	<u><u>86,034.47</u></u>	<u><u>26,117.80</u></u>	<u><u>27,456.59</u></u>	<u><u>139,608.86</u></u>

PUBLIC HEARING

RESOLUTIONS



## *CORTINA COMMUNITY SERVICES DISTRICT*

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**TO: CORTINA BOARD OF DIRECTORS**

**MEETING DATE: MARCH 25, 2024**

**FROM: KARL DREXEL, GENERAL MANAGER**

**SUBJECT: DIVESTING OF POLICE AND FIRE SERVICES LATENT POWERS**

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### **BACKGROUND:**

Discussion has been taking place over several years about dismantling the Community Facilities District. In 2006, when the Cortina CSD was formed by the County to be responsible for the street maintenance, flood control and streetlights for the County, a Community Facilities District was formed as well. This CFD was supposed to be a temporary venue for funding the Police and Fire Departments to provide services to the District until the developments were built out and the County got the 1% property tax under Prop 13.

Subsequent to the formation of the CFD, LAFCO approved the formation of the Cortina CSD. Among the latent powers, the County wanted the District to take over, such as Street lights, street maintenance, and flood control, they also included the latent powers of providing police and fire services to the residents. The District obviously does not provide police and fire services, they are provided by the County Sheriff and the Arbuckle Fire Department. The Community Facilities District collects assessments from the property owners and transfers that money to the County and the FD.

In order to dissolve the Community Facilities District, the District first needs to divest the Police and Fire Services powers of the District. In order to do that, we must hold a properly noticed Public Hearing for the Cortina CSD Board of Directors to hear comments on this divestiture from members of the public. After hearing all comments and thoughtful consideration, the Board needs to vote on Resolution 23-24 -03 divesting those services and allowing the County Sheriff and Arbuckle Fire Department to provide those services to the District as they do every other residence in Colusa County.

### **RECOMMENDATION:**

Staff recommends the Board hear all public comments and after thoughtful consideration of all comments, adopt Resolution 23-24-03 divesting itself from the Police and Fire Services latent powers included in the Formation of the District and apply to LAFCo to approve these divestitures.

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Lacey Gimple, Director

## **NOTICE OF PUBLIC HEARING**

Regular Meeting  
Arbuckle Golf Course  
5918 Hillgate Rd., Arbuckle, CA 95912  
Monday March 25, 2024 at 6:00PM

**NOTICE IS HEREBY GIVEN** that the Cortina Community Services District (CSD) will conduct a public hearing in a regular meeting to be held on March 25, 2024, at 6:00 PM in the Arbuckle Golf Course Club House, or as soon thereafter as the matter may be heard, to address a proposed resolution for application for divestiture of police and fire services within the District.

The Cortina CSD was established by the Colusa County Board of Supervisors in 2006 to provide certain services to three residential developments (Reddington Ranch, River Glen and Wildwood) until such time as the developments were completed and the county would receive dedicated property tax from the residences. The last development was finalized in 2023. Colusa County provides police and fire services to all other residences without additional costs. The Cortina CSD proposes to divest of the police and fire services that were established in the formation documents to instead receive the police and fire services from the county.

The proposed resolution of application is available for review at the Cortina CSD website at <https://cortinacsd.specialdistrict.org/notices>. To request a paper copy, please contact the Cortina CSD General Manager or any Board Member. GM Karl Drexel can be reached at (707) 318-7369, [karl@kdmanagement.us](mailto:karl@kdmanagement.us), or [cortinacsd@sonic.net](mailto:cortinacsd@sonic.net). A reasonable cost may be charged by the Cortina CSD for providing copies of any requested information.

Members of the public may provide public comment during the public hearing and may submit written comments on this matter by email at [cortinacsd@sonic.net](mailto:cortinacsd@sonic.net). The Cortina CSD will consider all written comments received prior to the posted hearing date.



## **RESOLUTION 23-24-03**

March 25, 2025

### **A RESOLUTION OF THE CORTINA COMMUNITY SERVICES DISTRICT OF APPLICATION FOR DIVESTITURE OF POLICE AND FIRE SERVICES PURSUANT TO GOV. CODE §§ 56700 AND 56824.10.**

**WHEREAS**, the Cortina Community Facilities District was established as a temporary funding mechanism in 2006 by the Colusa County Board of Supervisors in order to provide certain services, including police and fire services, to three residential developments (Reddington Ranch, River Glen and Wildwood) until such as time as said developments were finished being constructed and the county would receive an allocation of dedicated property taxes from said residential developments;

**WHEREAS**, all three residential developments have been fully constructed as of 2023 and the county is receiving dedicated property taxes from said developments;

**WHEREAS**, the Cortina Community Services District seeks the divestiture of police and fire services following the finalized construction of the residential developments and the resulting dedication of property taxes to the county to provide for said services.

