

**Cortina Community Services District**

P.O. Box 43  
Arbuckle, CA 95912

**DIRECTORS**

Rod Bradford, Chair  
Darrell Davis, Vice-chair  
Karen Gage, Secretary  
Dolores Gomez, Director  
Kimberley Valles, Director

**Special Meeting of the Board of Directors**

Arbuckle Golf Course  
5918 Hillgate Rd., Arbuckle, CA 95912  
June 2, 2020 at 6:00 pm

**Minutes**

1. CALL TO ORDER – 6:05 pm
2. ROLL CALL – Present were board members Rod Bradford, Darrell Davis, Karen Gage, Dolores Gomez, and Kimberley Valles. Community member Lacey Gimple also present.
3. PLEDGE OF ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA - None
5. PUBLIC COMMENT – Lacey Gimple brought to the board’s attention the incomplete service the landscapers are providing, specifically overgrown bushes and trees on William Street and the community bike path.
6. **CONSENT CALENDAR**
  - a) Approval of bills and claims received through **June 1, 2020**
  - b) Receipt and filing of the financial/budget reports through April 2020.
  - c) Approval of the minutes of the Regular Meeting of February 24, 2020.

|                 |  |                     |               |
|-----------------|--|---------------------|---------------|
| Motion made by: | Karen Gage   | Motion seconded by: | Dolores Gomez |
| Ayes:           | Rod Bradford, Darrell Davis, Dolores Gomez, Karen Gage | Noes:               | None          |
| Abstained:      | None   | Absent              | None          |

**7. DISCUSSION AND ACTION ITEMS**

- a.) Vote to approve appointment of Kimberly Valles to the board.

|                 |   |                     |            |
|-----------------|---|---------------------|------------|
| Motion made by: | Rod Bradford  | Motion seconded by: | Karen Gage |
| Ayes:           | Rod Bradford, Darrell Davis, Dolores Gomez and Karen Gage | Noes:               | None       |
| Abstained:      | None  | Absent              | None       |

- b.) Discuss safety protocols for future meetings
  1. Hearing impairments – A cell phone app is available to provide translation
  2. Wheelchair access – the Golf Club has adequate access
  3. Any other – Covid-19 – Hand sanitizer, face masks and social distancing are available at all meetings
- c.) Approve resolution to order the November 3, 2020 election, that requests the County conduct the election and consolidates election with others being held on the same day – *Resolution will be prepared and submitted to Rose Gallo. Board members will fill out election forms and return to the county. The filing period is July 13 through August 12, 2020*

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d.) Discuss new construction at Wildwood Estates – Rod spoke to representatives and was assured that inspections would be conducted and the construction company will be responsible for any repairs to roads and sidewalks caused by construction

e.) Discuss overweight trucks on neighborhood streets – county signs are posted on Almond Street with height and weight restriction as well as the county code. Karen will research making duplicate signs

f.) Discuss finding a District Manager – Lacey Gimple is looking into requirements for the general manager position.

**8. STAFF AND DIRECTORS REPORTS - None****9. ADJOURNMENT 7:05 pm**

Next meeting will be a Special Meeting held on June 29, 2020 at 6 pm at the Arbuckle Golf Course

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note – if you would like electronic copies please email the board at [ArbuckleCCSD@gmail.com](mailto:ArbuckleCCSD@gmail.com) prior to the Board meeting
- On the CSD Website on the Friday proceeding each regular meeting date <https://cortinacsd.specialdistrict.org/>

A limited amount of meeting materials will also be available at the meeting

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