

DRAFT Scope of Work
Cortina Community Services District
Pavement Condition Report
September 24, 2018

The Cortina CSD seeks proposals from qualified engineering consultants who are experienced in pavement evaluation and design to complete the work described herein. Proposals are due to the District via email (pkampa@kampacs.com) by 5:00PM on October 12, 2018.

The Cortina CSD provides road, trail, street lighting, common area landscape maintenance and storm drain services to the communities of Reddington Ranch, River Glen and Wildwood Estates in Arbuckle, California. In 2018, the CSD consulted with Willdan for the preparation of a Site Assessment of Infrastructure, attached hereto for reference. The Assessment Report identified a several critical road maintenance needs and due to limited available funds and the desire to financially plan for the future, the CSD seeks consulting assistance to identify, rate, provide appropriate specifications, cost estimates and prioritize maintenance and improvements.

This report will be used by the District to identify the amount of annual funding contribution needed to fund near term road restoration and fully fund recommended maintenance practices for the longer term. The District intends to prepare bid documents for the highest priority work under separate contract or task order in spring 2019.

Deliverables will include:

- A Final summary report with both short term and longer term recommendations for all roads, including treatment recommendations and an engineer's opinion of probable costs.
- A prioritized schedule of recommended projects for the next 3 years based on expected funding that is available.
- All raw field data will be included as an attachment.

Additional optional services may include:

- Preparation of plans and specifications for selected projects
- Bidding assistance for selected projects
- Construction management

The Consultant is to provide the following in their proposal:

1. A description of the consultant's experience in pavement evaluation and design, including projects completed in the last 5 years, their cost and contact information
2. Identification of the personnel to be assigned to the work
3. A description of the consultant's approach to the work and overall scope and schedule
4. An estimated fee for the work, as well as a fee schedule and not to exceed budget.