### **NOW, THEREFORE, THE CORTINA COMMUNITY SERVICES DISTRICT RESOLVES AS FOLLOWS:**

Section 1. The Cortina Community Services District makes a proposal for a change pursuant to Gov. Code §§ 56700 and 56824.10;

Section 2. The nature of the proposal seeks to divest the Cortina Community Services District of police and fire services. Police and Fire Services are provided to all residents in Colusa County outside incorporated cities within the county. In order to eliminate the temporary Community Facilities District, the Cortina Community Services District needs to divest itself of those services;

Section 3. The unincorporated area of the Cortina Community Services District; include three residential developments in Arbuckle CA, known as Reddington Ranch off of Hillgate Rd and Almond Ave, River Glen off of Wildwood Drive, and Wildwood off Wildwood Rd and Hillgate Rd;

Section 4. The divestiture of police and fire services by the Cortina Community Services District, effective immediately after the passage of this Resolution by the Cortina Community Services District Board of Directors at a duly noticed and agendized Public Hearing, will be assumed by the County Sheriff and Arbuckle/College City Fire District as it is everywhere else in the unincorporated County and town of Arbuckle CA;

Section 5. When the Cortina Community Services District was formed by the Board of Supervisors in 2006, a temporary Community Facilities District was formed at the same time as a temporary funding mechanism until the developments were built out and the Arbuckle Fire Department and the Colusa County Sherriff's Office were getting their full allotment of the 1% property tax. The assessments levied on the property owners were in addition to the County's 1% property tax and was needed to fund those services until such time as the developments are built out and the Sheriff and Arbuckle Fire District are receiving their full allotment of the property taxes. That time has come;

Section 6. The Cortina Community Services District hereby requests that proceedings be taken for the proposal pursuant to Gov. Code § 56700;

Section 7. This proposal is consistent with the sphere of influence of any affected city or affected district; and

Section 8. This Resolution shall take effect immediately upon its adoption.

**PASSED, APPROVED, and ADOPTED**, by the Board of Directors of the Cortina Community Services District, on this 25<sup>th</sup> day of March 2025, by the following vote:

Ayes:

Noes:

Abstained:

Absent:

APPROVED :

ATTESTED:

\_\_\_\_\_  
Karl Drexel, Secretary

\_\_\_\_\_  
Rod Bradford, President

APPROVED AS TO FORM:

\_\_\_\_\_  
Kelsey Walsh, District Counsel

DISCUSSION / REPORTS

ACTION ITEMS



## Colusa County 2024 Local Hazard Mitigation Plan Risk Assessment Worksheet

### Hazards

- Ag Hazards: Severe Weather/Invasive Species
- Climate Change
- Dam Failure
- Drought & Water Shortage (with tree mortality)
- Earthquake (and subhazards)
- Flood: 1%/0.5%/0.2%
- Flood: Localized Stormwater Flooding
- Landslide, Mudslide, and Debris Flow
- Levee Failure
- Severe Weather: Extreme Cold and Freeze
- Severe Weather: Extreme Heat
- Severe Weather: Heavy Rains and Storms (Wind, Hail, Lightning)
- Severe Weather: High Winds and Tornadoes
- Subsidence
- Stream Bank Erosion
- Wildfire (with smoke and air quality)

Note: Power Outage/Interruption will be included as a vulnerability of all hazards

**NOTE:** *There are questions below related to all of the above 2024 Hazards. Each jurisdiction should make sure they answer the questions for their hazards listed as a Medium or High Significant Hazard as listed in their completed Hazard ID Table.*

*Incorporation/Implementation of the 2019 Colusa County LHMP into Other Planning Mechanisms (This only applies to those participating jurisdictions to the 2019 LHMP (i.e., those with a 2019 Annex)*

Please provide a listing of existing planning mechanisms specific to your jurisdiction in which the previous LHMP was incorporated by reference, utilized data from, or implemented projects through. For example, this might include General and Master Plans, EOPs, and other hazard related planning documents.

Planning Mechanism Previous LHMP Was Incorporated or Implemented Through	Details
<i>INSERT PLAN NAME</i>	<i>GIVE DETAILS ON HOW THE LHMP INFORMED IT.</i>
<i>INSERT PLAN NAME</i>	<i>GIVE DETAILS ON HOW THE LHMP INFORMED IT.</i>



## Risk and Vulnerability Questions

(For all hazards, please provide links/documents of hazard-related plans, studies, etc.)

(For all hazards, use the Historic Hazard Worksheet or otherwise send descriptions contained in other documents/links to detail past hazard occurrences/events affecting your jurisdiction since 2019)

(For all below requests for past hazard events and damages, including those associated with Disaster Declarations since the 2019 LHMP, if your jurisdiction did not experience damages, please state that below)

### General - EOC Activations

1. Please provide a listing of all EOC activations since 2019.

#### **Project 711695 DR-4683 CA Cortina CSD California Severe Winter Storm, Flooding, Landslides and Mudslides January 2023 - Approval of Request for Public Assistance August 2, 2023**

2. Please provide copies of any After-Action Reports or other data on hazard incidents.

### Jurisdictional Assets

1. FOR DISTRICTS: Use the below table to provide an asset inventory, value data, and hazard information specific to your District-owned assets (i.e., both vertical (facilities) and horizontal (linear) assets. Assets can generally be separated out individually and/or grouped for similar assets types.

Name of Asset	Asset Type	Replacement Value	Which Hazards Pose Risk
Reddington Ranch Greenway	Community Parkway/Greenway	1,000,000	Floods: 1%,0.5%,0.2% Floods: Local Storm Water, Landslide Debris Flow, Stream Bank Erosion
River Glen Roads and Storm drains	Streets and Roads, Stormwater Retention	1,000,000	Floods: 1%,0.5%,0.2% Floods: Local Storm Water, Landslide Debris Flow,
<b>Total</b>		<b>\$ 2,000,000.0 0</b>	

## Other Community Assets and Activities

1. Are there any unique community assets and activities that add value to your jurisdiction and/or could be affected by hazard events? Unique economic assets (e.g., major employers, commercial centers, large businesses or economic sectors) or community activities such as, marathons, large sporting events, community gatherings, etc?

**None**

## Agricultural Hazards (Severe Weather/Invasive Species)

1. What are the biggest hazard issues/concerns impacting the agricultural industry, with a focus on severe weather and invasive species?

**None**

2. How has your jurisdiction been impacted by past agricultural hazard events since the 2019 LHMP? Provide a list of events, how the jurisdiction was specifically impacted, and provide damage estimates as available.

**None**

## Climate Change

1. Has your jurisdiction seen any tangible impacts or issues from climate change? Please describe.

**Longer, Heavier Rain Storms such as 2019, 2021 and 2023**

2. Does your jurisdiction have or are you working on a Climate Adaptation Plan, Vulnerability Assessment, or similar climate study? If so, please provide.

**No**

## Dam Failure

1. Have there been any notable dam incidents affecting your jurisdiction? Please describe?

**No**

2. What dams is your jurisdiction most concerned with?

**None**

3. For any participating jurisdiction to this LHMP Update that also owns a dam: please identify those owned dams and provide information on the current condition of the dams, a current EAP and identify any issues or concerns with owned dams that should be addressed as part of the mitigation strategy for this

LHMP. Is there any interest in obtaining a mitigation or rehabilitation FEMA grant for these dams? If so, need information to support the issues/need for dam improvements/mitigation, etc.

N/A

### Drought and Water Shortage

1. Please describe the source(s) of your jurisdiction's drinking and irrigation water (groundwater, surface water, etc). Is the irrigation water potable?

N/A

2. Describe your jurisdiction's risk and vulnerability to drought and water shortage. What are the most significant issues/concerns with drought? Is water shortage a significant concern? What areas (lands/assets/populations) or uses are most at risk?

### Community Landscaping

3. What impacts/concerns were felt by your jurisdiction in the most recent drought?

**Due to mandatory curtailment, we lost a lot of landscaping.**

4. Can your jurisdiction provide information and data specific to the tree mortality issue in your jurisdictional boundaries? Have you recently lost large trees during recent drought years? Where? How many?

No

### Earthquake Vulnerability

1. Are there any specific buildings and/or critical facilities and infrastructure more vulnerable to an earthquake event? (Include any unreinforced masonry buildings or other older buildings/structures uniquely vulnerable to earthquake)

No

2. What are your jurisdiction's biggest concerns/vulnerabilities to an earthquake event?

### Damage to roads and houses

3. Have there been any historic earthquakes in or near your jurisdiction that resulted in any damages? What about the 1975 Oroville Earthquake? The 2014 Napa Earthquake? Others? Please describe how your jurisdiction was affected.

N/A

## Flooding

1. Please describe any significant past flood events occurring since 2019. Include information on past damages to your assets, closures, and other losses. Be sure to include information on damages for the 2019 Disaster Declarations (DR-4431 and DR-4434 for Severe Winter Storms, Flooding, Landslides, and Mudslides); and the 2023 Disaster Declarations (EM-3591 and DR-4683 for Severe Winter Storms, Flooding, Landslides, and Mudslide)s. If any PA worksheets were completed for these disasters, please provide.

**See Attached**

## Localized/Stormwater Flooding

1. Please describe the localized/stormwater flood issues specific to your jurisdiction. In addition, please complete a table similar to the below example detailing types and location of localized/stormwater flooding problems and any specific issues or vulnerabilities. If available, also provide a map of problem areas. **(Note: for participating jurisdictions to the 2019 LHMP, there should be an existing table in your 2019 Annex that could be used as a starting point to updating this information. New jurisdictions to the LHMP, should create a table of their problem areas, similar to below.)**

### Localized Flooding Areas

Road/Area Name	Flooding	Pavement Deterioration	Washouts	High Water/Creek Crossing	Landslides/Mudslides	Debris	Downed Trees
Salt Creek	yes	yes	yes	yes	Bank Erosion	yes	no
Wildwood at Barbara	yes	yes	no	High water	Mud and debris	yes	no
Wildwood at Kleeman	yes	yes	no	High water	some	some	no

2. Can you provide specifics on the root cause of some of your localized stormwater issues? For example, lack of or inadequate storm drain systems in specific areas, etc.

**Lack of bank stabilization in Salt Creek, lack of storm drain system on County Road Wildwood for River Glen neighborhood.**

### Landslide, Mudslide, Debris Flow

1. Please describe any landslide, mudslide, debris flow areas/past occurrences within your jurisdiction since 2019. Be sure to include any landslide type damages from the 2019 Disaster Declarations (DR-4431 and DR-4434 for Severe Winter Storms, Flooding, Landslides, and Mudslides); and the 2023 Disaster Declarations (EM-3591 and DR-4683 for Severe Winter Storms, Flooding, Landslides, and Mudslides). What are your jurisdiction's primary vulnerabilities and concerns associated with landslides?

**None**

### Levees

1. Please provide information on any levee issues or past levee incidents of concern since 2019. Does your jurisdiction own or maintain any levees? Is your jurisdiction protected by any levees owned/operated by others? Do you have information on whether identified levees are certified as providing protection against the 1% annual chance flood? Please provide any levee information specific to your jurisdiction.

**None**

### Severe Weather: Extreme Cold and Freeze, Extreme Heat; Heavy Rains and Storms; High Winds and Tornadoes

1. Can your jurisdiction provide information on past severe weather events since 2019. Please detail any property damage, closures, and other impacts.

**N/A**

2. Have any power outages occurred during severe weather events that caused issues for your jurisdiction? Please details specific concerns during power outages. Has your jurisdiction been affected by PSPS events? (Think generator projects).

**No**

### Subsidence

1. Please describe any subsidence past occurrences or areas of concern within your jurisdiction since 2019. Can you provide information on the causes of subsidence affecting your jurisdiction (e.g., groundwater pumping, soil type, abandoned mines)? What are your jurisdiction's primary vulnerabilities and concerns associated with subsidence?

**N/A**

### Stream Bank Erosion

1. Please describe any erosion problem areas/past occurrences within your jurisdiction since 2019. Be sure to include any erosion type damages from the 2019 Disaster Declarations (DR-4431 and DR-4434 for

Severe Winter Storms, Flooding, Landslides, and Mudslides); and the 2023 Disaster Declarations (EM-3591 and DR-4683 for Severe Winter Storms, Flooding, Landslides, and Mudslides). What are your jurisdiction's primary vulnerabilities and concerns associated with stream bank erosion?

**1600 lineal feet of bank erosion on Salt Creek along the Community parkway/greenway. Continued erosion without mitigation could erode all the way to houses adjacent to the creek.**

### Wildfire (including air quality and smoke)

1. Provide wildfire names, dates, and a description of damages and impacts to your jurisdiction for wildfires occurring since 2019. How was your jurisdiction affected by the 2018 Mendocino Complex Fire and the 2020 Lightning Complex Fire?

No

2. Can your jurisdiction provide information on the smoke and air quality issues, impacts, concerns associated with wildfires?

N/A

### Special and Vulnerable Populations

1. Describe the nature and make up of any special or underserved populations within your jurisdictional boundaries. Identify any hazard-related concerns or issues regarding the vulnerability of any special needs populations, such as the elderly, disabled, low-income, migrant workers, non-English speaking, homeless, or other vulnerable or underserved populations. Provide copies of any data, studies etc. related to these populations.

N/A

### Historic and Cultural Resources

1. Does your jurisdiction have any historic or cultural resources that they own or are otherwise located within your jurisdiction? Do you have a map of historic or cultural resources?

N/A

### Natural Resources

1. Can your jurisdiction provide details of natural resources located in your boundaries? This includes habitat areas, threatened and endangered species, and other significant natural resource assets of value to your jurisdiction? Do you have these areas mapped?

N/A

## Development Trends

1. Describe development trends and expected growth/development areas whether there are any hazard concerns associated with new development. For Districts, this includes plans for development of new District facilities and/or expansion of service areas. Please provide maps and tables detailing areas targeted for future development within your jurisdiction.

**District is Built out. There are plans for a community Park on the creek bank if it can be stabilized and mitigated from future erosion.**

## Development since 2019 Plan (This only applies to those participating jurisdictions to the 2019 LHMP (i.e., those with a 2019 Annex)

1. Since your last LHMP, has your jurisdiction acquired new properties, assets, etc.?

County/Incorporated Communities: Has new residential, commercial or industrial development/redevelopment occurred in your jurisdiction since the last LHMP?

Districts: Have your District service areas been expanded? Have your Districts added new facilities or other owned assets? Please describe. Were any of these development/redevelopment areas within any identified hazard areas? Complete below tables. *NOTE: These tables are formatted for Cities. For Districts, your development won't be by Property Use. Adjust the table formats to fit your data. But, overall, this is what FEMA is looking for.*

### Total Development Since 2019

Property Use	2019	2020	2021	2022	2023
Residential					
Commercial					
Industrial					
Other					
<b>Total</b>					

Source: **Insert Name of Department providing info**

### Development in Hazard Areas since 2019

Property Use	1% Annual Chance Flood	Levee Protected Areas	Moderate or Higher Fire Hazard Severity Zones	Other
Residential				
Commercial				
Industrial				
Other				
<b>Total</b>				

Source: **Insert Name of Department providing info**

**CAPABILITY ASSESSMENT**

Capabilities are the programs and policies currently in use to reduce hazard impacts or that could be used to implement hazard mitigation activities. Please complete the tables and questions in the worksheet as completely as possible. *Note: These tables will be going directly into the Jurisdictional Annexes. Also for participating jurisdictions to the 2019 LHMP, consult your existing annexes as a starting point for updating these NEW tables.*

**Planning and Regulatory**

The following planning and land management tools are typically used by local jurisdictions to implement hazard mitigation activities. Please indicate which of the following your jurisdiction has in place. If your jurisdiction does not have this capability or authority, please indicate in the comments column if a higher level of government has the authority. *Please address the notes (third) column and the last cell of the table.*

Plans	In Place Y/N	Does the plan address hazards? Can the plan be used to carry out mitigation actions? When was it last updated??
Capital Improvements Plan	N	
Climate Change Adaptation Plan	N	
Community Wildfire Protection Plan	N	
Comprehensive/Master Plan	N	
Continuity of Operations Plan	N	
Economic Development Plan	N	
Land Use Plan	N	
Local Emergency Operations Plan	N	
Stormwater Management Plan	N	
Transportation Plan	N	
Other (describe)		
<b>Land Use Planning and Ordinances</b>	<b>Y/N</b>	<b>Is the ordinance an effective way to reduce hazard impacts? Is the ordinance adequately administered and enforced?</b>
Acquisition of land for open space and public recreation use	N	
Building code	N	
Flood insurance rate maps	N	
Floodplain ordinance	N	
Natural hazard-specific ordinance (stormwater, steep slope, wildfire)	N	
Subdivision ordinance	N	
Zoning ordinance	N	



Other
How can these capabilities be expanded and improved to reduce risk?
The Cortina CSD is fully built out with no commercial property and no economic development

### Administrative/Technical

Identify the technical and personnel resources responsible for activities related to hazard mitigation/loss prevention within your jurisdiction. For smaller jurisdictions without local staff resources, if there are public resources at the next higher level government that provide technical assistance, please indicate so in the comments column. ***Please address the notes (third) column and the last cell of the table.***

Administration	In Place Y/N	Describe capability Is coordination effective?
Staff		Is staffing adequate to enforce regulations? Is staff trained on hazards and mitigation? Is coordination between agencies and staff effective?
Chief Building Official	N	No District Staff
Civil Engineer, including dam and levee safety	N	No District Staff
Community Planner	N	No District Staff – Community built out
Emergency Manager	N	GM Assumes
Floodplain Administrator	N	GM Assumes
GIS Coordinator	N	County is GIS Coordinator
Planning Commission	N	District is built out
Other		
Technical	Y/N	Has capability been used to assess/mitigate risk in the past?
Grant writing	Y	GM Assumes
Hazard data and information	N	
GIS analysis	N	
Mutual aid agreements	N	
Other		
How can these capabilities be expanded and improved to reduce risk?		
PROVIDE SPECIFIC DETAILS OF AREAS FOR IMPROVEMENT OF THESE TYPES OF CAPABILITIES AND HOW/WHY IT WILL HELP YOUR JURISDICTION		

## Fiscal

Identify whether your jurisdiction has access to or is eligible to use the following financial resources for hazard mitigation. *Please address the notes (third) column and the last cell of the table.*

Funding Resource	In Place Y/N	Has the funding resource been used in past and for what type of activities? Could the resource be used to fund future mitigation actions?
Capital improvements project funding	N	
Community Development Block Grant	N	
Federal funding programs (non-FEMA)	N	
Fees for water, sewer, gas, or electric services	N	
Impact fees for new development	N	
State funding programs	N	
Stormwater utility fee	N	
Other		
How can these capabilities be expanded and improved to reduce risk?		
District Funding is through property assessments for street and road maintenance and street lights cannot be used for mitigation.		

## Education and Outreach

Identify education and outreach programs and methods already in place that could be/or are used to implement mitigation activities and communicate hazard-related information. *Please address the notes (third) column and the last cell of the table.*

Program/Organization	In Place Y/N	How widespread are each of these in your community?
Community newsletters	Y	Occasional letter goes out to all community members
Hazard awareness campaigns (such as Firewise, Storm Ready, Severe Weather Awareness Week, school programs, public events)	N	
Local news	N	
Organizations that interact with underserved and vulnerable communities	N	
Social media	N	
Other		
How can these capabilities be expanded and improved to reduce risk?		
Nextdoor would be a good local news media		

## Other Mitigation Efforts

1. Please provide a listing and brief description of ongoing and past hazard mitigation actions and projects undertaken by your jurisdiction.

**We attempted to mitigate stream bank erosion and flood repairs after the 2022-2023 Winter Storm and were rejected.**

2. Add anything mitigation related that your jurisdiction does that has not been captured in the tables and sections above.

**We are attempting to annex into the County LHMP for necessary federal funding in the future.**



## *CORTINA COMMUNITY SERVICES DISTRICT*

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**TO: CORTINA BOARD OF DIRECTORS**

**MEETING DATE: MARCH 25, 2024**

**FROM: KARL DREXEL, GENERAL MANAGER**

**SUBJECT: REVIEW AND DISCUSS WITHDRAWING FROM AUDITOR  
AND DESIGNATING AND ALTERNATIVE DEPOSITORY**

---

### **BACKGROUND:**

As I have suggested in the past, the Government Code allows for Community Services District to change the financial control of the funds of the District from the County Auditor to their own commercial bank account and investment venues. Recently the County Auditors office has gotten slower and slower in paying bills. Additionally the District is tied to the County's investment pool that has been losing money. Although the losses are not currently realized losses for the District, as the Auditor says, if the County were to file bankruptcy, which seems to be a real possibility, The District would in fact lose our share of the investments.

I believe it is time for the District to consider taking their own finances in house at a commercial bank and invest the Districts funds in an interest-bearing account. The Local Agency Investment Fund (LAIF), an investment venue for Government agencies supported by the State Treasury is paying roughly 4% interest and backed by the full faith and credit of the State. The California Asset Management Program (CAMP) is currently paying 5.4% in short term treasuries, and California Cooperative Liquid Asset Security System (CLASS) is returning 5.4% on a totally liquid investment. None have ever lost any part of the investment. The County Bonds have lost us currently over \$10,000 if the loss were to be realized.

Additionally, if the District established its own banking depository, payments to creditors, including KD Management would be paid on time.

### **RECOMMENDATION:**

Discuss divesting from the County Auditor as the District's treasurer and opening a commercial bank and investment portfolio.

**From:** [Robert Zunino](mailto:Robert.Zunino@countyofcolusa.com)  
**To:** [cortinacsd@sonic.net](mailto:cortinacsd@sonic.net)  
**Cc:** [Brittany M. Wheeler](mailto:Brittany.M.Wheeler@countyofcolusa.com); [Holly Gallagher](mailto:Holly.Gallagher@countyofcolusa.com)  
**Subject:** FW: JE2197  
**Date:** Wednesday, February 14, 2024 8:15:21 PM

---

Karl,

Brittany has asked me to step in to respond to your questions below. Please see my responses below in red.

*Robert Zunino*

Auditor-Controller  
County of Colusa  
546 Jay Street, Suite 202  
Colusa, CA 95932  
[rzunino@countyofcolusa.org](mailto:rzunino@countyofcolusa.org)

Fax: 530-458-0402  
Phone: 530-458-0415

---

**From:** Brittany M. Wheeler <[bwheeler@countyofcolusa.com](mailto:bwheeler@countyofcolusa.com)>  
**Sent:** Wednesday, February 14, 2024 3:09 PM  
**To:** Robert Zunino <[rzunino@countyofcolusa.com](mailto:rzunino@countyofcolusa.com)>  
**Subject:** FW: JE2197

Hi Robert,

Can you help answer Karl's question below?


*Brittany Wheeler*

Accountant-Auditor III

County of Colusa  
Auditor-Controller's Office  
546 Jay Street, Suite 202  
Colusa, CA 95932  
(530)458-0407 phone  
(530)458-0402 fax

---

**From:** [cortinacsd@sonic.net](mailto:cortinacsd@sonic.net) [<mailto:cortinacsd@sonic.net>]  
**Sent:** Wednesday, February 14, 2024 2:10 PM  
**To:** Brittany M. Wheeler <[bwheeler@countyofcolusa.com](mailto:bwheeler@countyofcolusa.com)>  
**Subject:** RE: JE2197

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Hi Brittany,

Please explain to me again about the Loss in Investment Market Value. As per GASB 31 I am required to compare the book value to the market value of our entire county treasury... everything from cash on hand, municipal bond investments, LAIF, CAMP, etc. At the end of the comparison computation, the difference between the two values provides me a percentage that I have to apply to each fund based on their cash balance and the calculated amount has to be posted to every fund in our treasury. This is just a paper entry and does not affect the cash balances for our funds. There is no date on the Detailed Accounting Report. Is that realized or unrealized Loss. This calculation is required to determine what the true market value is for every dollar in our treasury at a certain point in time especially in the event the county were to declare bankruptcy. This is truly an unrealized loss. As long as the county remains solvent and all our investments are able to run to maturity there should never be a realized loss. However, if we were to declare bankruptcy then this unrealized loss could become a realized loss at that time. Is it for the current period or YTD? This is an annual calculation that is computed at the end of each fiscal year. Why is there a loss at all? LAIF has been returning +4% for over a year. There is typically a loss realized every fiscal year, but not because of LAIF or CAMP since these investments have equal book and market values. The loss is due to the bond investments, which is where the majority of our treasury is invested. The market value is always lower than the book value and hence the reason for calculated unrealized losses.

Thanks

Karl

***Cortina Community Services District  
Gateway to Colusa County***

Karl Drexel, CSDM, General Manager  
PO Box 43  
Arbuckle, CA 95912  
Direct (707) 318-7369  
Fax (530) 331-0809  
[karl@kdmanagement.us](mailto:karl@kdmanagement.us)  
[cortinacsd@sonic.net](mailto:cortinacsd@sonic.net)

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**P Please consider the environment before you print**

---

**From:** Brittany M. Wheeler <[bwheeler@countyofcolusa.com](mailto:bwheeler@countyofcolusa.com)>

Cortina Community Services District  
PO Box 43  
Arbuckle CA 95912

Karl Drexel, General Manager  
(707) 318-7369  
[karl@kdmanagement.us](mailto:karl@kdmanagement.us)



Rod Bradford, Chairman  
Dolores Gomez, Vice Chair  
Kimberly Valles, Director  
Victor Zarate, Director  
Lacey Gimple, Director

February 14, 2024

Robert Zunino  
Auditor-Controller  
546 Jay Street, Suite #202  
Colusa, CA 95932

**VIA EMAIL**

Dear Robert,

The Cortina Community Services District is currently using the County Auditor as our Treasurer per Government Code §61050. However, as you are aware, the staffing issues at the Colusa County Auditor's Office have resulted in a delay in our vendor's receiving timely payment on our warrants. Furthermore, even once the warrants are processed and mailed, the mail takes several days from Colusa to be delivered to our vendors. Some of the larger vendors have the ability to weather the delays financially, some others do not.

For this reason, we are respectfully requesting that the following vendors be paid by direct deposit at the earliest possible date scheduled for payments:

Arbuckle PUD Vendor #70V

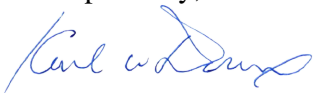
Botanica Landscape Vendor #1188V

KD Management Services LLC Vendor #592T

Sucevich Construction Vendor #1640

Please provide the necessary documentation to set up a direct deposit for these vendors as soon as possible. Thank you for your prompt attention to this matter.

Respectfully,



Karl Drexel  
General Manager

CC Alma Amezcua    Via Email

**From:** [Robert Zunino](mailto:Robert.Zunino@countyofcolusa.org)  
**To:** [cortinacsd@sonic.net](mailto:cortinacsd@sonic.net)  
**Cc:** [Alma Amezcua](mailto:Alma.Amezcu@countyofcolusa.org); [Holly Gallagher](mailto:Holly.Gallagher@countyofcolusa.org)  
**Subject:** RE: Direct Deposit  
**Date:** Wednesday, February 14, 2024 7:53:07 PM

---

Karl,

I am receipt of your emailed letter regarding direct deposit options for a few of your vendors. Currently the county does not have the capability to offer direct deposit for vendors. However, on a positive note, the county recently entered into a contract with Commerce Bank to implement their Commerce Payment program. This program will offer to those vendors, who agree to participate, the use of a “virtual credit card” whereby they will be able to receive electronic payments from the county in a more timely fashion than a regular check. We are currently in the early implementation stage with Commerce Bank to get this program ready to utilize. I can’t, at this time, give you an estimated time for full implementation. What I will do is provide Commerce Bank the four vendors you have noted in your letter so the bank staff can reach out to those companies to provide them information on the program and request their approval for participation. I want to be very clear that if these companies don’t agree to participate, there are no other options for payments except via paper check. Therefore, I will leave it up to you whether or not you want to reach out to these vendors ahead of time and let them know Commerce Bank will be calling them about this new program in order to avoid the possibility they refuse to answer their calls. I will keep you apprised of the status of the implementation as we move forward in the process.

*Robert Zunino*

Auditor-Controller  
County of Colusa  
546 Jay Street, Suite 202  
Colusa, CA 95932  
[rzunino@countyofcolusa.org](mailto:rzunino@countyofcolusa.org)

Fax: 530-458-0402  
Phone: 530-458-0415

---

**From:** cortinacsd@sonic.net <cortinacsd@sonic.net>  
**Sent:** Wednesday, February 14, 2024 11:44 AM  
**To:** Robert Zunino <rzunino@countyofcolusa.com>  
**Cc:** Alma Amezcua <aamezcua@countyofcolusa.com>  
**Subject:** Direct Deposit

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Please see the attached letter. Thank you

***Cortina Community Services District  
Gateway to Colusa County***

Karl Drexel, CSDM, General Manager

PO Box 43

Arbuckle, CA 95912

Direct (707) 318-7369

Fax (530) 331-0809

[karl@kdmanagement.us](mailto:karl@kdmanagement.us)

[cortinacsd@sonic.net](mailto:cortinacsd@sonic.net)

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**From:** [Claims](#)  
**To:** [karl@kdmanagement.us](mailto:karl@kdmanagement.us)  
**Subject:** RE: 2 Claims  
**Date:** Thursday, February 22, 2024 1:18:48 PM

---

Good afternoon Karl,  
I received your claims they will be processed sometime between 3/4 and 3/8

Thank you,  
ALMA

---

**From:** Karl Drexel [mailto:[karl@kdmanagement.us](mailto:karl@kdmanagement.us)]  
**Sent:** Thursday, February 22, 2024 12:08 PM  
**To:** Claims <[claims@countyofcolusa.com](mailto:claims@countyofcolusa.com)>  
**Subject:** 2 Claims

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Alma,  
Please process the attached 2 Claims. Thanks

Karl

***Cortina Community Services District***  
***Gateway to Colusa County***

Karl Drexel, CSDM, General Manager  
PO Box 43  
Arbuckle, CA 95912  
Direct (707) 318-7369  
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[karl@kdmanagement.us](mailto:karl@kdmanagement.us)

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**GOVERNMENT CODE - GOV**

**TITLE 6. DISTRICTS [58000 - 62312]** (*Title 6 added by Stats. 1951, Ch. 331.*)

**DIVISION 3. COMMUNITY SERVICES DISTRICTS [61000 - 61250]** (*Division 3 repealed and added by Stats. 2005, Ch. 249, Sec. 3.*)

**PART 2. INTERNAL ORGANIZATION [61020 - 61070]** (*Part 2 repealed and added by Stats. 2005, Ch. 249, Sec. 3.*)

**CHAPTER 4. District Officers [61050 - 61053]** (*Chapter 4 added by Stats. 2005, Ch. 249, Sec. 3.*)

**61050.** (a) The board of directors shall appoint a general manager.

(b) The county treasurer of the principal county shall serve as the treasurer of the district. If the board of directors designates an alternative depository pursuant to Section 61053, the board of directors shall appoint a district treasurer who shall serve in place of the county treasurer.

(c) The board of directors may appoint the same person to be the general manager and the district treasurer.

(d) The general manager and the district treasurer, if any, shall serve at the pleasure of the board of directors.

(e) The board of directors shall set the compensation, if any, for the general manager and the district treasurer, if any.

(f) The board of directors may require the general manager to be bonded. The board of directors shall require the district treasurer, if any, to be bonded. The district shall pay the cost of the bonds.

(*Added by Stats. 2005, Ch. 249, Sec. 3. Effective January 1, 2006.*)

**61051.** The general manager shall be responsible for all of the following:

(a) The implementation of the policies established by the board of directors for the operation of the district.

(b) The appointment, supervision, discipline, and dismissal of the district's employees, consistent with the employee relations system established by the board of directors.

(c) The supervision of the district's facilities and services.

(d) The supervision of the district's finances.

(*Added by Stats. 2005, Ch. 249, Sec. 3. Effective January 1, 2006.*)

**61052.** (a) Except as provided by Section 61053, the county treasurer of the principal county shall be treasurer of the district and shall be the depository and have the custody of all of the district's money.

(b) All claims against a district shall be audited, allowed, and paid by the board of directors by warrants drawn on the county treasurer.

(c) As an alternative to subdivision (b), the board of directors may instruct the county treasurer to audit, allow, and draw his or her warrant on the county treasury for all legal claims presented to him or her and authorized by the board of directors.

(d) The county treasurer shall pay the warrants in the order in which they are presented.

(e) If a warrant is presented for payment and the county treasurer cannot pay it for want of funds in the account on which it is drawn, the treasurer shall endorse the warrant, "NOT PAID BECAUSE OF INSUFFICIENT FUNDS" and sign his or her name and the date and time the warrant was presented. From that time until it is paid, the warrant bears interest at the maximum rate permitted pursuant to Article 7 (commencing with Section 53530) of Chapter 3 of Part 1 of Division 2.

(*Added by Stats. 2005, Ch. 249, Sec. 3. Effective January 1, 2006.*)

**61053.** (a) Notwithstanding Section 61052, a district may establish an alternative depository pursuant to this section.

(b) The board of directors shall appoint a district treasurer who shall serve in the place of the county treasurer.

(c) The board of directors shall adopt a resolution that does each of the following:

(1) State its intention to withdraw its money from the county treasury.

(2) Fix the amount of the bond for the district treasurer and other district employees who will be responsible for handling the district's finances. The district shall pay the cost of the bonds.

(3) Adopt a system of accounting and auditing that shall completely and at all times show the district's financial condition. The system of accounting and auditing shall adhere to generally accepted accounting principles.

(4) Adopt a procedure for drawing and signing checks, provided that the procedure adheres to generally accepted accounting principles. The procedure shall provide that bond principal and salaries shall be paid when due. The procedure may provide that checks to pay claims and demands need not be approved by the board of directors before payment if the district treasurer determines that the claims and demands conform to the district's approved budget.

(5) Designate a bank, a savings and loan association, or a credit union as the depository of the district's money. A bank, savings and loan association, or credit union may act as a depository, paying agent, or fiscal agency for the holding or handling of the district's money, notwithstanding the fact that a member of the board of directors, whose funds are on deposit in that bank or savings and loan association is an officer, employee, or stockholder of that bank or savings and loan association, or of a holding company that owns any of the stock of that bank or savings and loan association.

(d) The board of directors and the board of supervisors of the principal county shall determine a mutually acceptable date for the withdrawal of the district's money from the county treasury, not to exceed 15 months from the date on which the board of directors adopts its resolution.

(e) In implementing this section, the district shall comply with Article 1 (commencing with Section 53600) and Article 2 (commencing with Section 53630) of Chapter 4 of Part 1 of Division 2 of Title 5. Nothing in this section shall preclude the district treasurer from depositing the district's money in the county treasury of the principal county or the State Treasury pursuant to Article 11 (commencing with Section 16429.1) of Chapter 2 of Part 2 of Division 4 of Title 2.

(f) The district treasurer shall make quarterly or more frequent written reports to the board of directors, as the board of directors shall determine, regarding the receipts and disbursements and balances in the accounts controlled by the district treasurer. The district treasurer shall sign the reports and file them with the general manager.

*(Added by Stats. 2005, Ch. 249, Sec. 3. Effective January 1, 2006.)*

(/)

## Insights for Investors (<https://californiaclass.com/insights-for-investors/>)

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# California CLASS Surpasses \$1 Billion Milestone in Assets

From the Desk of Public Trust Advisors, LLC (<https://californiaclass.com/author/public-trust-advisors/>)

February 6, 2024

## Offering California Public Agencies Additional Investment Opportunities

Sacramento, California, February 6, 2024 – California CLASS, California’s newest joint powers authority investment pool designed exclusively for California public agencies, proudly announces that it has surpassed managing over \$1 billion in assets. \*

“We are truly grateful for our participants and partners both at the California Special Districts Association and the League of California Cities for their support in assisting California CLASS achieve this milestone,” said Bob Shull, Senior Director of Investment Services. “We believe this new achievement reflects our ongoing commitment to providing exceptional services statewide.”

With a steadfast dedication to prudent investment strategies and a focus on meeting the unique needs of its participants, California CLASS has achieved remarkable asset growth since its inception in July 2022. The pooled investment program designed to assist public agencies with the management of their short-term funds, offers investment options tailored to meet the needs of public agencies, such as cities, counties, and special districts. These investment options are carefully curated to prioritize safety, liquidity, and yield.

By pooling their funds together, participating agencies can benefit from economies of scale and access to a diverse portfolio of investments managed by a seasoned portfolio management team. This allows them to potentially earn higher returns on their investments while maintaining prudent risk management practices.

California CLASS aims to provide its participants with convenient and efficient cash management solutions, helping them optimize the use of their funds to support essential public services and projects. Through its commitment to transparency, ease of use, and exceptional service, California CLASS strives to be a trusted partner for public agencies across the state.

As California CLASS continues to evolve, it remains dedicated to its mission of providing exceptional investment solutions that empower public finance professionals to enhance the financial future of their community with confidence.

## Let's Connect

Contact us to learn more about how your public agency can use California CLASS to build upon its current cash management strategy by investing its operating dollars, reserves, and/or tax dollars. Our dedicated team of investment professionals is here to assist! If you find that your public agency requires a board presentation or system demonstration, please fill out the form below and an investment professional will be in touch shortly.



## Would you like to learn more about California CLASS?

Please fill out this contact form, and an investment professional will contact you shortly.

Entity Name \*

Name \*

First

Last

Title \*